

Lancashire SEND Partnership Board Meeting

16 September 2021, 10.00am – 12.00pm

Online meeting

Board Members Present:

Julie Higgins, Joint Chief Officer with responsibility for SEND, BwD and East Lancs Clinical Commissioning Group (Chair)
Edwina Grant OBE, Executive Director of Education and Children's Services, Lancashire County Council (Vice Chair)
Sarah Callaghan, Director of Education and Skills, Lancashire County Council
Julie Bell, Head of Cultural Services, Lancashire County Council
Cllr Jayne Rear, County Councillor, Legal, Governance & Registrars
Cllr Cosima Towneley, County Councillor, Legal, Governance & Registrars
Cllr Mike Goulthorp, County Councillor, Legal, Governance & Registrars
Sally Richardson, Head of Inclusion Service, Lancashire County Council
Lisa Taylor, Policy, Information and Commissioning Manager (Start Well), Lancashire County Council representing Dave Carr
Dr Maria Hall, Community Health Representative
Anne Hardman, Designated Clinical Officer, South Area
Kieran Welsh, Lancashire Special Schools Head Teachers Association
Neil Willcocks, Service Manager (Learning Disability & Autism), Learning Disabilities, Autism and Mental Health
Tina Wilkinson, Primary Heads in Lancashire
Sam Jones, Chair of the Lancashire Parent Carer Forum
Gillian Rankin, East Area Lead, Lancashire Parent Carer Forum
Clare Mulderrig, South Area Lead, Lancashire Parent Carer Forum
Olly Moores, Chair Children and Young People SEND Board
Matthew Fisher, Children and Young People SEND Board
Marie Howarth, Vice Principal Preston's College representing the FE sector
Sakthi Karunanithi, Director Public Health and Wellbeing, Public Health

In attendance:

Sarah Gorst, SEND Partnership Manager
Zoe Richards, Senior Programme Manager for SEND for Health
Jane Sinclair, Senior Clinical Manager – Safeguarding, Patient Experience, Learning Disability and Autism, SEND, NHS England & NHS Improvement NW (Lancs & S Cumbria)
Anna Burkinshaw, Local Offer Development Officer
Ruksana Sardar-Akram, Interim Public Health Consultant
Brian Wood, Team Leader Targeted Youth Support, Lancashire County Council

April Rankin, Professional Range Youth Worker, Lancashire County Council
Suliman Hussain, Professional Range Youth Worker, supporting Children and Young People SEND Board representatives
Lorna Harris, Youth Support Worker, supporting Children and Young People SEND Board representatives

Apologies:

Hilary Fordham, Chief Operating Officer for Morecambe Bay CCG and Senior Responsible Officer for SEND on behalf of the group of CCGs
Dave Carr, Head of Service Policy, Information and Commissioning (Start Well), Lancashire County Council
Helen Lynch, Lancashire SEND Health Provider Forum Chair and SEND Champion
Kathy Ashworth, Interim Head of Service, Children and Family Wellbeing Service
Tara Entwistle, Early Years Representative
Emma Bonney, North Area Lead, Lancashire Parent Carer Forum
Charlotte Hammond, Head of Service, Learning Disabilities, Autism and Mental Health
Andy Smith, Head at St Aidan's High School, Secondary Schools Representative

1. Welcome and Apologies

Dr Julie Higgins, Chair, welcomed attendees to the meeting. Apologies were noted.

Chair thanked Sarah Callaghan, Director of Education, Culture & Skills for all her support, dedication and commitment to the improvement of SEND provision for children and young people across Lancashire and wished her luck on behalf of all board members in her new position as Director of Learning and Culture at Islington Council.

Chair, welcomed Julie Bell, Head of Cultural Services onto the board in her new position of Interim Director of Education, Culture & Skills.

2. Standing Items

2.1 Minutes From 15 July 2021 Meeting

Minutes received by all members prior to the meeting. Approved by the board as written.

2.2 Action Tracker

Action tracker received by all members to review before the meeting. All actions from previous meeting noted as complete, being actioned or on the meeting agenda.

3. Improvement Progress

3.1 SEND Sufficiency Strategy

Lancashire County Council want children and young people with special educational needs and disabilities (SEND) to achieve their full potential in education, learning and future employment. It is important for children and young people with SEND to be taught in a mainstream school, within their local community, wherever possible (Children and Families Act 2014).

A public consultation took place from July 2020 – September 2020 on plans to provide enough school places for children and young people with SEND in Lancashire over the next five years using the SEND Sufficiency Strategy 2019-2024.

The SEND Sufficiency Strategy was agreed at cabinet in October 2020.

Sally Richardson, Head of Service Inclusion, presented a comprehensive update and overview of the SEND Sufficiency Strategy and what it means for Lancashire for the next three years. In addition, reference was made to a proposal to expand Red Marsh School that is underway now.

Board members unanimously found this information useful and helpful. It was acknowledged that through a greater understanding of the comprehensive data around growth and need a shift had been made from a critical to a strategic response based on the identified needs. Members discussed the importance of being able to use the data to identify warranted variation and make sure services are equitable and fairly distributed to meet need. It was agreed by all that mapping health data onto the used would provide a more robust picture and response.

Children and young people said that because of the strategy more children and young people to be able to access and feel included in mainstream school environments. As a result, this will increase awareness and improve quality for all children and young people in the future

Lancashire Parent Carer Forum members highlighted the need to place greater consideration on how we as a partnership communicate and handle the media sharing of the message.

ACTION: Sarah Gorst to circulate the SEND Sufficiency Strategy to board members following the meeting.

ACTION: Sally Richards update Board of the SEND Sufficiency Strategy – future date to be identified by Operational Group.

ACTION: Sally Richardson, Hilary Fordham and SEND Operational Group to ensure health information is mapped onto the data to enhance the SEND Sufficiency Strategy.

3.2 Review of Accelerated Progress Plan - Highlight reports of improvement activity, including related data dashboards.

Sarah Callaghan updated board members that monitors from the Department for Education (DfE) and NHS England and Improvement (NHSEI) will be assess progress made by the Partnership on the 29th September. Sarah thanked the board members for their contributions referencing the vast amount of work to evidence progress against the 5 areas of action identified within the Accelerated Progress Plan (APP).

Sarah Callaghan went on to present the comprehensive data dashboard, created in partnership with the local authority, public health and health. An additional success has been the implementation of a data sharing agreement between health and the local authority. Having a comprehensive data dashboard allows accurate planning of service delivery based on intelligence that is refined by need and area.

ACTION: Sarah Gorst to circulate Data Dashboard to board members scrutiny and comment.

Zoe Richards delivered a comprehensive overview of the Self-Evaluation and presentation that will be shared with the monitors at the meeting on the 29th September. The presentation clearly outlines the starting position as of March 2020, the current position and next steps. Zoe updated board members of all the information that has been submitted to monitors in preparation for the meeting.

The contents of the information pack include

- Presentation for monitors
- Lancashire Self-Assessment
- KPI enablers
- SEND Plan 2021-2025
- Turning Words into Actions

Edwina Grant (OBE) acknowledged the enormity of work that has been completed and thanked all members for their contributions and achievements, notwithstanding the impact of the pandemic.

The strength of partnership working, and collaboration was noted by all board members and it was unanimously agreed that the presentation provided a great summary that will help the partnership continue to grow and move forwards.

There was a request made of Zoe Richards to provide an additional update regarding School Nursing for the Special School head Teachers that was agreed.

ACTION: Sarah Gorst to circulate information pack to all members.

ACTION: Zoe Richards to provide update re School Nursing for Lancashire Special Schools Head Teachers Association

4. Key Topics (Specific topics related to the improvement plan and the SEND Code of Practice)

4.1 Deprivation and SEND correlation

Sakthi Karunanithi, Director Public Health and Wellbeing, delivered a detailed and comprehensive presentation informing board members of Deprivation and SEND Correlation, demonstrated the numbers whilst highlighting the need for a public health approach to prevention and early intervention.

During the presentation, the board were asked to consider

- Are services equitably spread where need is?
- What else do we need to do to support the needs identified?

The presentation generated a great deal of conversation with board members considering deprivation and cultural variation. It was agreed that the data provided robust information to inform warranted variation and identify where and how services need to be developed and delivered to meet the needs of children and young people in a fair and equitable way. Parallels were drawn between the data from this presentation and that used to inform the SEND Sufficiency Strategy.

Importance was placed on 'what next' and how the partnership can deliver a joined-up response, starting at the earliest possible stage and guided by the data.

ACTION: Sarah Gorst to circulate the Deprivation and SEND Correlation presentation

ACTION: SEND Operational Group to focus on joining of data from Public Health, Send Sufficiency and other influences

4.2 Review of Local Offer Improvements and on-going development

Anna Burkinshaw, Local Offer Development Officer, delivered a comprehensive presentation to inform and update the board of the improvements and on-going development of the Local Offer.

During the presentation board members were asked to consider

- How can the Local Offer help you to better deliver your service?
- What can your service contribute to the Local Offer?

Board members reflected on the co-production with parent carers and children and young people and the significant impact on improvement that this had made. The

approach was welcomed by all and members commented on improvements they could see. Board members were keen to support the development of the Local Offer and there was a request for more collaborating with schools to enhance and clarify the information on the Local Offer.

ACTION: Anna Burkinshaw and Sarah Gorst to create mechanism to gather feedback.

ACTION: Anna Burkinshaw and Kieran Welsh to review how school's information is shared on the Local Offer

5. Meeting Governance

5.1 Forward Plan

The Board Forward Planner was included within the papers circulated prior to the meeting.

Members agreed the November agenda will include the six-monthly reports from Lancashire Parent Carer Forum (LPCF), Designated Clinical Officers (DCO's) and SEND Information, Advice and Support.

5.2 Impact and effectiveness: because of this meeting children and young people will...

- Have a greater understanding of the SEND Sufficiency Strategy and planned improvements. Children and Young People will actively support sharing this information across their networks of children and young people.
- Have stronger working links with Anna Burkinshaw, Local Offer Development Officer and actively influence improvements on the Local Offer.
- Share their lived experiences to demonstrate impact alongside the data,

5.3 Confidentiality and Board Brief

No items were deemed confidential.

ACTION: Sarah Gorst to follow up with presenters to complete the SEND Partnership Briefing template, highlighting key messages and information and share across the partnership.

5.4 AOB

No other business

5.5 Dates and times of future meetings and close

18 November 2021, 10.00am - 12.00pm

Action Summary

Agenda Item	Actions from meeting	Who	When
2.1 Previous Minutes	July minutes approved by board – to be published on the SEND Partnership Webpage.	Sarah Gorst	16.09.21
3.1 SEND Sufficiency Strategy	SEND Sufficiency Strategy to be circulated to the board members following the meeting.	Sally Richardson/Sarah Gorst	17.09.21
	Update for the board to be added to Forward Planner	Sally Richardson/SEND Operational Group	06.10.21
	Health information to be mapped onto the data	Sally Richardson/SEND Operational Group	06.10.21
3.2 Data Dashboard	Data Dashboard to be circulated board members following the meeting for scrutiny and comment. Feedback can be sent to Sarah Gorst, SEND Partnership Manager: sarah.gorst@lancashire.gov.uk	Sarah Gorst/All	17.09.21
3.2 Accelerated Progress Plan	Information pack prepared for DfE monitoring meeting to be circulated board members following the meeting. The contents of the information pack include <ul style="list-style-type: none"> • Presentation for monitors • Lancashire Self-Assessment • KPI enablers • SEND Plan 2021-2025 • Turning Words into Actions 	Sarah Gorst	17.09.21
	Update re School Nursing to be provided for Lancashire Special Schools Head Teachers Association	Zoe Richards	16.09.21

4.1 Deprivation and SEND correlation	Deprivation and SEND correlation presentation to be circulated board members following the meeting	Sakthi Karunanithi/Sarah Gorst	17.09.21
	Join data from Public Health, Send Sufficiency and other influences	SEND Operational Group	06.10.21
4.2 Local Offer	Review how school's information is shared on the Local Offer	Anna Burkinshaw/ Kieran Welsh/Sally Richardson	September 21
	Contact board members directly for specific feedback relating to <ul style="list-style-type: none"> - how can the Local Offer help delivery of services? - service contributions to the Local Offer? 	Anna Burkinshaw/Sarah Gorst	September 21