

Desired Outcome and Measurement	Reason for target and baseline level/current position	How - Action: When: Facilitator	Lead professional (and position) for this target – who is accountable for this target and will provide the evaluation at the next PEP review?	To be achieved by (date)	Funding
Sarah will successfully engage with the process of preparing for employment by attending at least 2 employment sessions with her Employment Officer to build a CV.	Sarah is currently NEET and does not wish to return to education. Although she has part-time experience and is applying for jobs, she has been unsuccessful. Support from her Employment Officer to create an up-to-date CV will help her target suitable roles matching her qualifications and experience.	The sessions will be booked in by the Employment Officer through contact with Sarah and her home. These should be spaced appropriately but should not take longer than 4 weeks to complete. Sarah will ensure that she keeps these times free and brings with her all her evidence to add to the CV. (Her PEP summary will help with this). The Employment Officer sessions should take place within 4 weeks Employment Officer, home and allocated social worker.	Employment Officer	25 th October	£0

Longer-term target(s) and aspiration(s)

Long Term Aspirations	To Be Achieved By:	Progress Towards These - Autumn	Progress Towards These - Spring	Progress Towards These - Summer
To secure employment of at least 20 hours per week with accredited training.	July 2027	MET/On Track/Not on Track		

REVIEWING AND SETTING SHORT TERM targets

Desired Outcome and Measurement	Achieved	Comments on actual Desired Outcome and Measurements	Impact of funding
Sarah will successfully engage with the process of preparing for employment by attending at least 2 employment sessions with her Employment Officer to build a CV.	Yes	Sarah positively engaged in 3 sessions within the 4 week period and a CV was produced. Sarah also identified jobs around residential care of the elderly that she could apply for and was supported to make an application. She was invited to interview and we await the decision.	No funding was required to support this target. This process helped guide Sarah with regards to employment and how to go about making a successful application. She understands the importance of showing how she meets the essential criteria of a post with evidence. She gained experience with interviews and is much more confident with preparing for interviews in the future.