

**Action plan following 'Requires Improvement' judgement at Ofsted inspection**

**Setting name, address and district:**

**Setting telephone number: Manager's name: Date of inspection:**

**Important note: this action plan must include details of participation in training/quality improvement activities and provide details of who/how this is being provided.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Action / Recommendation (taken from Ofsted inspection report wording) :** | | | | |
| **Action**  *- steps**to be taken to address inspection action / recommendation above* | **When**  **-** *will this be achieved?* | **Who**  **-** *will be responsible?* | **Measure**  *-how will you know that you have achieved your aim?* | **Evaluate**  *- how are you getting on?* |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Action / Recommendation (taken from Ofsted inspection report wording) :** | | | | |
| **Action**  *- steps**to be taken to address inspection action / recommendation above* | **When**  **-** *will this be achieved?* | **Who**  **-** *will be responsible?* | **Measure**  *-how will you know that you have achieved your aim?* | **Evaluate**  *- how are you getting on?* |
|  |  |  |  |  |
| **Action / Recommendation (taken from Ofsted inspection report wording) :** | | | | |
| **Action**  *- steps**to be taken to address inspection action / recommendation above* | **When**  **-** *will this be achieved?* | **Who**  **-** *will be responsible?* | **Measure**  *-how will you know that you have achieved your aim?* | **Evaluate**  *- how are you getting on?* |
|  |  |  |  |  |
| **Action / Recommendation (taken from Ofsted inspection report wording) :** | | | | |
| **Action**  *- steps**to be taken to address inspection action / recommendation above* | **When**  **-** *will this be achieved?* | **Who**  **-** *will be responsible?* | **Measure**  *-how will you know that you have achieved your aim?* | **Evaluate**  *- how are you getting on?* |
|  |  |  |  |  |
| **Action / Recommendation (taken from Ofsted inspection report wording) :** | | | | |
| **Action**  *- steps**to be taken to address inspection action / recommendation above* | **When**  **-** *will this be achieved?* | **Who**  **-** *will be responsible?* | **Measure**  *-how will you know that you have achieved your aim?* | **Evaluate**  *- how are you getting on?* |
|  |  |  |  |  |