

# Service Contract Data

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## PART ONE – CONTRACTING BODY AND PROVIDER

### 1 Parties

The Contracting Body is:

*[Name & Address of Contracting Body]; (the "Contracting Body")*

The Provider is:

*[name of Provider] incorporated and registered in England and Wales with company number [company number] whose registered office is at [address] trading as [trading name]*

### 2 Scope

The subject of this service contract is:

*[include a definitive description:*

*a specified number of units, including circumstances where services for compatible needs are to be delivered in a number of apartments, tenancies or hybrid provision within a building is the requirement;*

*groups of specified numbers of units, including circumstances where services for compatible needs are to be delivered in a number of apartments, tenancies or hybrid service provision, within a number of buildings is the requirement;*

*a group of named or unnamed individuals (or a combination of named or unnamed individuals), including circumstances where specialist services for complex behaviours or needs is the requirement; or*

*a single named or unnamed individual including circumstances where specialist services for complex behaviours or needs is the requirement.*

*Or combination thereof]*

Core Support delivery is:

*As per X.x of the Specification.  
[with the exception of the following requirements:*

- X.x.x Xxxxxx*
- X.x.x Xxxxxx*
- X.x.x Xxxxxx]*

Individualised Support delivery is:

*As per X.x of the Specification.  
[with the exception of the following requirements:*

- X.x.x Xxxxxx*
- X.x.x Xxxxxx*
- X.x.x Xxxxxx]*

The Premises subject to this Service Contract are:

Premises Name	Street address	Associated Nominated Location

The Commencement Date is:

The Initial Term is:

The Contracting Body may extend this agreement beyond the Initial Term by a further period or periods up to a maximum of:

in addition to the Initial Term.

During the course of the Service Contract the service volumes may be varied by agreement of the parties.

Service volumes may increase by:

Service volumes may decrease by:

The trigger(s) for permitted changes to service volumes shall be:

The Accommodation is

The special accommodation requirements included are:

The termination provisions are:

### 3 Contracting Model

The Charges will be:

*[based upon actual service volumes delivered, and/or, have fixed elements that are not based upon actual service volumes delivered;]*

The basis for the Charges is:

*[(i) hourly rates,  
(ii) weekly rates,  
(iii) annual rates,  
(iv) fixed rates,  
(v) flexible rates,  
(vi) performance related,  
(vii) being set by the Contracting Body,  
(viii) arising out of further competition between Providers with the option to use ceiling and/or floor rates, and/or,  
(ix) Any combination of these options.]*

The Annual Service Development Plan:

*[is included at Appendix A to this Service Contract Data]  
[is not required]*

Nomination rights are:

*[Options...]*

- Held exclusively by the Council for a period of... from the Commencement Date*
- Held by the Council for a period of... from the date a vacancy arises.*
- Held exclusively by the Council for the term of the Service Contract*
- Held exclusively by the Provider for a period of... from the Commencement Date*
- Held exclusively by the Provider for the term of the Service Contract*
- Held exclusively by a third party [identified as the landlord / the Service User / the family member] for the term of the Service Contract*
- To be governed by the Allocations Policy that shall be...*
- To be surrendered by the Council to the Provider immediately upon the Council providing notice to the Provider of its intent to do so.*
- Specified by Premises as follows...]*

Costs associated with support voids are:

*[Options...]*

- The responsibility of the Council for the term of the Service Contract.*
- The responsibility of the Council for a period of... from the Commencement Date.*
- The responsibility of the Council for a period of... from the date the support void arises.*
- The responsibility of the Provider for the term of the Service Contract.*
- The responsibility of the Provider for a period of... from the Commencement Date*
- The responsibility of the Provider for a period of... from the date the support void arises.*
- Specified by Premises as follows...*

**4 Notices**

Contracting Body email address for communications:

Contracting Body postal address for communications:

Provider email address for communications:

Provider postal address for communications:

**5 Key Personnel**

The Contracting Body's initial Key Personnel is:

The Provider's Key Personnel is:

**6 Special Conditions**

Special Conditions are:

Appendix A: Annual Service Development Plan

Included as Appendix 12 to the Invitation to Participate