



**Lancaster Royal Grammar School**  
**Admissions Policy**  
**ADMISSION OF PUPILS – September 2023 entry**

**1. GENERAL**

- (i) Lancaster Royal Grammar School is a grammar school for boys with a coeducational Sixth Form.
- (ii) The published admissions number for each year group is as follows:  
Year 7: 156 day places and 24 boarding places for boys  
Lower Sixth: 75 day places and 36 boarding places for external students (girls or boys) who have fulfilled the entry requirements.

**2. YEAR 7 ENTRY**

The following paragraphs outline the Governors' admissions procedures.

- (i) **Size of School**  
156 day boys and 24 boarders will be admitted at 11+. Pupils will continue to be admitted to other age groups if they fulfil the criteria listed below and provided their admission does not prejudice the provision of efficient education and use of resources.
- (ii) **Character of School**  
To maintain the long tradition and high academic reputation of the School the aim shall be to provide places for boys selected according to ability and aptitude. The Governors will allocate places to boys of high academic ability selected by means of entrance tests.
- (iii) **Catchment Area**  
The School draws its day pupils not only from Lancaster but also from places further afield within travelling distance. As a state boarding school, we also accept boarding applications from any area beyond or within our day catchment area.

The school's priority catchment area is defined by the boundaries of the City of Lancaster (see map). Places will be offered to pupils with sufficiently high ranking according to the entrance test scores and who reside within the priority catchment area. This means the pupil's home address, which is the child's current permanent residence and the address where the child normally lives and sleeps for more than 50% of nights in term times. This will usually be the address at which the child is registered with their GP and the address to which child benefit is paid if eligible.

Places may also be offered to those residing outside the City of Lancaster after the needs of those residing within the City have been met. The residual catchment area for day places extends to: Arnside to the northwest, Milnthorpe to the north, Leck to the northeast, to Grimsargh to the southeast, the River Ribble through Preston to the south, and the River Wyre to the southwest. See text below the map below for full details of the residual area.

(iv) **Oversubscription criteria**

Pupils who achieve the minimum level in the test and who have a statement of special educational needs which names Lancaster Royal Grammar School or an education, health and care plan which names Lancaster Royal Grammar School will be admitted prior to the application of the admission rules.

Pupils must achieve a minimum level in the entrance test consistent with their ability to access a grammar school curriculum. The minimum level will be determined by the governors' Admissions Committee. Pupils are ranked in order based on their aggregate score across the three tests. Places are offered in accordance with this ranking.

The following oversubscription criteria will be applied if there are more applicants than places available.

There is no guarantee of a place being available, but places up to the Published Admissions Number will be allocated in the following order, where pupils meet the necessary academic and eligibility requirements. All applicants above the minimum level will be ranked in the following order and within each category strictly by their performance in the entrance tests.

**Category 1**

Looked after<sup>1</sup> or previously looked after children who achieve the minimum level or above in the entrance test or who score up to and including 15 marks below the minimum level.

**Category 2**

Pupils who live within the school's priority catchment area, who are eligible for the Pupil Premium via Free School Meals<sup>2</sup>, and who achieve the minimum level or above in the entrance test or who score up to and including 15 marks below the minimum level.

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<sup>1</sup> .A 'looked after child' is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their social services functions, in England. A 'previously looked after child' is a child who was looked after (in England) but ceased to be because they were adopted, or became subject of a child arrangements or special guardian order, as well as a child who appears to the Admissions Committee to have been in state care outside of England (i.e. in the care of or accommodated by a public authority, religious organisation or any other provider whose sole / main purpose is to benefit society), but ceased to be so as a result of being adopted.

<sup>2</sup> Children eligible for the Pupil Premium are those who have been registered for free school meals at any point in the six years prior to the closing date for test registration.

### **Category 3**

Pupils who live within the school's priority catchment area and who achieve the minimum level or above in the entrance test.

### **Category 4**

Pupils who live within the school's residual catchment area, who are eligible for the Pupil Premium via Free School Meals, and who achieve the minimum level or above in the entrance test or who score up to and including 15 marks below the minimum level.

### **Category 5**

Pupils who live within the school's residual catchment area and who achieve the minimum level or above in the entrance test.

Applicants for day places who live outside the residual catchment area of the school and who achieve the minimum level or above in the entrance test will be considered as Category 6. They can be admitted only if places remain unfilled from applicants in categories 1 to 5.

If the ranked test scores do not produce a clear outcome (i.e. two or more applicants in the same Category achieve precisely the same score to tie for the 156<sup>th</sup> place), the offer of a place will be determined by random allocation supervised by a person independent of the school.

#### **(v) Admission outside the normal age group**

If parents wish to apply for a place for their son outside his normal age group then they must write to the school by the application deadline with information about the reason for requesting admission out of the normal age group. For example, this might apply to a child of outstanding academic ability and maturity who has been working well with pupils currently in Year 6 for a number of years; or to a pupil who has missed a long period of time at school through illness or living abroad. The school will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking into account the parents' views; any available information about the child's academic and social development; medical evidence where relevant; whether they have previously been educated out of their normal year group; and the views of the child's current headteacher.

#### **(vi) Shared responsibility**

In the case of shared care arrangements, the Governors will normally require one of the following as evidence of where the boy resides for the majority of the school week:

- a copy of a court order
- a letter from a solicitor setting out the arrangements
- a joint statutory declaration (prepared by a Commissioner for Oaths).

The relevant address is that at which the applicant resides and from which he will travel to/from school.

#### **(vii) Boarding places at 11+**

The Governors will also make available boarding places, up to the Published Admissions Number for boarding for boys who, in the considered opinion of the Governors, can benefit from residential education and whose suitability on grounds of academic ability is established. Interviews will normally be arranged to assess the applicant's suitability for boarding. Governors may also use supplementary information provided by the applicant's parents, and information provided by the previous school, to help to assess suitability for boarding. Assessment of suitability may take place either before or after the applicant has sat the entrance tests.

Priority will be given firstly to looked after children and previously looked after children; secondly to children of members of the UK Armed Forces who qualify for Ministry of Defence financial assistance with the cost of boarding school fees; and thirdly to children with a demonstrable boarding need. This will include children at risk or with an unstable home environment, and children of Crown servants working abroad.

If the ranked test scores do not produce a clear outcome (i.e. two or more applicants achieve precisely the same score to tie for the 24<sup>th</sup> place), the offer of a place will be determined by random allocation supervised by a person independent of the school.

(viii) **Waiting lists**

A waiting list will be kept by the school and will be maintained until 31<sup>st</sup> December 2023. If a place becomes available, it will be offered to the next applicant in the priority order established by these admissions criteria.

(viii) **Boarding and day places for boys aged 12 – 15**

Similar consideration to the above will apply to requests for places for boys of other ages, provided their admission does not prejudice the provision of efficient education and use of resources.

(ix) **Transfer**

The offer of a day place or of a boarding place is made in the light of the particular circumstances of the pupil applying at the time of application and there is no right of transfer between these two categories if those circumstances change.

(x) **Late applications**

The School will accept applications which are received late for a good reason (for example when a family has just moved into the area). Tests will be organised on a convenient date, and boys who fulfil the criteria listed above will be admitted subject to (i) above.

(xi) **Appeals**

A parent or guardian may appeal against the decision of the Governors to an independent appeal panel appointed under the prevailing Government legislation. The decision of the independent appeal panel shall be binding on the Governors and on the parents.

(xii) **Entrance tests**

Reasonable adjustments will be made on request to ensure that the entrance tests are accessible for disabled applicants.

### **3. ARRANGEMENTS FOR ADMISSIONS AND ENTRANCE TESTING IN 2022.**

- 1. Parents applying to Lancaster Royal Grammar School will need to complete a separate LRGS Application Form to enter for the 11+ Entrance Examination in addition to the Lancashire County Council "Common Application" Form. Parents must apply on both forms, either on-line or on the paper forms.**
- 2. The LRGS On-line Application Form is available on the school web-site. The form should be completed and sent to the School by Monday 5<sup>th</sup> September 2022.**
- 3. The Entrance Examination for LRGS takes place on Saturday 24<sup>th</sup> September 2022.**
- 4. The results of the Entrance Examination will be sent electronically to parents on Wednesday 5<sup>th</sup> October 2022.**
- 5. Parents who wish to apply to LRGS once the examination results have been published must list LRGS as one of their preferences on the County Form. Parents need to consider the order of preferences carefully, and to note that it will be impossible for LRGS to guarantee a place for a boy who qualifies based on the 11+ examination unless LRGS is entered as the first priority on the County Form.**
- 6. The County Form should be completed online at the website [www.lancashire.gov.uk](http://www.lancashire.gov.uk). Alternatively the paper County Form can be returned to your son's primary school (or directly to the County if your son is not in a maintained school).**

#### **4. SIXTH FORM ENTRY**

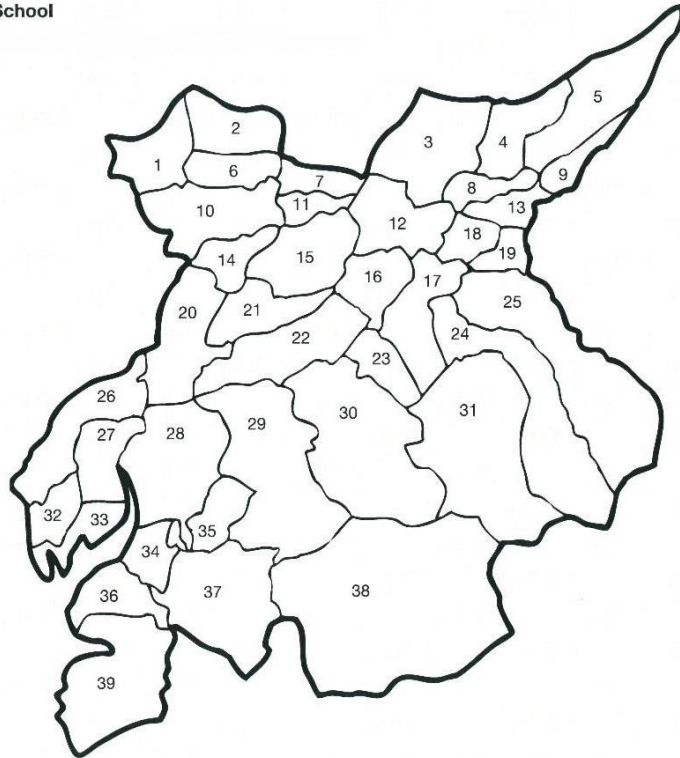
- (i) Lancaster Royal Grammar School has a coeducational Sixth Form and welcomes both male and female applicants.
- (ii) There is no catchment area for Sixth Form day places.
- (iii) The published admissions number for external students joining the Lower Sixth is 75 day students and 36 boarders (girls or boys).
- (iv) Entry to the Sixth Form is on the basis of academic ability demonstrated by achievement at GCSE.
- (v) If applicants for the Sixth Form are holding qualifications other than GCSEs (for example, if they have been educated outside the UK) their qualifications will be assessed against GCSE point scores by following the UCAS guidance on international qualifications.
- (vi) To obtain a place in the Lower Sixth, students require a minimum of 6 GCSE passes at grade 6, with a minimum of grade 5 in both English Language and Mathematics.
- (vii) All students in Year 11 at LRGS who meet the entry requirements will automatically obtain a place.
- (viii) **Oversubscription criteria**  
In the event of oversubscription, the following criteria will be applied to allocate places to external applicants who meet the minimum entry criteria:
  - (a) Firstly, looked after children or previously looked after children.
  - (b) Secondly, applicants who are eligible for the Pupil Premium at the time of application.
  - (c) Then to other external applicants who meet the entry criteria: Offers will be made on the extent to which predicted GCSE grade outcomes (taking into account all academic information at the point of application) exceed the minimum entry requirement. This will be calculated by using the predicted GCSE aggregate score for each student's best eight subjects.
  - (d) The following tie break will be used if necessary: Where the predicted GCSE points criterion does not produce a clear outcome (i.e. two students are predicted to achieve precisely the same score), the place will be determined by random allocation supervised by a person independent of the school.
- (ix) **Sixth Form boarding places**  
The school welcomes boarding applications from the UK and abroad. Overseas applicants must hold a full British passport or have residency rights in the UK. In addition to the academic requirements (see above) we will normally arrange an interview to assess suitability for boarding. We may also use information provided by the previous school to help to assess suitability for boarding. In the case of oversubscription, boarding need will be taken into account.

**LANCASTER ROYAL GRAMMAR SCHOOL**  
**CITY OF LANCASTER: DAY CATCHMENT AREA**

Children who reside in this area will be given priority of entry

**Lancaster Royal Grammar School**

- 1 - Silverdale
- 2 - Yealand Redmayne
- 3 - Whittington
- 4 - Burrow with Burrow
- 5 - Leck
- 6 - Yealand Conyers
- 7 - Priest Hutton
- 8 - Tunstall
- 9 - Ireby
- 10 - Warton
- 11 - Borwick
- 12 - Arkholme with Cawood
- 13 - Cantsfield
- 14 - Carnforth
- 15 - Over Kellet
- 16 - Gressingham
- 17 - Hornby with Farleton
- 18 - Melling with Wrayton
- 19 - Wennington
- 20 - Slyne with Hest
- 21 - Nether Kellet
- 22 - Halton with Aughton
- 23 - Claughton
- 24 - Wray with Bolton
- 25 - Tatham
- 26 - Morecambe and Heysham
- 27 - Heaton with Oxcliffe
- 28 - Lancaster
- 29 - Quernmore
- 30 - Caton with Littledale
- 31 - Roeburndale
- 32 - Middleton
- 33 - Overton
- 34 - Ashton with Stodday
- 35 - Scotforth
- 36 - Thurnham
- 37 - Eilel
- 38 - Over Wyresdale
- 39 - Cockerham



**Residual area detail**

Limits of the residual area are: Arnside to the northwest, Milnthorpe to the north, Leck to the northeast, to Grimsargh to the southeast, the River Ribble through Preston to the south, and the River Wyre to the southwest.

In more detail, the boundary of the residual area is as follows. To the northwest from the priority catchment area at Silverdale, the residual boundary follows the coast to Arnside, then the B5282 to Milnthorpe, then northeast on the B6385 to the A65, then southeast on the A65 to the priority catchment area at Leck. From the priority catchment area at Dolphinholme, the residual boundary runs south to Oakenclogh, south to Whitechapel, south to Goosnargh, and southeast to Grimsargh. The residual area boundary then follows the B6243 to the M6, and then runs south along the M6 to the River Ribble, and follows the River Ribble west through Preston to New Lea Hall. From New Lea Hall it follows the A583 to the junction of the A585, then north along the A585 to the River Wyre at Little Singleton. The boundary then follows the east bank of the River Wyre to Knott End, and finally follows the coast to the priority catchment area.