**IMPORTANT NOTE:**

**This form is only for use when a child's EEF pattern changes during the academic year. It must be attached and saved with the most recent fully completed/signed parental agreement that was in place prior to the changes being agreed. In the event of an overclaim or compliance audit you will be required to provide copies of the original parental agreement and any in-year changes forms.**

|  |  |
| --- | --- |
| **Child legal forename** |  |
| **Child legal surname:** |  |
| **Child date of birth:** |  |

|  |  |
| --- | --- |
| **Date changes become effective from:** |  |

**Setting and attendance details - parents/carers to complete with provider**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Total no. of hours per week** | **Total weekly charge** | **No. of weeks per year (e.g. 38,48,51,52)** | **Total funded hours per year** |
| **2YO golden ticket or 34YO universal funded hours per day** |  |  |  |  |  |  | £0 |  |  |
| **Working parents' funded hours per day** |  |  |  |  |  |  | £0 |  |  |
| **Additional chargeable hours per day** |  |  |  |  |  |  |  |  |  |
| **Total hours attended per day** |  |  |  |  |  |  |  |  |  |

**Additional Charges - provider and parent to complete**

Government funding is intended to deliver 15 or 30 hours a week of free, high quality, flexible early education and care. The 15 or 30 hours must be able to be accessed free of charge to parents; that is, there must not be any mandatory charges for parents in relation to the early education funded entitlement hours.

Government funding is not intended to cover the costs of meals, other consumables, additional hours or additional services. Providers can charge for consumables, meals and snacks, extra activities and additional hours provided they are not mandatory charges or a condition of accessing a place.

The costs of chargeable extras should be published on provider websites or, where they do not have any website, on local authority Family Information Services. These should be clear, up-to-date and easily accessible to parents, to enable parents to make an informed choice of provider.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Additional Charges** | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Total weekly charge £** |
| **Meals** |  |  |  |  |  |  |
| **Non-food consumables** |  |  |  |  |  |  |
| **Additional/enhanced activities** |  |  |  |  |  |  |
| **Total £** |  |  |  |  |  |  |

**Declaration**

I confirm that the information I have provided above is accurate and true and I agree to the conditions set out in this document

I authorise the provider named in this agreement to claim the early education funded entitlements as agreed above on behalf of my child. I understand that the data collected in this form will be shared with my chosen provider and local authority.

I give consent for the information contained within this agreement to be used by Lancashire County Council for the purposes of checking my eligibility for all elements of the early education funded entitlements (i.e. working families entitlements, 2 year old entitlements for families receiving Government support, Early Years Pupil Premium and Disability Access Fund (if applicable), in accordance with its statutory functions under the Childcare Acts 2006 and 2016, and the School Standards and Framework Act 1998.

I confirm the childcare provider named in this agreement has provided me with a copy of the terms and conditions of funding (Appendix 1) and that I understand these.

|  |  |
| --- | --- |
| **Parent/Carer/Guardian with legal responsibility** | **Childcare provider** |
| Signed: | Signed: |
| Print name: | Print name: |
| Date: | Date: |