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**Employee of the Year**

The 'Employee of the Year' is truly a Workplace Wizard - spreading a little magic everywhere they go! They are an invaluable employee and team player in the workplace, consistently going above and beyond, demonstrating exceptional skills, creativity and problem solving. Colleagues can always depend on them to deliver high-quality work on time and support their team when needed. They have a strong determination in bringing success to their team.

They willingly share their knowledge and skills with others, supporting and helping them to develop in their roles. The wise 'Workplace Wizard' has a unique perspective and commitment that makes invaluable contributions to projects and tasks in their team, fulfilling them to the highest standards. They excel in meeting deadlines and achieving goals which in return brings positive outcomes and outstanding success.

This award is an opportunity to recognise someone who creates a positive culture in their workplace and consistently embodies the council’s core values within their role:

**Supportive**: They recognise the contributions from those around them by being a good listener and offering encouragement. They are dependable and not afraid to go the extra mile. They have a good understanding of their role and are always willing to share their expertise with others. They communicate well with their team members and are always ready to take on innovative ideas and approaches.

**Innovative**: They are creative and implement innovative ideas effectively. They have outstanding vision, always thinking, and sharing fresh ideas, open to change as well as finding creative approaches to their work. They find effective solutions and resources, even in the most challenging of situations. They have a 'can do' attitude to work.

**Respectful**: They foster positive relationships within their team and are always polite, courteous, and helpful. They are good listeners, empathetic and remain calm in challenging situations. They are not afraid to take responsibility for their actions. They offer a sense of motivation to their team members allowing positivity and enthusiasm to drive the process.

**Collaborative**: They have a collaborative approach in their practice and are always incredibly supportive helping the team to solve problems. They have a passion in building a strong team spirit and work effectively towards a common goal. They have contributed to projects and tasks in their team, fulfilling them to the highest

standards.

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**Digital Dynamo**

In the ever-evolving world of technology, a Digital Dynamo stands out with their unparalleled expertise and innovative solutions. Whether it is troubleshooting complex issues or ensuring the most efficient use of programs being utilised, this individual does it all with remarkable efficiency and a positive attitude. Their dedication and passion for IT not only enhances a team’s performance but also inspires us as individuals to embrace the digital changes we face in our roles.

This could be someone who:

* Is passionate about new technology and how we can utilise this within the workplace.
* Is excellent at providing technical support and training to new users, or those with less confidence and experience using a system or software.
* Can problem-solve, diagnosing and resolving complex technical issues efficiently.
* Can clearly explain technical concepts to less-technical team members with the upmost respect and patience.
* Is collaborative, works well with others, sharing their knowledge, as well as training and supporting team efforts.

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**A Ray of Sunshine**

Starting every day with a positive step, this individual brings enthusiasm, warmth, and joy to the workplace. They motivate others with their enthusiasm and dedication and are always ready to lend a helping hand. They look on the bright side of every situation, lighting up any room and spreading a 'Ray of Sunshine' wherever they go.

This could be someone who:

* Shows a positive attitude, consistently bringing a cheerful and optimistic outlook to the team, brightening everyone's day.
* Is encouraging and uplifts their colleagues with kind words and support, making others feel valued and appreciated.
* Are energetic. Their enthusiasm and energy are contagious, motivating others to stay engaged and productive.
* Shows resilience. Even in challenging times, they maintain a positive demeanor and help others stay hopeful.
* Is friendly, approachable and creates a welcoming environment for everyone.

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**Smooth Operator**

This award recognises an exceptional team member who consistently delivers outstanding customer service to both internal and external customers. The recipient of this award demonstrates a commitment to excellence through their proactive approach, problem-solving skills, and unwavering dedication to customer satisfaction. This award celebrates the invaluable contributions of our staff who embody the highest standards of customer service, making a significant impact on our organisation’s success and reputation.

This could be someone who:

* Demonstrates exceptional communication skills, effectively communicating with clientsand colleagues ensuring clarity and understanding in all interactions.
* Shows problem-solving abilities. Shows resourcefulness and creativity in resolving customer issues promptly and efficiently.
* Displays a positive attitude, maintaining an optimistic and professional demeanour, even in challenging situations, fostering a welcoming and supportive environment.
* Works collaboratively with colleagues to ensure seamless service delivery and support.
* Goes above and beyond to understand and meet the needs of customers, consistently exceeding expectations.

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**Best Newcomer**

This award is to recognise staff who have been in their current role for no more than two years who have become a driving force for the service.

This could be someone who:

* Can adapt to any situation, showing willingness to grow, learn and better their performance in any way.
* Shows initiative and has demonstrated that they can take on new tasks and responsibilities, often going above and beyond what is expected.
* Works hard to embody the council’s core values of being supportive, innovative, respectful, and collaborative with colleagues, customers, and stakeholders.
* Maintains a positive attitude to their role and their team, infectiously creating an uplifting environment for all.
* Is reliable. Always ready to assist when needed and gives an unwavering support to colleagues and their managers.

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**Guiding Star**

Showing guidance and support unlocks the key to this fabulous award. They act as a role model in every aspect of their work and in the workplace, inspiring others to take initiative in contributing towards the council’s vision and goals.

This could be someone who:

* Is brave and determined in challenging situations. They are resilient and can use their initiative and make quick decisions in challenging situations and prioritise workload accordingly.
* Acts as a role model. They demonstrate a high working ethic in the workplace from being organised, efficient and pro-active at work.
* Is a pillar of support and always ready to assist the team when they need guidance and support. The team can always count on them!

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**Wellbeing Warrior**

We are seeking nominations for a staff member who you think deserves the title of 'Wellbeing Warrior'. This award recognises the tough job of prioritising our team's wellbeing through the most challenging times.

This could be someone who:

* Organises out of hours events or activities during work hours which promote mental, physical, and emotional health in the workplace.
* Pulls together your team or many teams to create a strong network with better working relationships.
* Promotes kindness and co-operation within the team.
* Is dedicated to fostering a healthy and supportive work environment to make a significant difference in their team's wellbeing.

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