

Understanding your pay

Mr John Smith
999 Lettaby Avenue
Preston
PR1 1LD

Payroll LCC
Period 5
Period End Date 31-Aug-23
Tax Ref. 063/LCC
Employee No 0323456
NI Number NP112233D
NI Category A
Tax Code 1257L
Tax Basis Cumulative

Payment		Deductions			
Assignment Number	Element Name	I	Amount	Deduction Type	Amount
	Basic Pay	A	3,024.80	Basic Employee	278.60
	Holiday Pay	A	8.64	Holiday Credit Utilised	20.95
	OSP	A	390.30	OSP Pensionable	231.62
	OSP	A	-240.00	OSP Pensionable	234.51
	Overtime Mon-Fri 11.25	A	112.87		
	PH157 OSP Full Retroactive	A	97.54		
	PH157 OSP Offset Retroactive	A	-47.54		
	OSP	B	-31.20		
	OSP	A	-21.20		
Total Payments			3,146.34	Total Deductions	854.93
				Net Pay	2,291.41

Indicator	(A) Taxable	(B) NI Able	(C) Pensionable	(D) Taxable	(E) NI Able	(F) Taxable	(G) Pensionable
Payment	46473						
Bank Name	Cash						
Sort Code	084001						
Account Number	00000000000000000000						
Payment Amount	2,291.41						

Element Name	Units	Rate	Amount	Year-To-Date
Overtime Mon-Fri 11.25	2.5	18.81	47.03	15,488.75
Overtime Mon-Fri 11.25	2.5	18.81	47.03	15,488.75
Overtime Mon-Fri 11.25	2.5	18.81	47.03	1,848.00
Overtime Mon-Fri 11.25	2.5	18.81	47.03	14,481.92

Details of additional payment claims. NB. Retroactive (previous months) entries are not currently itemised on the payslip. The solution for this is in development.

Statutory deductions followed by voluntary deduction e.g. Blues & Twos, AVCs etc will appear here

Pension Scheme/Deduction Rate

Net Pay Amount paid to employee after deductions

Year to date totals

www.lancashire.gov.uk

Common abbreviations that may be on your payslip

OSP – Occupational Sick Pay

SSP – Statutory Sick Pay

OMP/OAP – Occupational Maternity/Adoption Pay

SMP/SAP – Statutory Maternity/Adoption Pay

POA – Payment on Account

Retro / Arrears – Payments made relating to a period prior to the current month.

Additional Information

Sick Pay

Sick pay can be paid as Full / Half Occupational Sick pay (OSP) / Statutory Sick Pay (SSP) / or a combination of both.

If you have full occupational sick pay entitlement and your absence is less than 4 days, you will see on your pay slip, a positive and negative value and this will result in no reduction of pay.

If you have full occupational sick pay entitlement and your absence is more than 4 days, you will see OSP and SSP as a positive and negative value and this will result in no reduction of pay.

If you are not entitled to full occupational sick pay and for example you only get half pay or are only in receipt of statutory sick pay only, your basic pay will show on your pay slip and be offset with the sick pay entitlement and your basic pay will reduce.

Holiday Pay

LCC employees claiming additional above contracted hours will be paid holiday pay as a percentage of the value for the hours claimed and this will appear as a separate entry on your payslip as Holiday Pay.

Payment on Accounts

In cases where you might have been underpaid or not paid at all, for example a late notification of a new starter, Payroll Services may make an emergency payment (subject to the criteria that can be found on the intranet) and this is known as a Payment on Account (POA). A calculation is carried out by payroll to determine the pay owed and the payment is then made via faster payment direct to your bank. The amount owed will appear on the next pay period payslip and the payment made as a Payment on Account will show as a deduction.