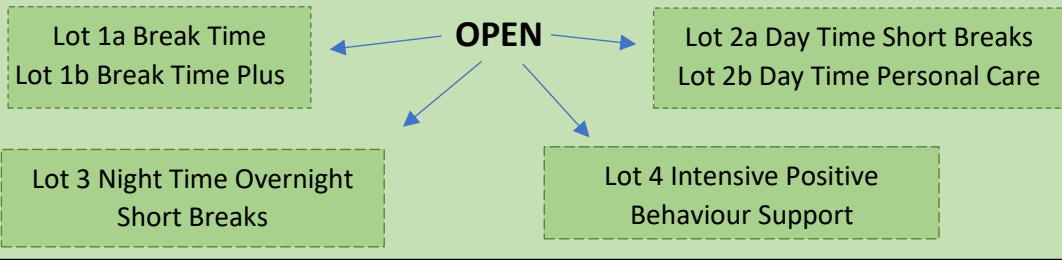


**Provider List for Break Time, Day Time and Night Time Services for Children and Young People with Disabilities.**



**How to Apply for a Place on the Provider List**

Service Provider accesses and downloads procurement documents via:  
[Reopening of the Provider list for Break Time, Home Care and Short Breaks Services for children and young people with disabilities - LCC10029 - Lancashire County Council](#)

Service Provider completes Application documents - Submits via Fusion etendering portal [www.lancashire.gov.uk/isupplier](http://www.lancashire.gov.uk/isupplier) Searching for **LCC10029**  
**See section 5 of the Invitation to Participate**

Document	Appendix	Applicant to Submit
Selection Questionnaire	3	One per Applicant
Selection Additional Information and Price Schedule	3a	One per Applicant, complete all parts relevant to the Lot(s) applying for.
Selection Additional Information Reference Request	3b	Up to three per Applicant / all members of a consortium – please see instructions in the selection criteria questionnaire
Quality Criteria Questionnaire	4	One per Applicant
Form of Application	6	One per Applicant

**Annual Applications Deadline** – see etendering portal for exact dates

Authority **evaluates** Applications  
*Check etendering portal regularly for messages*

Has the Applicant been successful?

Yes

No

Authority sends award decision via etendering portal - **Accepted on to Provider List**

Authority sends outcome decision via etendering portal - **Rejected**

Service Providers will be on the Provider List available for **'Request for Services'** When Short Breaks are required or via Annual Block Booking of Break Time Services

Applicant has opportunity to re-apply at the annual reopening  
*(or sooner if more than 10 new applications are received)*

**Provider List Re-Open for new Applications**  
 Details will be advertised