

Guidance on How to Complete the Lancashire Healthy Schools Standard Review Tool

Terminology

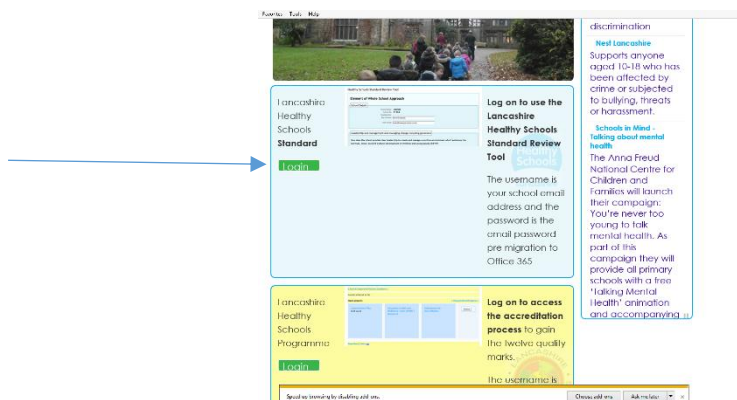
The team is the Education Health and Wellbeing Team, School Improvement Service, LCC.

The school key contact, it maybe there is more than one member of staff involved eg the PSHE and the PE Co-ordinators. The team is happy to meet with more than one colleague.

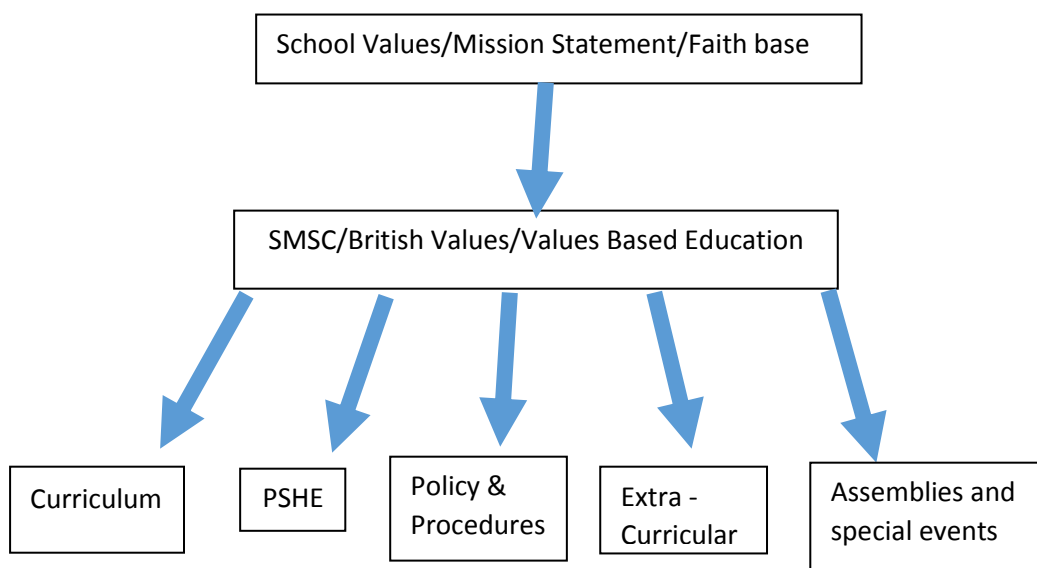
'See guidance' refers to this document.

How to guide

1. Go to www.lhsp.org.uk
2. Click on Lancashire Healthy Schools Standard



3. Enter username and password, if it does not work – contact Kate or Barbara
4. Open Review Form
5. Check Headteacher's name is current, if not - contact Kate or Barbara
6. Enter your name and email address, scroll to bottom of form and click save draft, it will return to the top of the page. Save information regularly
7. This review is a snapshot in time, it does not require everything identified to be in place, it is for the school to show this standard is being maintained as it is continuing to be part of school improvement.
8. Section 1, question 1 about the development of SMSC



9. Policy Development – this section is an aide memoire to capture which policies need to be developed and when they are due to be reviewed. The team can provide policy templates for them apart from the Behaviour one, see Lancashire Guidance. The process of the school travel plan is useful to ensure the curriculum equips pupils with the skills they need to travel to school safely:
 - Where do they live?
 - How do they travel to and from school?
 - Does the curriculum teach them how to do this and is sustainable travel being promoted eg walk to school week?
 - In preparation for transition to high school, does the curriculum prepare Years 5 and 6 pupils for their new journey and potential hazards?
10. Public Sector Equality Duty (Equality Act 2010, referred to in Ofsted Guidance) – Equality Analysis Toolkit for schools available on the Portal.
11. Staff accessing confidential advice - Education Support Partnership provides a free confidential helpline for staff wellbeing and will send a pack with posters, wallet cards and coasters. Email: info@edsupport.org.uk
12. Partnerships with Families and Local Communities – agencies used to support school such as Fire and Rescue, Police, Change4Life, sports coaches, Heartbeat, NSPCC.
13. When the review is complete, click on the Submit Final Version button. The team will receive an automated email stating it has been submitted. The team will use the Response box to contact the key contact in school.
14. Depending on when the school visit takes place, a member of the team will discuss the detail of the review with the school key contact(s) before the award is confirmed.

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The team includes our Primary Consultant Christine Herne who will be conducting school visits.