

LANCASHIRE COUNTY COUNCIL

JOB DESCRIPTION FOR THE POST OF: SOCIAL WORKER					
Directorate for Children & Young People		Location:	Fostering Service		
Establishment/Team:		Fostering and Adoption Service (Assessment with family and friends team)		Post No:	
Grade:	8/9	Designated Line Manager:	Team Manager	Car User:	Yes
Staff Responsibility: None		Number of Staff Directly Supervised: None		Which Business Plan incorporates this Post? Children and Young People's plan	
<p>CORE VALUES AND JOB PURPOSE:</p> <p>Believe We can make a positive difference to the lives of children and young people.</p> <p>We value</p> <ul style="list-style-type: none"> • The role of parents, carers and all who have a parenting responsibility. • What children, young people and their families want to tell us. • The power of people working together to achieve common aims. • Good public service. • The richness of our diverse communities and cultural heritage. • The essential contribution education and learning make in improving lives of children and young people. • The creative contribution made by children and young people to their communities. 					
<p>Duties and responsibilities (in order of importance)</p> <p>This post is based within the Placement with Family and Friends Assessment Team, part of Lancashire's Fostering and Adoption Service</p> <ul style="list-style-type: none"> • Undertaking viability assessments of proposed connected person carers and Special Guardians • Being part of a duty rota (alongside colleagues) in order to undertake regulation 24 assessments • Preparing and assessing prospective connected person foster carers and Special Guardians, including compiling complex assessment reports to present to the fostering panel and the Court. • Supervising and supporting connected person foster carers. • Ensuring high quality care is available that meets the specific needs of children looked after and that all the standards and regulations are met. 					

In accordance with Social Work England requirements and internal competency assessment, progression on to the Social Worker level is subject to attainment of an appropriate Social Work qualification, proof of registration with Social Work England and attainment of a successful competency assessment.

SOCIAL WORKER

1. To carry out the statutory obligations of the Directorate within the context of Government guidelines in particular the Every Child Matters agenda, County Policies, strategies and procedures.
2. To comply with the Directorate's administrative and financial procedures including the maintenance of appropriate records.
3. To make full use of Information Technology and all computer systems in use by the Directorate as and when required i.e. ISSIS, ICS, Microsoft applications.
4. To liaise and negotiate with other professionals in statutory and voluntary agencies to ensure the best possible outcomes for children and families.
5. To prepare for, attend and contribute fully towards the supervision process, staff meetings, in-house or external training courses.
6. To prepare for and contribute to the Continued Professional Development as required by Social Work England.
7. To be aware of and responsive to the differing needs of all sections of the community.
8. To be responsible for own continued learning and share an up to date knowledge of research findings in relevant fields of social work.

For Fostering and Adoption

1. To assess and support connected person foster carers, and/or Special Guardians on behalf of the Directorate.
2. To manage an allocated workload of assessments according to Directorate priorities.
3. To prepare and present comprehensive assessment reports to the Fostering Panel and Court
4. To take part in CLA Reviews, attend court hearings and other safeguarding meetings as necessary.
5. To be part of a duty rota and undertake regulation 24 assessments when required
6. The placement with family and friends team is a county wide team that covers LCC and some out of county work. Travel is therefore required and very occasional overnight stays (dependent upon distance from LCC)

Other responsibilities

Workers may be required to engage in joint training initiatives and undertake work for other service areas within fostering if this is necessary to ensure equitable distribution of work, and in the interests of efficient and effective service delivery.

This is not to be regarded as exclusive of exhaustive – there may be other duties and requirements at the same responsibility level associated with the post.

	Catrina Dickens	Date:	10 December 2020
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EQUAL OPPORTUNITIES: The County Council is committed to achieving equality of opportunity both in the delivery of services to the community and its employment arrangements. We expect all employees to understand and promote our policies in their work.

HEALTH AND SAFETY: All employees have a responsibility for their own Health and Safety and that of others while undertaking their duties. Employees have a general duty to assist the County Council in implementing its general statement on the Health and Safety policy.

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Person Specification Form

Job Title Social Worker	Grade 8/9	
Directorate Children & Young People		
Team Fostering Service		
Requirements (on the basis of the job description)	Essential (E) or Desirable (D)	To be identified by: Application form (AF) interview (I)
Qualifications		
For Social Worker Applicants must hold a recognised social work qualification and must demonstrate that they have training and/or experience relevant to the post; they must also prove that they hold appropriate HCPC registration.	E	AF
Experience		

The County Council operates a general no smoking policy. The appointee will be expected to attend work on a regular basis. There will be occasional evening working and travelling to prospective carers out of county that may on occasion (depending on distance) require overnight stays.

We would like our social worker to be easily contactable and supportive. We want you to be committed to the job and have a good record of experience with children and young people. It's important that you are on time, easy to talk to, non-judgemental and trustworthy. We believe that it is important that you can demonstrate you are committed to the job indefinitely.

You are required to have the ability to drive a car and have a car at your disposal. However in certain circumstances consideration may be given to applicants who as a consequence of disability are unable to drive.

1. Commitment to Equality & Diversity
2. Commitment to Health & Safety

Prepared by: Catrina Dickens

Date: 10 December 2020