|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SMART |  | Target 1 | Target 2 | Target 3 |
| Specific | * What do I specifically want to achieve?
* Who is involved?
* How am I going to achieve this e.g which interventions?
* Frequency of this support/intervention?
 |  |  |  |
| Measurable | * How will I measure my progress?
* How will I know if my goal is achieved?
* Try to make this as concrete as possible
 |  |  |  |
| Achievable | * Is it reasonable to complete the goal in the time allotted?
 |  |  |  |
| Relevant | * Is the target meeting an identified gap/need?
* Is it helping towards a longer-term target?
* Is it appropriate to the stage/age of the child?
* Does it link to the child's voice?
 |  |  |  |
| Time-Bound | * How long should it take to accomplish this goal?
* When will I check in on whether or not the goal has been completed?
* Are they ready to start work on the goal?
 |  |  |  |

**How to produce an effective SMART target for a PEP**

**This is a table for your notes to help you to create effective and meaningful SMART targets for PEP forms. This information can then be transferred on the electronic PEP form.**