

Lancashire County Council

Post title: Health Protection Practitioner					
Directorate: Growth, Environment and Transport			Location: County Hall, Preston and agile working		
Establishment or team:		Health Protection Team, Health Protection Service		Post numbers: E-063-0009; E-063-0024; E-063-0025; E-063-0026;	
Grade:		Grade 8	Staff responsibility:		No
			Essential Car user:		No

Purpose of the role

The Health Protection Practitioner role is a key member of the Health Protection Team, utilising transferable knowledge and skills to deliver on this exciting agenda. The role will work with the Public Health Specialist and Senior Health Protection Practitioner(s) to lead on key areas of responsibility for Lancashire County Council, in the delivery of the health protection work programme. Reporting to one of two Senior Health Protection Practitioners, the roles will focus upon various themes, including: cancer/non-cancer screening programmes, lifecourse immunisation programmes, flu vaccination workforce delivery, population advice and protection, plus environmental and weather-related risk.

Scope of work

The Health Protection Team work alongside the Infection Prevention and Control Team, which form the wider Health Protection Service. This service works to identify, prevent and mitigate the impacts of infectious disease and environmental risk to the local population, by providing oversight and assurance across the twelve districts of Lancashire, in addition to improving health and wellbeing outcomes.

The service works in partnership with the UK Health Security Agency (UKHSA), the Lancashire and South Cumbria Integrated Care Board (ICB), NHS England and Improvement (NHSEI) and the wider system. The aim is to develop and deliver robust arrangements in relation to health protection and to provide assurance on the wider public health arrangements to Lancashire County Council and external partners in relation to these issues. The service works across a wide and varied programme to deliver functions in relation to screening, vaccination and immunisation, outbreak management, infection prevention and control and various environmental-related health issues.

The Health Protection Practitioner role will undertake project work with the aim of raising awareness through the delivery of training and campaigns, plus the analysis and monitoring of health surveillance data to identify risk and improve outcomes. Regular updates will be raised and discussed at the Lancashire Health Protection Board via the Public Health Specialist.

Continuing Professional Development (CPD) opportunities and full training will be provided.

Responsibilities

Each of the roles primarily involve supporting the Senior Health Protection Practitioner with the oversight, assurance, monitoring and improvement of a range of services. The successful candidates will undertake a wide variety of tasks, for example:

- data analysis and theme assessment to support discussion on key priorities for the health protection workplan;
- support the design, management and implementation of systems and processes to achieve service objectives;
- support local improvement plans to increase uptake in the population including high-risk groups and by reducing health inequalities;
- deliver national health campaigns, training, awareness raising activities;
- provide public health information to support the creation of reports and briefing notes, including performance and public health outcomes;
- provide general health protection advice and support across the wider system;
- provide detailed and timely responses to settings-based queries and/or concerns;
- build key internal and external relationships, working collaboratively with partners to improve public health prevention programmes;
- be an active team member and contribute to the annual workplan;
- provide oversight and support to colleagues in the management of the dedicated mailboxes within the service, for all internal and external health protection queries;
- have the capability to plan over the short, medium and long-term, adjusting timescales where necessary – including at short notice and under pressure;
- provide support to all members of the Health Protection Team, (e.g. G10s, G6);
- participate in continuing professional development and training opportunities, as appropriate.

Our values

We expect all our employees to demonstrate and promote our values:

Supportive

We are supportive of our customers and colleagues, recognising their contributions and making the best of their strengths to enable our communities to flourish.

Innovative

We deliver the best services we possibly can, always looking for creative ways to do things better, putting the customer at the heart of our thinking, and being ambitious and focused on how we can deliver the best services now and in the future.

Respectful

We treat colleagues, customers and partners with respect, listening to their views, empathising and valuing their diverse needs and perspectives, to be fair, open and honest in all that we do.

Collaborative

We listen to, engage with, learn from and work with colleagues, partners and customers to help achieve the best outcomes for everyone.

The above form sets out the area of work in which duties will generally be focused, and gives an example of the type of duties that the postholder could be asked to carry out. PLEASE NOTE that this is for guidance only. Postholders are expected to be flexible and to operate in different areas of work/carry out different duties as required.

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must co-operate with us to apply our general statement of health and safety policy.

Safeguarding Commitment

We are committed to protecting and promoting the welfare of children, young people and vulnerable adults.

Customer Focused

We put our customers' needs and expectations at the heart of all that we do. We expect our employees to have a full understanding of those needs and expectations so that we can provide high quality, appropriate services at all times.

Person specification	
Post title: Health Protection Practitioner	Grade: 8
Service/Directorate: Health Protection Service, Public Health, Growth, Environment and Transport	Post numbers: E-063-0009; E-063-0024; E-063-0025; E-063-0026;

Requirements	Essential I or Desirable (D)	Identified by Application Form (A) or Interview (I)
Qualifications:		
Recognised vocational qualification plus broad experience in area of expertise OR Working towards a professional qualification with sound practical experience OR Graduate entry level with sound practical experience OR Technical training through experience in area of expertise	E	A
Experience:		
Experience of working independently with relevant specialised systems, equipment and/or IT software	E	A/I
Knowledge and Skills:		
Detailed knowledge of own service area and relevant working systems, equipment and/or IT software, plus an awareness of council policies and services related to the role	E	A, I
Analytical skills and problem solving capability	E	A, I
Ability to informally train and mentor less experienced staff	E	A, I
Ability to influence others based on technical or professional expertise	E	A, I
Ability to build and maintain effective networks and relationships	E	A, I
Ability to effectively manage and prioritise multiple workstreams	E	A, I
Excellent verbal and written communications skills	E	A, I
Self-motivated and the ability to work with minimal supervision	E	A, I
Other (including special requirements):		
1. Commitment to equality and diversity	E	I

2. Commitment to health and safety	E	I
3. Display the LCC values and behaviours at all times and actively promote them in others	E	I

Date: 20th November 2023

Note: We will always consider your references before confirming a job offer in writing.

LANCASHIRE COUNTY COUNCIL

PRE-EMPLOYMENT RISK IDENTIFICATION FORM (R.I.F.)

(NB Completion of this form does not fulfill the requirement to undertake a general risk assessment under the management Health and Safety at Work Regulations 1999)

A Pre-employment Risk Identification Form must be completed by the Head of Service/ Headteacher/Line Manager. If any assistance is required in completing this form, please contact the Health and Safety Team.

CONFIDENTIAL

Team/Establishment	Health Protection Team/Health Protection Service
Post title	Health Protection Practitioner
Description of main activities the employee will be required to undertake Role profile as detailed above	
Form completed by: Tracy Pickens	

A. The post to which this form refers will or may involve one or more of the following activities. (Please indicate YES or NO)

Managers should note that if any of the following 10 activities are involved, there is an automatic requirement for a pre-employment assessment by Occupational Health and, possibly, for subsequent Health Surveillance.

		YES	NO
1	Work at heights (e.g. over 2m from tall step/extension ladders; scaffold towers, roofwork etc).		X
2	Work in excessively noisy environments above statutory control limits (Highly unlikely to include examples associated with any office environments. Examples might include use of woodworking machinery, road drilling, masonry cutting etc).		X
3	Work in unusual environmental conditions (e.g. where access or egress or free flow of air may be restricted or where there may be a build up of gases, vapours or fumes or the use of breathing apparatus is required).		X
4	Use of hand operated tools and equipment known to be associated with hand arm vibration syndrome (e.g. percussive metalworking tool; rotary handheld tool [not floor polishers]; grinders; percussive hammers and drills etc).		X
5	Driving a heavy goods vehicle, coach, bus or minibus belonging to Lancashire County Council, transporting others in their own vehicle, or regularly transporting more than three other people as part of normal duties.		X
6	Some contact with hazardous substances (e.g. chemicals with an orange warning label indicating: very toxic; toxic; harmful; corrosive; sensitising by inhalation/skin contact; carcinogenic; mutagenic; toxic for reproduction; professional bio/pesticides; organophosphates; gluteraldehyde; latex gloves).		X
7	Prolonged or frequent exposure to machine generated wood dust, or other heavy or excessive concentrations of mineral dust.		X
8	Work with lead or lead-based products (e.g. some paints).		X
9	Food handling/preparation (of raw or uncooked food only).		X
10	Occupational fieldwork or work in extreme conditions (e.g. involving excessive heat or cold or frequent walking for long distances over rough terrain in all weather conditions, forestry/countryside work).		X

B. The post to which this form refers will or may involve one or more of the following activities. (Please indicate YES or NO)

This section is for the information of applicants and does not facilitate a referral to Occupational Health.

		YES	NO
11	Face to face contact with the public/service users (e.g. at sensitive front line posts re abuse, aggression, assault).		X

12	<i>Working in isolation/lone working.</i>	X	
13	<i>Work with electrical wiring (e.g. colour blindness).</i>		X
14	<i>Work where there may be an increased risk of needlestick injuries or blood borne infections HIV; Hepatitis B; Hepatitis C: (e.g. site supervisors; site work, grounds or buildings maintenance, gardeners; some carers).</i>		X
15	<i>Work that may bring the employee into contact with rats, rat contaminated ground or other animals or livestock (e.g. risk of weils disease, other animal borne diseases, zoonoses).</i>		X
16	<i>Manual handling (other than routine office/administrative lifting and carrying e.g. assisting / moving service users with mobility problems, portering type activities).</i>		X
17	<i>Working with vulnerable service users (e.g. children with disabilities; the elderly; children/adults with learning difficulties; alcohol/drug abusers).</i>		X
18	<i>Work involving repetitive movements or forced posture (e.g. twisting, screwing, movements of the hands wrists, arms and/or shoulders awkward body and limb posture or excessive force, bending, kneeling).</i>		X
19	<i>Work as a regular display screen user (where more than $\frac{1}{3}$ of a person's time is spent using DSE continuously over any 1 month period).</i>	X	

Any other occupational hazards/comments that you consider to be relevant to the post which are not included above:

Although routine face to face contact with the public/service users are not part of this role, there may be occasions when this does arise e.g. during community engagement exercises and/or during community complaint procedures.