

**LANCASHIRE**

**SCHOOL SERVICE GUARANTEE**

September 2022 ~ March 2023



# **LANCASHIRE**

## **SCHOOL SERVICE**

## **GUARANTEE**

Lancashire Nursery  
Schools And  
Special Schools

# Our vision for Education and Children's Services

**Children, young people and their families are safe, healthy and achieve their full potential.**

Lancashire County Council has a duty to drive school improvement so that every school is a good school. Our role is to be the 'Champion of the Learner.'

Our School Service Guarantee (SSG) is part of our traded offer, contributing towards achieving our vision by supporting and challenging schools to deliver high quality nursery and specialist provision based on a rich connected curriculum that deepens learning and equips pupils for the demands of the next phase of their school journey.

Our SSG is a traded, distinct offer for schools which compliments the Team Around the School and Settings (TASS) work. This is our universal, locality based, needs led model of support for all schools which aims to address recurrent issues that impact on children's educational outcomes. This multi-agency approach works in partnership with all Lancashire schools and settings to support all children to reach their full potential in education.

### Lancashire County Council's values



Supportive



Innovative



Respectful



Collaborative

# Our Guarantee



## The Personal Touch

Year-long phone and email support with your named adviser, along with three full adviser days which can be used flexibly by your school.



## A Service That Cares and Is Always There

Our new SSG offer builds upon the well-established model of School Improvement in Lancashire which has grown and developed over the years in response to feedback from our schools. The professional relationship between a school adviser and school leaders and governors ensures a detailed knowledge and understanding of individual schools which then informs bespoke support and challenge for each school.



## Wide Ranging Support and Challenge

As a Service we know our schools well. We are skilled in identifying appropriate challenge, support and opportunities to enable all our schools to be self-managing in responding to local and national developments. Our close working relationship with other LA services such as HR, Inclusion, Safeguarding and Finance ensures we are informed of the latest developments within these areas.



## Unparalleled Expertise

Our team of advisers are highly skilled and have substantial experience in all aspects of education. They will empower and enable schools to deliver the very best outcomes for all pupils.

# New for 2022/23

In addition to our existing offer, we are pleased to include the following within the new SSG:

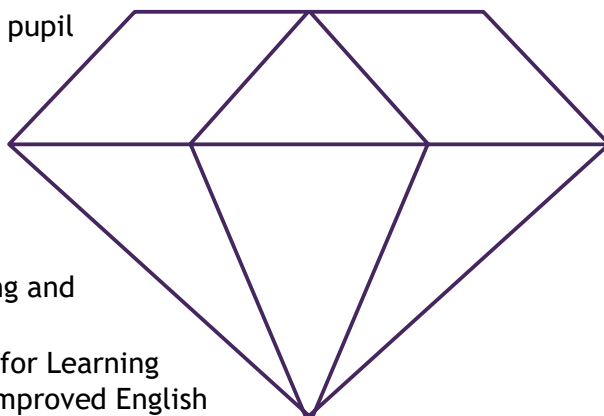
- One free place per school, per term, on the termly Senior Leader Forum.
- A termly, online headteacher briefing from the Senior English and mathematics Teaching and Learning Consultants.
- An annual online headteacher briefing on 'Promoting Equality and Diversity in School.'
- Access to the newly designed National Grid for Learning website with continued free access to the improved English and mathematics areas.



# Why Lancashire SSG?

## The Offer

- A named school adviser, assigned in consultation with your school.
- Three adviser days which can be used flexibly. The nature of the support provided by the adviser is determined by the school's own agenda and priorities for improvement. The named adviser will also spend time preparing for visits, compiling reports and responding to emails and telephone calls from school staff/Governors.
- Dedicated attention to providing and promoting wellbeing for everyone associated with your school.
- Full year support via telephone and email as required, with cover arrangements when the named adviser is on leave /absent.
- Support during an Ofsted Inspection including discussion with the inspector and attending feedback.
- Contingency support for emergency situations or temporary difficulties e.g. capability, parental complaint, traumatic incident.
- Assistance in securing temporary senior leadership within emergency situations.
- Records of visits will be maintained.
- Half-termly SSG update document.
- Lancashire School Information Profile (LSIP) pupil characteristics and health profile (special schools), alongside other data products via the Lancashire ROSE website.
- Supporting schools to meet statutory requirements around ECT induction.
- A termly, online headteacher briefing from the Senior English and mathematics Teaching and Learning Consultants.
- Access to the newly designed National Grid for Learning website with continued free access to the improved English and mathematics areas.
- Termly Early Years briefing by consultants.
- Direct access to Digitech resources and support.
- An annual online headteacher briefing on 'Promoting Equality and Diversity in School.'
- One free place per school, per term, on the termly Senior Leader Forum.



# Additional Support within the Lancashire SSG

- Pastoral support for school leaders and staff in dealing with the challenges and ongoing impact of the Covid 19 pandemic.
- Brokering of additional support from the expertise within both the School Improvement Service and the wider Local Authority teams, for example, finance, HR, health and safety, legal, media, Inclusion, LPDS etc (Subject to individual service SLA's).
- Swift access to Monitoring and Intervention Team support in response to an identified vulnerability.
- Brokering of support from local and national systems as appropriate, including professional associations, Teaching School Hubs and the Education Endowment Fund.
- Co-ordinated and partnership working with diocesan colleagues (Where appropriate).
- Facilitation of collaborative, school led projects, for example Small School Curriculum Development project 2021 / 22.
- Drawing on expertise and capacity within the TASS cross phase networks.

## How You Might Use your Lancashire SSG

### Teaching and Learning

- Working with schools to further refine their curriculum offer.
- An audit of teaching and learning, including 'Deep Dives'.
- Challenge for good and outstanding schools to further improve and to share their practice more widely.
- A review of the quality of remote learning.
- A review of assessment and tracking systems across the school.



### Leadership and Management

- Development of Senior Leadership Teams.
- Preparation for an Ofsted Inspection and assistance with post- Ofsted action planning.
- Paired monitoring and evaluation of teaching through observations of lessons, scrutiny of pupils' work, pupil discussions etc.
- A whole school review in response to changing national frameworks and expectations.
- School Development review.
- Self-evaluation review (tailored to the needs of the school.)
- Leadership and management audit: 2 or possibly 3 days.
- A review of the impact of discreet funding streams, for example, Pupil Premium Grant, Catch Up and Sports Funding.

### Professional Development

- The adviser to fulfil the role of External Adviser in supporting the Governor Appraisal Committee with headteacher appraisal.
- Professional development for effective subject leadership.
- Arranging mentor support for new and acting headteachers.
- Provision of Local Authority references for staff who apply for a headship post.
- Access to coaching conversations for all staff.
- "Spotlight" profile coaching by accredited advisers.
- Attendance at termly senior leader briefings by senior advisers, Headteacher Fora and updates from consultants.



### Governance

- Support for Governing Boards with brokering External Review of Governance, support from a National Leader of Governance or support from within Lancashire.
- Full support for Governing Boards in the recruitment of a headteacher, deputy headteacher/assistant headteacher.
- Support in exploring, establishing or dissolving a collaboration or federation.
- Bespoke professional development not covered within the Governor Services SLA.

# Join Lancashire SSG

Cost: £1,575 for September 2022 to March 2023.

If you wish to continue with your SSG then there is no need to do anything, your contract will automatically renew and roll forward.

If you no longer wish to renew your SSG from September 2022 then you need to inform us before 31st May 2022.

For a collaboration of two schools who share a headteacher, the SSG can be arranged at a special rate of £2060, with four visits to be used across the collaboration/federation, (for collaborations of more than two schools a flexible and bespoke package can be arranged).

## Contact any of our senior advisory team to discuss your requirements

Jane Phythian (Area East), 07795 812716, [jane.phythian@lancashire.gov.uk](mailto:jane.phythian@lancashire.gov.uk)

Julie Fryer (Area North), 07810 252372, [julie.fryer@lancashire.gov.uk](mailto:julie.fryer@lancashire.gov.uk)

Lee Pimlott (Area South), 07766 367552, [lee.pimlott@lancashire.gov.uk](mailto:lee.pimlott@lancashire.gov.uk)

General enquiries, 01257 516166, [advisory.support@lancashire.gov.uk](mailto:advisory.support@lancashire.gov.uk)

### Terms and Conditions

If in the event your adviser leaves the Local Authority to pursue other opportunities, we guarantee to replace your adviser, in consultation with yourself, with another named adviser.

If you no longer wish to renew your SSG then we ask that you inform us via email [advisory.support@lancashire.gov.uk](mailto:advisory.support@lancashire.gov.uk) no less than three months before the renewal due date.

If you wish to withdraw from the SSG contract mid-year you will not be entitled to a pro rata discount due to the fact that staffing levels are adjusted on an annual basis based on the level of annual buy back.

Any school that is forced to convert to academy status due to Ofsted Inspection outcomes should contact their senior adviser for the area to discuss the future of their SSG contract.

If you have any complaints about the quality of service you receive against the SSG guarantee then please contact the senior adviser for your area to discuss this.





Lancashire School  
Improvement Service  
County Hall  
Preston  
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[www.lancashire.gov.uk](http://www.lancashire.gov.uk)