

# 1

The Steering group Terms of Reference (TOR) was due for review which gave an opportunity for the members to reflect discussions at the Celebration event held in replacement of last months meeting. Members agreed to return to face to face steering group meetings but reduce them to bi-monthly, with working groups to carry out any required activity and functions.

# 2



### Great News—Recruitment

Within the Key Working team there is now 5 Designated Key Worker development officers. Therefore each ICP area has been aligned a Key Worker.

Central Lancs - Jen Whittle

West Lancs - Sharon Jones

Fylde Coast - Amy Hunter

Morecambe Bay - Emma McDonnell

Pennine Lancs - Emily Unsworth

A Senior Designated Key Worker has been recruited, who will be joining the team in July.

Interviews are taking place at the end of May for the remaining two Senior Designated Key Workers and one Administrator post. It is hoped this will result in a full team by the end of the summer.

# 3

### Feedback from National Evaluation Group



The national evaluation will include all the “Early Adopter” site but not the “pilot” sites. As we are a pilot site we will not be included in the national evaluation and need to do our own evaluation.

A working group will outline a scope for our evaluation and bring it to the next steering group for discussion.

# 4

### Required Activity - working groups

- ◆ SOP/Flow chart for personalisation funding within Keyworking
- ◆ Establish & commence pilot of single Children’s DSD meeting
- ◆ Commence workforce development project plan
- ◆ Review themes and complete deep dives on Key Lines of Enquires which will inform scope for evaluation



If you would like any more information please email:

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