



Longridge High School

Admissions Policy

Name of person Devising Policy	Jane Green
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Introduction

Applications for admission to the school should be made online between 1st September 2025 and 31st October 2025 via the Local Authority website www.lancashire.gov.uk/schools.

It is not normally possible to change the order of your preferences for schools after the closing date. Parents must complete the Local Authority electronic form, stating three preferences.

The school is not able to offer places beyond its admission number (210). Offers of places under the equal preference system will be sent to parents on 1st March 2026 by the Local Authority. Parents of children not admitted will be offered an alternative place by the Local Authority.

Priority System

In the event the school is oversubscribed, a supplementary form is available from the school and the school's website. The supplementary form should be returned to the school by 31st October 2025. If the school is oversubscribed, a failure to complete the supplementary form may result in your application for a place in this school being considered against a lower priority criteria.

The number of places available for admission to Year 7 in September 2026 will be a maximum of 210. The Governing Body will not place any restrictions on admissions to Year 7 unless the number of children for whom admission is sought exceeds this number.

The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority notifies parents of the result. In the event that there are more applicants than places, after admitting all children with a Statement of Educational Need or Health and Care Plan naming this school, the Governing Body will allocate places using the criteria below, which are listed in order of priority:

1. Looked after children or a child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order or those children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted, then
2. Children for whom the Governors accept that there are exceptional medical, social or welfare reasons which are directly relevant to the school concerned, then
3. Children eligible for Services Premium, then,

4. Children living within the school's geographical priority area with older brothers or sisters attending the school when the younger child will start, then
5. Children living within the school's geographical priority area, then
6. Children living outside the school's geographical priority area with older brothers or sisters still attending the school when the younger child will start, then
7. Children living outside the school's Geographical Priority Area, below.

Tiebreaker:

The distance criterion will be used as the tie breaker if there is oversubscription within any of the admission criteria; it is a straight line (radial) measure.

The distance measure is a straight-line measurement (radial) between the applicant's home address points and the address point of the school (co-ordinates provided by ordnance survey data).

GEOGRAPHICAL PRIORITY AREA 6

Parishes of Chipping, Goosnargh, Thornley with Wheatley, Whittingham, Haighton, Grimsargh, Longridge, Hothersall, Ribchester and Dutton.

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TRANSPORT 6 Please see *Information for Parents* booklet or <http://www.lancashire.gov.uk/schools>

Parents in any doubt over the distance between home and school for the provision of transport are asked to check with their local Area Education Office. This may be particularly relevant if you live close to a county border.

Admissions Information

For the September 2025 intake, there were 329 applications (132 first preference, 129 second preference and 68 third preference) for 210 places.

(If oversubscribed, numbers of children offered a place under the criteria 1-4 will be published)

Late Applications for Admission

Where there are extenuating circumstances for an application being received after the last date for applications, and it is before the Governing Body has established their list of pupils to be admitted, then it will be considered alongside all the others.

Otherwise, applications which are received after the last date will be considered after all the others and placed on the waiting list in order according to the criteria.

Waiting List

Where we have more applications than places, the admissions criteria will be used. Children who are not admitted will have their name placed on a waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria. Since the date of application cannot be a criterion for the order of names on the waiting list, late applicants for the school will be slotted into the order according to the extent to which they meet the criteria. Thus, it is possible for a child who moves into the area later to have a higher priority than one who has been on the waiting list for some time. If a place becomes available within the admission number, the child whose name is at the top of the list will be offered a place. This is not dependent on whether an appeal has been submitted. The waiting list will operate from the 31st December 2025.

Address of Pupils

The address used on the school's admission form must be the current one at the time of application, i.e. the family's main residence. If the address changes subsequently, the parents should notify the school. Where the parents live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parents may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child's address as the one claimed. Where there is dispute about the correct address to use, the Governing Body reserves the right to make enquiries of any relevant third parties, e.g. the child's GP, Council Tax Office, Electoral Registration Officer, utilities provider. For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.

In-Year Admissions

In-year admission is the process of applying for a school place during the school year. Any applications for the intake made after the start of the autumn term will be treated as an in-year application. The in-year admission process is managed by the school. Parents are required to complete the in-year application form, which is available from the school website.

Where a place cannot be secured, parents will be offered a legal right of appeal to an independent appeal panel. Lancashire County Council administers the appeals process on behalf of the school. Parents can complete the school's [appeal form](#) on Lancashire County Council's website.

Please note that you cannot re-apply for a place at a school within the same school year unless there has been relevant, significant and material change in the family circumstances.

Fraudulent Applications

Where the Governing Body discovers that a child has been awarded a place as the result of an intentionally misleading application from a parent (for example a false claim to residence) which effectively denies a place to a child with a stronger claim, then the Governing Body is required to withdraw the offer of the place. The application will be considered afresh, and a right of appeal offered if a place is refused.