



# Pendle Education Trust



## Policy/Procedure/Guideline Review

<b>Policy/Procedure/Guideline:</b>	Determined Criteria For Admissions Arrangements 2023-2024
<b>Senior Manager Responsible:</b>	Principal
<b>Interim Executive Board Approval:</b>	September 2021
<b>Review date:</b>	1 Year



# West Craven High School

## CRITERIA FOR ADMISSION ARRANGEMENTS – 2022/23

Admission number is 165

After the admissions of Children with an Education Health and Care Plan or Statement of Education Needs which names the school and where there are more applications submitted than places available priority for admission will be given to those children who meet the admissions criteria below.

The following priorities apply in order:

1. Looked after children or a child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order or those children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted, (see note (x) below), then
2. Children for whom the Governing Body accepts that there are exceptional medical, social or welfare reasons which are directly relevant to the school concerned. (See note (i) below). The application must be supported by written specific appropriate professional advice (letter from doctor or social worker) as to why admission to West Craven High School is necessary, then
3. Children living within the school's geographical priority area with older brothers or sisters attending the school when the younger child will start, (see note iii below), then
4. Children living within the school's geographical priority area, then
5. Children living outside the school's geographical priority area with older brothers or sisters still attending the school when the younger child will start (See note (iii) below), then
6. Children living outside the school's geographical priority area (see note (iv) below).

### **Tie-breaker**

Where there are more applicants received than places available under any of the above criteria then the distance between the school and the home will be used as the final determining factor. The distance criterion is a straight line (radial) measured centre of building to centre of building. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local



Authority's system of a random draw will determine which address(es) receive the offer(s) as an effective, clear and fair tie breaker.

### **In year admissions to all year groups**

Fair access protocols operate outside of the normal in year admission arrangement.

### **GEOGRAPHICAL PRIORITY AREA**

This area includes Barnoldswick, Earby and Kelbrook

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### **GEOGRAPHICAL PRIORITY AREA ▼**

The perimeter of the priority area to the west, north and east is the border with Ribbles Valley and North Yorkshire.

From the east border the perimeter follows the centre of Gisburn Road down to Blacko and turns east over the Post Office and Burnt House Farm to the east side of Barnoldswick Road. It heads north and follows the underside of Standing Stone Lane then turns north over the reservoir. It heads east under White House Farm then north staying on the west side of the lane leading to Mill Hill Bridge. It crosses the Leeds and Liverpool Canal between Mill Hill Bridge and Hatters Bridge continuing eastwards to the A56, Colne Road over Great Hague.

The perimeter turns briefly south then east towards Kelbrook Wood then south briefly again and finally north east towards the North Yorkshire border over the lanes leading to North Yorkshire.

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### **TRANSPORT**

Pupils living may be entitled to travelling expenses to this school provided they reside three miles or more from the school, measured by the shortest walking route. Parents in any doubt over the distance between home and school for the provision of transport are asked to check with the Area Education Office. This may be particularly relevant if you live close to a county border.

#### Notes

- (i) The medical, social and welfare criterion will consider issues relevant to the child and/or the family.

This category may include children without a statement who have special needs.

- (ii) All children whose EHC names the West Craven High School must be admitted.
- (iii) Brothers and sisters includes step children, half brothers and sisters, fostered and adopted children living with the same family at the same address (consideration may be given to applying this criterion to full brothers and sisters who reside at different addresses).
- (iv) The distance criterion which will be used as the tie breaker if there is oversubscription within any of the admission criteria is a straight line (radial)



measure. If Governors are unable to distinguish between applicants using the published criteria (eg twins or same block of flats) places will be offered via a random draw.

The distance measure is a straight line (radial) measure centre of building to centre of building.

- (v) A child's permanent address is the one where he/she normally lives and sleeps and goes to school from. Proof of residence may be requested at any time throughout the admission process, (including after a child has accessed a school place).
- (vi) Our waiting list is compiled in accordance with our Admissions Criteria. Parents of children who are not admitted can request to have their names placed on the waiting list. Late applications for the school will be slotted into the order according to the extent to which they meet the criteria. This waiting list will operate for the whole of the autumn term.
- (vii) Children will not normally be able to start school other than at the beginning of the term unless they have moved into the area or there are exceptional circumstances.
- (viii) Applications for school places which are received late will not necessarily be dealt with at the same time as those received by the set deadline. The reasons for a late application may be requested and where these are not exceptional the relevant admission criteria will be initially applied to all others received on time. The late application will be dealt with after this process.
- (ix) Where a child lives with one parent for part of the week and another for the rest of the week only one address will be accepted for a school admission application. This will normally be the one where the child wakes up for the majority of school days (Monday to Friday). Proof of residence may be requested at any time throughout the admissions process.
- x) the highest priority **must** be given to looked after children<sup>1</sup> and children who were looked after, but ceased to be so because they were adopted<sup>2</sup> (or became subject to a residence order<sup>3</sup> or special guardianship order<sup>4</sup>). Further references to previously looked after children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

<sup>1</sup> A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

<sup>2</sup> Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders).

<sup>3</sup> Under the terms of the Children Act 1989. See section 8 which defines a 'residence order' as an order settling the arrangements to be made as to the person with whom the child is to live.

<sup>4</sup> See section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)



