Educational Setting Status Online Form – helpful tips for completing the attendance section

https://form.education.gov.uk/service/educational-setting-status

Answer yes or no

- For all secondary schools this will be no
- For all schools following LCC advice not to open further from 1st June 2020, to any children other than key worker/vulnerable, this will be no

Educational setting status

Is your educational setting open for any of the following year groups today?

- nursery
- reception
- years 1 and 6

○ Yes ● No

Will your educational setting be open for any of the above year groups on your next working day?

○ Yes ● No

If you are not open to **any** children, click No. You do not then need to complete this form again, until you reopen to any children.

Educational setting status

Is your educational setting open today for children of critical workers and vulnerable children?

● Yes ○ No

Will your educational setting be open for children of critical workers and vulnerable children on your next working day?

○ Yes ● No

This means the total number eligible, under the government's current guidance

- In a secondary school, this will be just the key worker and vulnerable children
- In a special school it will be all the children on roll, as they are all classed as vulnerable
- In a primary school, this is the total number of children on roll in reception, year 1 and year 6, plus the key worker and vulnerable children in other year groups.
- Include any other children expected to attend your school from other schools too.

Even if you are operating a rota for pupils, this number should not greatly fluctuate day-to-day

Educational setting status

Total number of students or pupils who are eligible to attend across all year groups.

▶ Help with students or pupils classified as eligible

Please give the total number of students or pupils on roll in nursery, reception, year 1, and year 6 plus any students or pupils in any other year group who are known to be children of critical workers, any who have an EHCP and have been assessed as needing to attend, any children with social workers, and any children you have deemed "otherwise vulnerable" in line with our guidance.

From the number above, enter the actual number of pupils/students in school today.

Educational setting status

Total number of students or pupils who are attending your educational setting today across all year groups.

Break down the number above into these categories. Some children may fay into more than one category (e.g. they may have an EHCP and be the child of a key worker)

Educational setting status

What is the total number of children attending who fall into the following categories across all year groups?

Children with an EHC plan

[   ]

Children with a social worker

[   ]

Children otherwise vulnerable

[   ]

Children of critical workers

[   ]

This is the total number of children who you know have not attended today due to illness (all types), or self-isolation/shielding.

When you start using the register, this will be the total number of children marked with I and Y.

Educational setting status

Total number of students or pupils that are expected to attend but are ill, isolating or shielding across all year groups.

[   ]

Continue

From the previous question, further breakdown that number into these categories.

When you start using the register, and apply the patches recently released and use the temporary codes, these numbers can be obtained via the new report from SIMS.

- Illness, suspected or confirmed COVID – code I with comment re Covid-19
- Illness, not suspected or confirmed COVID – total I
- Shielding – code Y
- Household isolation – code Y

Educational setting status

Of all the students or pupils that are expected to attend but are not attending today how many are absent for the following reasons?

Illness, suspected or confirmed case of COVID-19

Illness, not suspected or confirmed case of COVID-19

Shielding for self or other family member

Household isolation