

LANCASHIRE

SCHOOL SERVICE GUARANTEE

September 2022 ~ March 2023



LANCASHIRE

SCHOOL SERVICE

GUARANTEE

Lancashire Secondary
Schools (Maintained)

Our vision for Education and Children's Services

Children, young people and their families are safe, healthy and achieve their full potential.

Lancashire County Council has a duty to drive school improvement so that every school is a good school. Our role is to be the 'Champion of the Learner.'

Our School Service Guarantee (SSG) is part of our traded offer, contributing towards achieving our vision by supporting and challenging schools to deliver high quality secondary provision based on a rich connected curriculum that deepens learning and equips pupils for the demands of the next phase of their school journey.

Our SSG is a traded, distinct offer for schools which compliments the Team Around the School and Settings (TASS) work. This is our universal, locality based, needs led model of support for all schools which aims to address recurrent issues that impact on children's educational outcomes. This multi-agency approach works in partnership with all Lancashire schools and settings to support all children to reach their full potential in education.

Lancashire County Council's values



Supportive



Innovative



Respectful



Collaborative

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Our Guarantee



The Personal Touch

Year-long phone and email support with your named adviser, along with three full adviser days which can be used flexibly by your school.



A Service That Cares and Is Always There

Our new SSG offer builds upon the well-established model of School Improvement in Lancashire which has grown and developed over the years in response to feedback from our schools. The professional relationship between a school adviser and school leaders and governors ensures a detailed knowledge and understanding of individual schools which then informs bespoke support and challenge for each school.



Wide Ranging Support and Challenge

As a Service we know our schools well. We are skilled in identifying appropriate challenge, support and opportunities to enable all our schools to be self-managing in responding to local and national developments. Our close working relationship with other LA services such as HR, Inclusion, Safeguarding and Finance ensures we are informed of the latest developments within these areas.



Unparalleled Expertise

Our team of advisers are highly skilled and have substantial experience in all aspects of education. They will empower and enable schools to deliver the very best outcomes for all pupils.

New for 2022/23

In addition to our existing offer, we are pleased to include the following within the new SSG:

- One hour one-to-one virtual consultancies for curriculum leaders in English, mathematics and science with subject specialist consultants (potentially nine hours of consultancy in total over an academic year). Due to logistics, accrual over time cannot be facilitated. Thus, one-hour-per-term-per-subject only would be offered as part of the SSG.
- Additional flexibility to enable schools to have the option of taking one 'consultant day' instead of one of their adviser days.
- Termly newsletters in Teaching and Learning, science, English, literacy, mathematics and for Early Career Teachers (ECTs.)
- New Head of Departments termly twilight virtual drop-in Question and Answer sessions in the core subjects of English, mathematics and science.
- Termly teaching and learning virtual twilight briefing for middle leaders to provide updates on national developments in teaching and learning.
- An annual online headteacher briefing on 'Promoting Equality and Diversity in School.'

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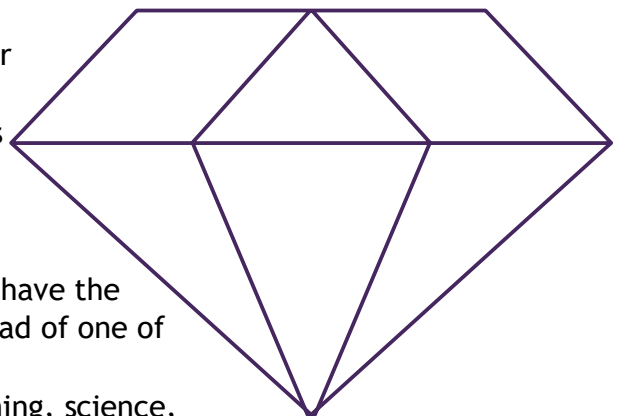
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Why Lancashire SSG?

The Offer for September 2022 - March 2023

- A named school adviser as a first point of contact, assigned in agreement with your school.
- Three full adviser days, with at least one visit to school each term following the common visit agenda. The named adviser will also spend time preparing for visits, compiling reports and responding to emails and telephone calls from school staff/Governors.
- Full year support via telephone and email as required, with cover arrangements when the named adviser is on leave /absent.
- Up to two days of contingency support for emergency situations or temporary difficulties, for example, capability, parental complaint, traumatic incident.
- Assistance in securing a temporary senior leader in an emergency situation.
- Records of visits for the headteacher and chair of governors will be maintained and used to inform the deployment of targeted support.
- Termly Headteacher Update document.
- Access to the Lancashire School Information Profile (LSIP), support in the use of FFT reports to inform school improvement and access to data products via the Lancashire ROSE website.
- Support for schools to meet statutory requirements around Early Career Teacher (ECT) induction.
- One hour one-to-one virtual consultancies for curriculum leaders in English, mathematics and science with subject specialist consultants.
- Additional flexibility to enable schools to have the option of taking one 'consultant day' instead of one of their adviser days.
- Termly newsletters in Teaching and Learning, science, English, literacy, mathematics and for Early Career Teachers (ECTs.)
- New Head of Departments termly twilight virtual drop-in Question and Answer sessions in the core subjects of English, mathematics and science.
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Additional Support within the Lancashire SSG

- Pastoral support for school leaders and staff in dealing with the challenges and ongoing impact of the Covid 19 pandemic.
- Brokering of additional support from the expertise within both the School Improvement Service and the wider Local Authority teams, for example, finance, HR, health and safety, legal, media, Inclusion etc (Subject to individual service SLA's).
- Swift access to Monitoring and Intervention Team support in response to an identified vulnerability.
- Brokering of support from local and national systems as appropriate, including professional associations, Teaching School Hubs and the Education Endowment Fund.
- Co-ordinated and partnership working with diocesan colleagues (Where appropriate).
- Drawing on expertise and capacity within the TASS cross phase networks.

How You Might Use your Lancashire SSG

Teaching and Learning

- Working with schools to further refine their curriculum offer utilising the new consultant support offer
- Support with an audit of teaching and learning; which provides professional development for staff in school and also provides external validation of school's self- evaluation judgements
- Challenge for good and outstanding schools to further improve and to share their practice more widely.
- A review of the quality of remote learning.

Leadership and Management

- Development of Senior Leadership Teams.
- Preparation for an Ofsted Inspection and assistance with post- Ofsted action planning.
- Supported 'deep dives' or paired monitoring and evaluation of teaching through observations of lessons, scrutiny of pupils' work, pupil discussions etc.
- Supported self-review in response to changing national frameworks and expectations.
- Assisting with the evaluation and development of school or department self-evaluation, development plans and action plans
- A specific visit to audit or support KS5 development (for schools with sixth forms)
- Leadership / line management audit.
- A review of the impact of discreet funding streams or new school initiatives.



Professional Development

- The adviser to fulfil the role of External Adviser in supporting the Governor Appraisal Committee with headteacher appraisal.
- Professional development, training and one-to-one support for staff and Governors, e.g. newly appointed middle leaders making full use of the new consultancy offer.
- Arranging mentor support for new and acting headteachers.
- Provision of Local Authority references for staff who apply for a headship post.

Governance

- Support for Governing Boards, for example, providing an external perspective on provision and outcomes, brokering External Review of Governance, support from a National Leader of Governance or support from within Lancashire.
- Full support for Governing Boards in the recruitment of a headteacher, from vacancy to appointment (additional to the 4 day core offer and the 2 days of contingency time).
- Support and guidance for a headteacher and Governing Board in the recruitment of a deputy headteacher (or assistant heads in schools with no deputy); up to 2 days of contingency time.
- Bespoke professional development not covered within the Governor Services SLA.

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Join Lancashire SSG

Cost: £2,188 for September 2022 to March 2023.

If you wish to continue with your SSG then there is no need to do anything, your contract will automatically renew and roll forward.

If you no longer wish to renew your SSG from September 2022 then you need to inform us before 31st May 2022.

Contact Elaine Cluet to discuss your requirements or to discuss buying the SSG for the first time.

Elaine Cluet, SI Network Facilitator Secondary Lead, 01772 532755, elaine.cluet@lancashire.gov.uk

General enquiries, 01257 516166, advisory.support@lancashire.gov.uk

Terms and Conditions

If in the event your adviser leaves the Local Authority to pursue other opportunities, we guarantee to replace your adviser, in consultation with yourself, with another named adviser.

If you no longer wish to renew your SSG then we ask that you inform us via email advisory.support@lancashire.gov.uk no less than three months before the renewal due date.

If you wish to withdraw from the SSG contract mid-year you will not be entitled to a pro rata discount due to the fact that staffing levels are adjusted on an annual basis based on the level of annual buy back.

Any school that is forced to convert to academy status due to Ofsted Inspection outcomes should contact Elaine Cluet to discuss the future of their SSG contract.

If you have any complaints about the quality of service you receive against the SSG then please contact Elaine Cluet to discuss this.



Lancashire School
Improvement Service
County Hall
Preston
Lancashire
PR1 0LD

www.lancashire.gov.uk