



The Lancashire Permit Scheme for Road & Street Activities

Permit Fee Matrix, Incentives & Discounts

1. PERMIT FEE MATRIX

Reinstatement Cat.	Category 0, 1 & 2	Category 3 & 4		3 & 4
Application	All Streets	Traffic Sensitive at certain times/locations		Non traffic sensitive at any time or location
Time and location of activity	Any time and or location	Wholly or partly within traffic sensitive times and or locations	Wholly outside of traffic sensitive times and or locations (30% discount)	Any time and or location
PAA	£99	£99	£69	£60
Major - (over 10 days and all major works requiring a traffic regulation order)	£201	£201	£140	£108
Major - (4 to 10 days)	£121	£121	£84	£60
Major - (up to 3 days)	£58	£58	£40	£30
Standard	£121	£121	£84	£60
Minor	£58	£58	£40	£30
Immediate	£55	£55	£38.50	£27
Variations	£35	£35	£35	£25

2 INCENTIVES AND DISCOUNTS FOR PERMIT APPLICATIONS

Lancashire County Council is committed to working with activity promoters to improve the safety, quality and performance of works undertaken on the highway whilst minimising disruption to the travelling public. With this in mind we have devised the following incentives aimed at encouraging activity promoters to achieve our stated aims.

The financial savings could be substantial. We believe these incentives to be both achievable and realistic and have developed them from discussions with utility company representatives.

1. Collaborative Activities (see section 5.7 of the Permit Scheme Document)

- a. Where two or more activity promoters agree to undertake their activities at the same time, at the same location, under the same traffic management OR trench share to reduce disruption the following discount may be given to the permit application fees associated with those works. (This is subject to prior agreement with the Permit Authority):-
 - i. 50% discount for activities on category 0, 1, 2 and traffic sensitive
 - ii. 25% discount for activities on category 3 and 4 roads

2. Activities on Reinstatement Category 3 and 4 roads which are traffic sensitive, and the works take place wholly outside of traffic sensitive times will qualify for a 30% discount. This is shown in the permit fee matrix at appendix A.
3. Where several permit applications - for activities which are part of the same project, but which may be carried out in more than one street (see section 5.3), are submitted at the same time (within 15 minutes of each other). A 30% discount per permit will be applied during draft invoicing discussions, and where evidence is provided by the Statutory Undertaker that the permit meets the criteria set out. However, this is not intended to cover area-wide activities.
4. Where an activity promoter's overall performance has a pass rate of 95% or more, based on sample category A plus B plus C inspections in a given sample inspection quarter, a 5% discount to permit application fees will be given in the subsequent quarter. Performance will be re-assessed each quarter and will be based on the Permit Authority's figures.
5. Where an activity promoter's overall performance annually has a pass rate of 95% or more, based on the Lancashire County Council annual coring program of works at the category B plus C stage, a discount of 5% to permit application fees will be given in the subsequent quarter. Performance will be assessed each year and will be based on the Permit Authority's figures.
6. If there are planned re-surfacing works by the highway authority and an activity promoter agrees to undertake any activities before commencement of the re-surfacing works then a discount of 50% will be given to the permit application fee associated with those works.
7. If an activity promoter undertakes a reinstatement to the requirements of the permit authority on a street with a live section 58 restriction a discount of 50% will be given to the permit application associated with those works. The discount will only apply if the activity promoter has discussed this with the permit authority before commencement of works and where applicable the necessary consent has been given.

The above incentives and discounts are subject to removal or change at the discretion of the Permit Authority.