

SOLICITOR (HIGHWAYS, PLANNING AND ENVIRONMENT)



Job Description

Service:	Legal, Governance and Registrars		
Team:	Legal Environment Team		
Location:	County Hall		
Salary range:	£44,711 to £49,764	Grade:	10
Reports to:	Senior Lawyer – Legal Environment Team	Staff responsible for:	None

Job purpose and scope

To provide legal advice and have conduct of casework relating to highways, planning and environmental matters, and to provide support to the Principal and Senior Lawyers and where appropriate the Head of Legal and Democratic Services.

Accountabilities/Responsibilities

- To have conduct of a caseload of both Highways and Planning matters including but not restricted to s38, s278, s106 Agreements, Public Rights of Way and other planning and enforcement and licence/consent matters.
- To provide legal advice to a range of clients.
- Reviewing and drafting Committee reports.
- Attending and advising at Committee meetings of the County Council relating to highways, public rights of way and planning matters.
- Attending both County and Magistrates Court to represent the County Council and to apply for Orders.
- To be involved in Public Inquiries and to attend and advise at meetings both internal and external, as required.
- To work proactively and perform responsibilities to a high standard in accordance with all applicable statutory and regulatory standards, Authority policies and procedures and as directed.
- To work as effectively as possible responding to customer needs and to proactively participate as a team member within the Legal Environment team.
- Such other duties and responsibilities of a similar grade and nature as may be required.

Other

- **Equal Opportunities**

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

- **Health and safety**

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

- **Customer Focused**

We put our customers' needs and expectations at the heart of all that we do. We expect our employees to have a full understanding of those needs and expectations so that we can provide high quality, appropriate services at all times.

- **Safeguarding Commitment**

We are committed to protecting and promoting the welfare of children, young people and vulnerable adults.

- **Skills Pledge**

We are committed to developing the skills of our workforce. All employees will be supported to work towards a level 2 qualification in literacy and numeracy if they do not have one already.

Our Values

We expect all our employees to demonstrate and promote our values:

- **Supportive**

We are supportive of our customers and colleagues, recognising their contributions and making the best of their strengths to enable our communities to flourish.

- **Innovative**

We deliver the best services we possibly can, always looking for creative ways to do things better, putting the customer at the heart of our thinking, and being ambitious and focused on how we can deliver the best services now and in the future.

- **Respectful**

We treat colleagues, customers and partners with respect, listening to their views, empathising and valuing their diverse needs and perspectives, to be fair, open and honest in all that we do.

- **Collaborative**

We listen to, engage with, learn from and work with colleagues, partners and customers to help achieve the best outcomes for everyone.

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Person Specification

All the following requirements are essential unless otherwise indicated by *

Your ability to meet the job requirements will initially be assessed by the information provided on your application but further assessment will be undertaken at interview and, in some cases, by using other types of assessment(s).

Qualifications

- Qualified Solicitor or Barrister or CILEX

Experience

- Experience of working in a legal environment using up to date and authoritative knowledge to support delivery of services
- Experience of working as part of a team
- Experience of working to deadlines and managing your own caseload.
- * Local government experience or experience advising local government clients is desirable.

Essential knowledge, skills & abilities

- Ability to communicate effectively, orally and in writing to both internal and external parties.
- Strong analytical and research skills with the ability to apply such to ensure service area objectives are achieved.
- Ability to work under pressure and organise a range of complex activities and priorities.
- Proven ability to implement and deliver complex and challenging solutions which are consistent with existing, new or evolving policy /procedure
- Strong interpersonal skills
- Knowledge of Highways Law, Planning Law (Desirable)

Other essential requirements

- Commitment to equality and diversity.
- Commitment to health and safety.
- Display the LCC values and behaviours at all times and actively promote them in others.
- This is an essential car user post*

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You will be required to provide a car for use in connection with the duties of this post and must be insured for business use. In certain circumstances consideration may be given to applicants who, as a consequence of a disability, are unable to drive