

Lancashire County Council

Post title: Senior Health Protection Practitioner					
Directorate: Public Health and Well Being			Location:	County Hall, Preston and agile working	
Establishment or team:	Health Protection Team, Health Protection Service			Post number:	E-063-0008
Grade:	Grade 10	Staff responsibility:	Yes	Essential Car user:	No

Purpose of the role

The Health Protection Practitioner role is a key member of the Health Protection Team, utilising public health knowledge and skills with established health protection experience to deliver on this exciting agenda. The role will lead on key areas of responsibility for Lancashire County Council, in the delivery of the health protection work programme, providing a key role in oversight and assurance principles. A significant part of the role will be to create and develop innovative improvement plans, raising awareness of the importance of health protection and aligning this work to national and local health campaigns. The role will involve the interpretation of the latest subject evidence, the provision of timely public health advice, the management and development of internal relationships, the ability to build key working relationships across external organisations, ensuring the creation of collaborative and effective improvement plans. The role will focus upon various work areas, including: cancer/non-cancer screening programmes, lifecourse immunisation programmes, flu vaccination workforce delivery, population advice and protection, environmental and weather-related risk.

Scope of work

The Health Protection Team are recruiting to the position of Senior Health Protection Practitioner at Grade 10 level. The Health Protection Team work alongside the Infection Prevention and Control Team, which align to the wider Health Protection Service. This service works to identify, prevent and mitigate the impacts of infectious disease and environmental risk to the local population, by providing oversight and assurance across the twelve districts of Lancashire, in addition to improving health and wellbeing outcomes.

The service works in partnership with the UK Health Security Agency (UKHSA), the Lancashire and South Cumbria Integrated Care Board (ICB), NHS England and Improvement (NHSEI) and the wider system. The aim is to develop and deliver robust arrangements in relation to health protection and to provide assurance on the wider public health arrangements to Lancashire County Council and external partners in relation to these issues. The service works across a

wide and varied programme to deliver functions in relation to screening, vaccination and immunisation, outbreak management, infection prevention and control and various environmental-related health issues.

The Senior Health Protection Practitioner role will provide support to the Director of Public Health and Lancashire Health Protection Board in improving and protecting the health and wellbeing of the local population and by reducing health inequalities; the candidate should be enthusiastic about their contribution to this agenda. The post holder will be accountable to, and support, the Public Health Specialist by delivering an effective oversight service, whilst striving to improve health outcomes. This position will also have direct line management responsibility of the Health Protection Practitioner role(s). Whilst in-depth public health and wellbeing experience is required, knowledge and skills within the health protection agenda is desirable. Continuing Professional Development (CPD) opportunities and training will be provided.

Responsibilities

This position primarily involves taking a lead role around the oversight, assurance, monitoring and improvement of a range of services. The successful candidate will:

- work as the lead local authority representative for key topics within the health protection workplan e.g. the screening, vaccination and immunisation agenda, supporting the delivery of safe and high quality services;
- design, manage and implement systems and processes to achieve service objectives;
- develop local improvement plans to increase uptake in the population including high-risk groups and by reducing health inequalities;
- deliver national health campaigns, training, awareness raising activities;
- undertake literature reviews to complement the evidence base and utilise in discussion with partners to address barriers, promoting equity and access of service;
- monitor surveillance data and interpret to inform actions and strategies;
- create reports and briefing notes, presenting performance and public health outcomes;
- provide general health protection advice and support across the wider system;
- formulate and provide a detailed and timely response to settings-based queries and/or concerns;
- build key internal and external relationships, working collaboratively with partners to improve prevention programmes;
- have the ability to forecast effectively in lead areas, to anticipate and respond to change that may impact on service delivery and outputs.
- provide assistance in the co-ordination of a wider health protection response, should emergencies occur and be flexible in this approach, with the ability to step up service provision at short notice, including out of hours (if required).
- deputise for the Public Health Specialist, as and when required;
- co-ordinate and integrate team activities, resolving both routine and complex issues, to ensure the effective delivery of the service;
- be an active team member and contribute to the annual workplan;
- provide oversight and support to colleagues in the management of the two dedicated mailboxes within the service, for all internal and external health protection queries;

- have the capability to plan over the short, medium and long-term, adjusting timescales where necessary – including at short notice and under pressure;
- have the ability to manage and motivate direct reports, providing supportive line management and reviewing performance periodically;
- participate in continuing professional development and training opportunities, as appropriate.

The above form sets out the area of work in which duties will generally be focused, and gives an example of the type of duties that the postholder could be asked to carry out. **PLEASE NOTE** that this is for guidance only. Postholders are expected to be flexible and to operate in different areas of work/carry out different duties as required.

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must co-operate with us to apply our general statement of health and safety policy.

Safeguarding Commitment

We are committed to protecting and promoting the welfare of children, young people and vulnerable adults.

Customer Focus

We put our customers' needs and expectations at the heart of all that we do. We expect our employees to have a full understanding of those needs and expectations so that we can provide high quality, appropriate services at all times.

Skills Pledge

We are committed to developing the skills of our workforce. All employees will be supported to work towards a level 2 qualification in literacy and /or numeracy if they do not have one already.

Person specification	
Post title: Senior Health Protection Practitioner	Grade: 10
Directorate: Health Protection Service, Public Health	Post number: E-063-0008
Establishment or team: Health Equity, Welfare and Partnerships	

Requirements	Essential I or Desirable (D)	Identified by Application Form (A) or Interview (I)
Qualifications:		
Professional qualification and significant relevant experience, or substantial vocational experience at a professional level demonstrating development through progressively more demanding relevant roles	E	A
Experience:		
Public Health/Health Protection skills and experience	D	A, I
Experience of providing effective support for operational change at short notice, with the ability to adapt and work under pressure	E	A, I
Experience of project/programme management, leading programmes of work from concept to delivery	E	A, I
Experience of working collaboratively with external organisations to deliver public health improvement plans	E	A, I
Knowledge and Skills:		
Proven ability to implement and deliver complex and challenging solutions whilst managing conflicting issues	E	A, I
Critical analysis skills and utilising to deliver solutions, where appropriate	D	A, I
Thorough technical knowledge and understanding of the work practices, systems, processes and procedures relevant to the role enabling achievement of objectives	E	A, I
Sound analytical and problem-solving capability with the ability to work to tight deadlines and under pressure	E	A, I
Able to formally train and mentor other professional staff	E	A, I
Excellent written and verbal communications skills	E	A, I
Self motivated and ability to work with minimal supervision	E	A, I
Other (including special requirements)		
1. Commitment to equality and diversity	E	I
2. Commitment to health and safety	E	I
3. Display the LCC values and behaviours at all times and actively promote them in others	E	I

Date: 22nd May 2023

Note: We will always consider your references before confirming a job offer in writing.

LANCASHIRE COUNTY COUNCIL

PRE-EMPLOYMENT RISK IDENTIFICATION FORM (R.I.F.)

(NB Completion of this form does not fulfill the requirement to undertake a general risk assessment under the management Health and Safety at Work Regulations 1999)

A Pre-employment Risk Identification Form must be completed by the Head of Service/ Headteacher/Line Manager. If any assistance is required in completing this form, please contact the Health and Safety Team.

CONFIDENTIAL

Team/Establishment	Health Protection Team/Health Protection Service
Post title	Senior Health Protection Practitioner
Description of main activities the employee will be required to undertake Role profile as detailed above	
Form completed by: Tracy Pickens	

A. The post to which this form refers will or may involve one or more of the following activities. (Please indicate YES or NO)

Managers should note that if any of the following 10 activities are involved, there is an automatic requirement for a pre-employment assessment by Occupational Health and, possibly, for subsequent Health Surveillance.

		YES	NO
1	Work at heights (e.g. over 2m from tall step/extension ladders; scaffold towers, roofwork etc).		X
2	Work in excessively noisy environments above statutory control limits (Highly unlikely to include examples associated with any office environments. Examples might include use of woodworking machinery, road drilling, masonry cutting etc).		X
3	Work in unusual environmental conditions (e.g. where access or egress or free flow of air may be restricted or where there may be a build up of gases, vapours or fumes or the use of breathing apparatus is required).		X
4	Use of hand operated tools and equipment known to be associated with hand arm vibration syndrome (e.g. percussive metalworking tool; rotary handheld tool [not floor polishers]; grinders; percussive hammers and drills etc).		X
5	Driving a heavy goods vehicle, coach, bus or minibus belonging to Lancashire County Council, transporting others in their own vehicle, or regularly transporting more than three other people as part of normal duties.		X
6	Some contact with hazardous substances (e.g. chemicals with an orange warning label indicating: very toxic; toxic; harmful; corrosive; sensitising by inhalation/skin contact; carcinogenic; mutagenic; toxic for reproduction; professional bio/pesticides; organophosphates; gluteraldehyde; latex gloves).		X
7	Prolonged or frequent exposure to machine generated wood dust, or other heavy or excessive concentrations of mineral dust.		X
8	Work with lead or lead-based products (e.g. some paints).		X
9	Food handling/preparation (of raw or uncooked food only).		X

10	Occupational fieldwork or work in extreme conditions (e.g. involving excessive heat or cold or frequent walking for long distances over rough terrain in all weather conditions, forestry/countryside work).		X
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B. The post to which this form refers will or may involve one or more of the following activities. (Please indicate YES or NO)

This section is for the information of applicants and does not facilitate a referral to Occupational Health.

		YES	NO
11	Face to face contact with the public/service users (e.g. at sensitive front line posts re abuse, aggression, assault).		X
12	Working in isolation/lone working.	X	
13	Work with electrical wiring (e.g. colour blindness).		X
14	Work where there may be an increased risk of needlestick injuries or blood borne infections HIV; Hepatitis B; Hepatitis C: (e.g. site supervisors; site work, grounds or buildings maintenance, gardeners; some carers).		X
15	Work that may bring the employee into contact with rats, rat contaminated ground or other animals or livestock (e.g. risk of weils disease, other animal borne diseases, zoonoses).		X
16	Manual handling (other than routine office/administrative lifting and carrying e.g. assisting / moving service users with mobility problems, portering type activities).		X
17	Working with vulnerable service users (e.g. children with disabilities; the elderly; children/adults with learning difficulties; alcohol/drug abusers).		X
18	Work involving repetitive movements or forced posture (e.g. twisting, screwing, movements of the hands wrists, arms and/or shoulders awkward body and limb posture or excessive force, bending, kneeling).		X
19	Work as a regular display screen user (where more than $\frac{1}{3}$ of a person's time is spent using DSE continuously over any 1 month period).	X	

Any other occupational hazards/comments that you consider to be relevant to the post which are not included above:

Although routine face to face contact with the public/service users are not part of this role, there may be occasions when this does arise e.g. during community engagement exercises and/or during community complaint procedures.