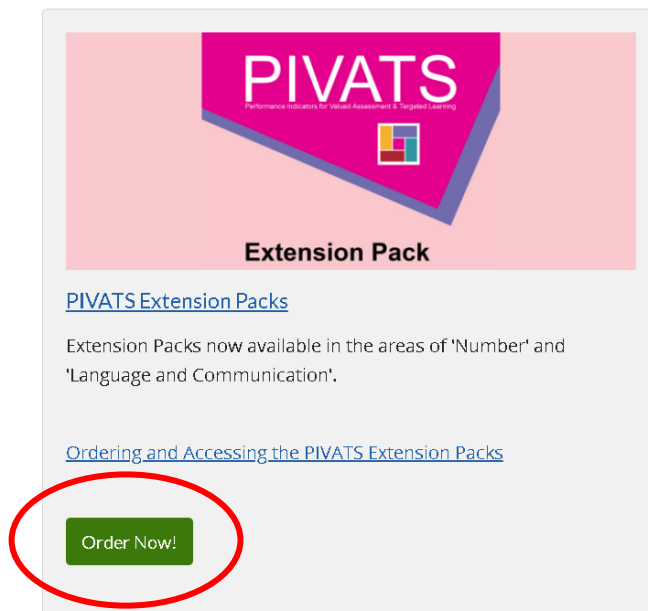


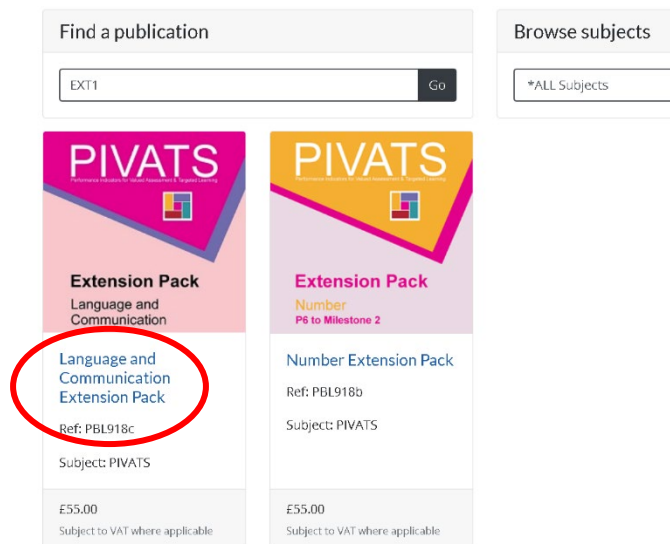
Ordering & Accessing the PIVATS 5 Extension Packs

To order the PIVATS Extension Packs, first of all please visit the PIVATS home page accessible via the link <https://www.lancashire.gov.uk/lpds/pivats/> which will present you with the option below:



To start your order you should click on the button labelled "Order Now!" circled above

This will take you to the page below:



To select which of the extension packs you wish to order you should then click on the appropriate hyperlink provided. In the example above the "Language & Communication Extension Pack" is circled.

This will take you to the page below:


Language and Communication Extension Pack

£55.00

Qty

Add to cart

Description



PIVATS
Professional Indicators for School Assessment & Targeted Learning

Extension Pack
Language and Communication

Language acquisition is becoming an increasing challenge for schools, as a growing number of pupils enter school with **delayed language development**. This then impacts on their social, emotional, and academic progress.


The **PIVATS Language and Communication Extension Pack** has been designed to give practitioners guidance on how to promote the development of listening and understanding of spoken language, and talking and communication skills, within a mainstream school setting – especially for pupils functioning within the earlier PIVATS milestones.


It is worth noting that 15-20% of pupils will have persistent SLCN (Speech, language, and communication needs) and these pupils would benefit from specialist support and intervention in addition to the strategies promoted in the PIVATS toolkit.

The **PIVATS Language and Communication Extension Pack** has been written to support provision for pupils being assessed using the **PIVATS 5 Language and Communication Milestones**. Where a criterion is highlighted, there is an example of a practical strategy which

A number should be placed in the "Qty" (quantity) box, once you have done this you should click on the button labelled "Add to Cart" (circled above)

Once you have done this you will see that your cart will be populated with your order in the top right

 1 item - £55.00

 Login

ship & Management ▾ Schools HR Team

hand corner of the screen (see below):

You are then in a position to proceed with your order.

To do so you need to login to the LPDS website by clicking on the "Login" button (circled above).

This will present you with the page below, **if you or your school already have a username and password from previous orders you will need to submit them at this point, if you need to reset your password please use the "Forgot password" option (circled below).** If you have not used the site before you will need to register for it. To do so, you will need to click on the link entitled "Register here", see below:

Login

Username

Password

[Forgot password?](#)

Login

Don't have an account?

[Register here](#)

You should then complete the form, see below, when you have entered the necessary information, including your own password, you then need to click on the "Create account" button at the foot of the form to complete the process:

Register

Your details

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Mx ☐ Dr ☐ Prof

First name

Surname

Email address

School/establishment or address details

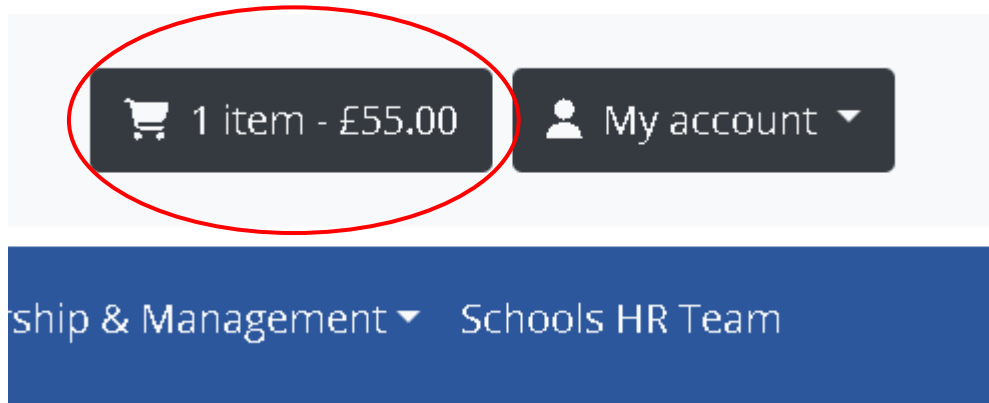
Account type

☐ Lancashire School/Establishment
☐ Non Lancashire School/Establishment
☐ Self Funded
☐ LTA

LA Number

Barking and Dagenham (301)

Following the registration process you are now in a position to login into the system. To login you will need to revisit the page <https://www.lancashire.gov.uk/lpds/> adding your username and password before logging on:




Once you have logged in you should then click on the button which contains the item(s) in your cart, also circled above.

This will provide you with the details of the order you have placed, see below:

Home / Shopping Cart

Shopping Cart

Description	Price	Qty	Total
 Publication: Language and Communication Extension Pack	£55.00	<input type="text" value="1"/> <input type="checkbox"/> Remove	£55.00

Update basket

Promotional codes

Cart Total

Total	£55.00
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If you have been provided with a code to obtain a discount you should supply this in the box entitled "Promotional code" (circled above) and then click on the button labelled "Apply code".

You should then click on the button, also circled above, labelled "Proceed to checkout".

The page below will ask you to confirm your "Billing" and "Delivery" addresses. You will also be requested to advise which "Payment method" you wish to use, see options below before pressing the "Checkout" button (circled below):

Payment method

☐ Invoice ☐ Credit/Debit Card

Checkout

The option "Invoice" was selected above and the "Checkout" button pressed. You are then presented with the page below:

Home / Checkout / Complete

Thank you for your order

Thank you for placing your order.

Your order reference is 14-12973-79862

Description	Price	Qty	Total
Publication: Language and Communication Extension Pack	£55.00	1	£55.00

If you choose to pay by debit/credit card the screen below will appear once you are content with the details you should the click on the button labelled "Proceed with payment" at the foot of the form (circled below):

On the next page whilst the payment is being processed please do not close the window, click refresh or click the Back button on your browser.

Description

Payment for LPDS Resources

Order number

14-12932-58048-K128JO073V

Order amount (£)

135.00

First name *

Philip

Surname *

Gittins

Email address

House name

PIVATS Team

House number

House number ext.

Street *

County Hall

Town/City *

Preston

County

Lancashire

Country *

United Kingdom

Postcode *

PR1 0LD

Tel number

01772 531475

Proceed with payment

Cancel

You should then complete the details in the form that appears, see example below, before clicking on the button labelled "Make Payment" (please note this will activate when you add card details).



Order summary
Reference: 14-12932-58048-KI28JO073V
Description: Payment for LPDS Resources
Amount (GBP): £135.00

Payment details
*Indicates a required field

Card number *

Enter a valid card number

Cardholder's name *

Expiry date *
 /

Security code *
 Last 3 digits on the back of card

VISA **MasterCard** **maestro**

Billing address
PIVATS Team , County Hall , Preston , PR10LD, United Kingdom

Cardholder validation *
Please complete the reCAPTCHA before continuing

☐ I'm not a robot
reCAPTCHA
Privacy - Terms

Cancel **Make Payment**

When you submit your transaction for processing by Worldpay you confirm your acceptance of Worldpay's [privacy policy](#)

Accessing Your PIVATS Extension Pack Order:

Irrespective of the payment option you have chosen when your order has been placed you will then receive an e-mail in the mailbox associated to the user account, that will look like the one below:

Lancashire Professional Development Service - Online Publication Order



do_not_reply@lancashire.gov.uk
To: Gittins, Philip



Thank you for your order.

The materials are available on the link below, this link is live for up to 10 days after purchase. Please download the materials to a computer in school as soon as possible.

<https://lancashire.gov.uk/lpds/downloads/?id=E92AD63AF608389B1FFA6473B1B660D5>

Should a publication require a password you can find this within the folder attached. Electronic publications are not sent hard copy.

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Your Order Number is 14-12930

An invoice will follow in the post shortly, unless you are a Lancashire Journal school then the fee will be taken from your budget accordingly.

To access the electronic documents and the guide for how to upload and use the resource you need to click on the hyperlink provided (circled above). **Among the documents you will be provided with will be guidance which will outline how you should extract and upload your documents to ensure that the hyperlinks in the milestones link to the resources in the master document you will be provided with. IT IS IMPERATIVE THAT THESE ARE FOLLOWED CORRECTLY.**