S E A L

Social and Emotional Aspects of Learning

Team roles

Give out these jobs:

Co-ordinator
Gets everyone involved and makes sure they understand the task

Charter
Takes notes and writes down decisions

Creator
Comes up with lots of useful ideas and keeps the team positive

Clarifier
Asks useful questions and makes sure the group carries out its plan

Communicator
Talks to other groups and presents back

Team problem solving
Follow these steps to success:

Step one: agree the outcome
- Decide what you are being asked to do
- Decide what success will be like

Step two: decide how to proceed
- Sort all the information you need
- Sort the task into small steps
- Sort who is doing what

Step three: begin
- Go over your plan
- Go for it!

Step four: stay on task
- Check you are doing what was agreed
- Check you are on time

Step five: review for improvement
- Ask if you were successful
- Ask what you do differently next time

Team questions

Ask these questions as you go:

- What is it we are being asked to do?
- What will success be like?
- How can I help?
- What else do we need?
- What are our alternatives?
- Let's build on that idea
- How can we improve?
- Am I contributing?
- Is there a better way of doing this?
- Is everyone involved?
- What's the solution?
- Are we progressing?

Lancashire
County Council

Great teams

Try to become a great team:

- Have an agreed outcome
- Work hard to obtain that outcome
- Have a balance of talents
- Build on the positive things
- Help each other
- Constantly review their progress
- Are well prepared
- Celebrate success together

Team rules

Try to be a good team member:

Positive enquiry

Your team makes progress when it takes on a Tryout. When you ask a question try to make it a helpful one.

Accept others

No team is perfect. Build on each other's strengths rather than focus on weaknesses.

Support your team

Do your bit. In order for the team to progress you need to play your part.

Stick at it

At the very beginning agree what a good outcome would look like and who is going to do what. Once you get started, stay involved.

Team words

Use these words and phrases:

- Well done
- Good idea
- Connect
- Build upon
- Explain
- Let's think
- Take your time
- Progress
- Excellent
- Try again
- I'm responsible
- Stick at it
- Show me
- Agreed
- Thank you

"There is no 'I' in team"
"In a good team everyone understands everyone else's role"
"A really good question is often more useful than a really clever answer"
"Fail to prepare, prepare to fail"