

Job Description

Directorate:	Resources		
Service:	Digital Strategy & Delivery		
Location:	County Hall		
Salary range:	Grade 13	Grade:	13+ MS
Reports to:	Head of Digital Strategy & Delivery	Staff responsible for:	Enterprise Architect Team

Job purpose and scope

In this role you will lead the shaping and delivery of the organisation's enterprise architecture strategy. You will be responsible for ensuring that the strategy is developed, agreed upon, and followed, providing leadership and guidance across architectural domains.

You will help define and maintain the enterprise architecture vision, strategy, and roadmaps, covering the 'as-is,' 'to-be,' and transitional states, while identifying priorities for change to enable delivery at pace and achieve technical optimisation and efficiency.

You will lead teams, including architects, helping them to deliver objectives that align with organisational goals. As a leader in technology and architecture you will drive the design and implementation of infrastructure technologies, platforms and solutions and be a key driver to technology efficiency in areas such as: compute, storage, networking, physical infrastructure, security, database, bespoke software, commercial off the shelf (COTS) and open source packages and solutions, virtual and cloud including IaaS, PaaS and SaaS.

A key part of this role is to work with senior leaders across the Council to understand business strategy and context and translate into enterprise design.

You will also take a leading role in the overall direction of business and digital capabilities, ensuring architectural decisions support long-term success.

Performance Indicators

- Quality of advice/service against legal, safety and best practice standards
- Achievement of relevant service targets
- Adherence to internal/external quality standards if applicable
- Adherence to policies and procedures
- Accuracy and timeliness of information recording and processing
- Customer and stakeholder feedback
- Leading Lancashire Framework

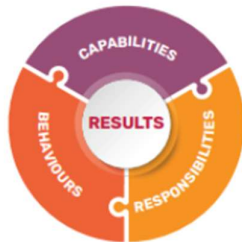


Leading Lancashire

Our Leadership Framework

Our Vision and Values We are driven by a simple yet powerful vision – “Here at Lancashire County Council, we are helping to make Lancashire the best place to live, work, visit, and prosper.”

This vision is at the centre of everything we do. Embedded in our identity are our values: **Supportive, Innovative, Respectful, and Collaborative**, our guiding principles that enable everyone to thrive.



Four Spheres of Leadership

The Leading Lancashire framework is a dynamic approach, encapsulating four key spheres:

Responsibilities, Capabilities, Behaviours, and Results.

These spheres form the bedrock of our leadership ethos, providing clarity and direction for all leaders. Responsibilities guide our actions, Capabilities cultivate our potential, Behaviours shape our interactions, and Results measure our impact. Together, these spheres ensure leaders deliver their best for themselves, their teams, LCC, and the people of Lancashire.



The Lancashire Mindset

Woven through the Leading Lancashire framework we introduce The Lancashire Mindset; Growth, Ownership, Optimism and Positive Impact. Adopting this mindset across the entire organisation not only brings our values to life but also emphasises the collective commitment to delivering the best for the people of Lancashire.

The Lancashire Mindset not only shapes our approach to leadership but also serves as a guiding force for a culture rooted in growth, ownership, optimism, and the commitment to making a meaningful positive impact.



Levels of Leadership

The Leading Lancashire framework provides an opportunity to define and clarify the focus and purpose of the various leadership levels within the organisation.

VISIONARY (Long-Term Direction):

Level 1 & 2 Leadership – Executive Directors and Directors
Senior leaders at this level, are Visionary Leaders. They have the privilege of shaping the long-term vision for the organisation, providing strategic and visionary direction that will guide the future success of Lancashire County Council.

SHAPING (Medium to Long-Term Strategy):

Level 3 Leadership – Heads of Service

Heads of Service at this level are Shaping Leaders. They are empowered to shape strategies with a broad mid to long-term view, setting clear strategic initiatives that provide direction to the management population, contributing to the organisation's success in the medium to long term.

OPERATIONAL (Short-Term to Immediate Effectiveness):

Level 4 Leadership – Management Roles

Leaders at this level, found in various management roles, are Operational Leaders. They focus on immediate operational effectiveness, ensuring their teams deliver in the short term, meeting objectives and driving success on a daily-to-monthly basis.

These refined terms more explicitly convey the visionary, shaping, and operational aspects of leadership at each level within the Leading Lancashire framework.

Accountabilities/Responsibilities

- Develop Enterprise Architectures and standards for the organisation that support the implementation of the council's Corporate Strategy and Digital Strategy.
- Provide strategic advice for future investment in Digital systems and processes to support business objectives.
- Shape and optimise the digital related change portfolio and ensure that the strategic application of change is embedded in the management of the organisation, ensuring the buy-in of all stakeholders.
- Use significant levels of judgement, to translate business practices and processes into architectures to enable delivery of appropriate solutions. This will include innovative and creative thinking, detailed analysis and evaluative skills, assessment or risks, initiating/scoping improvement projects and leading on the design and delivery of objectives.
- Develop and manage the implementation of Digital technology road maps aligned with the Digital and business strategy.

- Provide architectural leadership for cross-program, and cross-project architecture strategies, opportunities, and problem resolution.
- Undertake high level research, horizon scanning and analysis to identify future Digital trends, and assess applicability to support business objectives.
- Lead a team of Architects providing leadership and motivation to ensure that they deliver on their objectives in an effective and efficient manner and in line with the strategic vision utilising their highly developed knowledge (broad and/or deep) of the principles, theory and practice of the Enterprise Architecture.
- To be the senior point of contact for Enterprise Architecture related issues owning the client or supplier interface, managing that relationship and developing partnerships wherever necessary.
- To ensure Enterprise Architecture policy is established and reviewed and provide effective controls across the digital service for all aspects of Enterprise Architecture.

Due to the changing nature of the business, this job description serves as a framework to outline the main areas of responsibility. It is not intended to be either prescriptive or exhaustive and will inevitably change. You are expected to be flexible and may be required to operate in different areas of work/carry out different duties as required.

Other

- **Equal Opportunities**
We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.
- **Health and safety**
All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.
- **Customer Focused**

We put our customers' needs and expectations at the heart of all that we do. We expect our employees to have a full understanding of those needs and expectations so that we can provide high quality, appropriate services at all times.

- **Safeguarding Commitment**

We are committed to protecting and promoting the welfare of children, young people and vulnerable adults.

- **Skills Pledge**

We are committed to developing the skills of our workforce. All employees will be supported to work towards a level 2 qualification in literacy and numeracy if they do not have one already.

Our Values

We expect all our employees to demonstrate and promote our values:

- **Supportive**

We are supportive of our customers and colleagues, recognising their contributions and making the best of their strengths to enable our communities to flourish.

- **Innovative**

We deliver the best services we possibly can, always looking for creative ways to do things better, putting the customer at the heart of our thinking, and being ambitious and focused on how we can deliver the best services now and in the future.

- **Respectful**

We treat colleagues, customers and partners with respect, listening to their views, empathising and valuing their diverse needs and perspectives, to be fair, open and honest in all that we do.

- **Collaborative**

We listen to, engage with, learn from and work with colleagues, partners and customers to help achieve the best outcomes for everyone.

Person Specification

All the following requirements are essential unless otherwise indicated by *

Your ability to meet the job requirements will initially be assessed by the information provided on your application but further assessment will be undertaken at interview and, in some cases, by using other types of assessment(s).

Qualifications

- Honours Degree level qualification or equivalent experience,
- Relevant professional qualification or equivalent i.e. TOGAF or equivalent experience
- Substantial vocational experience in service improvement through technology.
- Demonstrate commitment to continuing professional development.

Experience

- Significant experience leading or significantly contributing to enterprise architecture initiatives within a large or complex organisation.
- Clear evidence of having shaped or influenced an organisation's architecture strategy and roadmap, including transitioning from current to future states.
- Clear evidence of achieving efficiencies through the optimisation of an organisation's architecture.
- Proven ability to network and collaborate with senior stakeholders, driving innovation and continuous improvement.
- Significant experience of stakeholder engagement to gather insights, foster collaboration, and driving innovation and continuous improvement.
- Significant experience of operating at a senior level, working with senior leadership teams and senior stakeholders.

Essential knowledge, skills & abilities

- **Strategic Planning:** Ability to develop long-term digital strategies that support business objectives.
- **Stakeholder engagement:** Ability to quickly build credibility with senior managers and stakeholders.
- **Innovation** – Ability to utilise significant judgement to lead the delivery of enterprise architecture supporting the service to improve and deliver innovation.
- **Leadership** - Ability to lead, develop, manage and motivate services/teams in a challenging and changing environment

Other essential requirements

- Commitment to equality and diversity.
- Commitment to health and safety.
- Display the LCC values and behaviours at all times and actively promote them in others.
- This is an essential car user post

You will be required to provide a car for use in connection with the duties of this post and must be insured for business use. In certain circumstances consideration may be given to applicants who, as a consequence of a disability, are unable to drive.