Sluice Audit tool

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|  | **Key Points**   * This audit tool should be completed weekly by the Manager or Lead person for Infection Prevention and Control. * In the event of non-compliance, action plans should be produced and reviewed regularly. * Completed audit tools should be kept locally for good practice assurance and as evidence for CQC inspections. |

**The design and layout of a sluice room is just as critical as the furniture and equipment you choose to use; they should all share the common goal of hygienically disposing of waste, without allowing bacteria to spread.**

**Disposing of potentially hazardous human waste in an efficient and hygienic manner is key to preventing the spread of harmful bacteria and Healthcare-Associated Infections (HCAIs) such as C. diff, norovirus, and E. coli.**

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| **Question** | **Y** | **N** | **Comments** |
| 1. The domestic sluice room is available, clean, uncluttered, fresh smelling. |  |  |  |
| 1. Is there a cleaning schedule for this room? |  |  |  |
| 1. High, low and horizontal surfaces are clean, in a good state of repair, uncluttered, made from impermeable material. |  |  |  |
| 1. Are there instructions for the use of the equipment? |  |  |  |
| 1. The room is free from inappropriate items and clutter, e.g., unused equipment, medical equipment that has been cleaned/decontaminated, general equipment storage. |  |  |  |
| 1. The room is free from clean or sterile items, e.g., resident wash bowls, combs, razors. |  |  |  |
| 1. Does the room have dedicated hand wash facilities, including wall mounted hand soap, towel dispenser and are clean and in good working order. |  |  |  |
| 1. A laminated ‘Hand hygiene technique for staff’ poster is displayed. |  |  |  |
| 1. Access to the handwash basin is clear. |  |  |  |
| 1. The handwash basin is free from clutter, e.g., used items. |  |  |  |
| 1. A dedicated sink is available for decontamination of equipment. |  |  |  |
| 1. A slop hopper, if available, is clean and in working order. |  |  |  |
| 1. A commode cleaning poster is displayed. |  |  |  |
| 1. Sanitary ware and fittings are in good condition, clean and free from lime scale and stains. |  |  |  |
| 1. Commode pans and urinals are in good condition, e.g., no evidence of cracking, scoring, or staining. |  |  |  |
| 1. The Bristol Stool Form Scale Chart (laminated/colour) is displayed. |  |  |  |
| 1. Bedpan rack and drip tray are available, clean, in a good state of repair |  |  |  |
| 1. The macerator is available, clean, in a good state of repair and serviced regularly |  |  |  |
| 1. Walls, skirting boards and ceiling in a good state of repair |  |  |  |
| 1. Flooring is clean, in a good state of repair, made from impermeable material |  |  |  |
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