

Job Description *Technician*

Service:	Cultural Services	Team:	Conservation & Collections
Location:	Museum HQ, Preston		
Salary range:		Grade:	5
Reports to:	Museum Technical Officer	Staff responsible for:	None

Job Purpose

The post holder will provide all aspects of technical support for the Museum Service and its external clients especially in the provision of exhibitions design, construction and installation, collection transportation and assistance with the collection care conservation activities of the section.

Accountabilities/Responsibilities

- Production of bespoke mounts, in metal, perspex and other materials, for museum objects.
- Contribute to the development and implementation of designs and exhibition plans, for temporary & permanent displays. This includes the production of graphic design relating to exhibit interpretation and promotional materials, CAD floorplans and design, the dismantling, movement and rebuild of exhibitions and displays.
- Provide all aspects of technical Services support to internal and external clients, including object handling, moulding and casting.
- Assist other members of the conservation & technical team with cost estimates for internal and external projects, source materials and equipment,
- Work with visitors, external clients and other service users including explaining the role of a museum technician to the public.
- To contribute, under supervision, to the conservation and collection care of furniture, agricultural objects, metal, stone and other composite materials, undertaking a range of fine and detailed work.
- To assist with the ongoing improvements and maintenance of the museums, the galleries and storage facilities to ensure high quality access for the public.
- Support the collections management and conservation & curatorial activities of the Museum Service in the handling & transport of the collections.
- A flexible attitude to work is required as on occasions there may be a requirement to work at evenings & weekends to fulfil service requirements
- Ensure health and safety practices and procedures are followed, and maintain the workshops and equipment in clean and safe working condition
- Driving County Fleet & hired vehicles is part of the role

Other

- **Equal Opportunities**
We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

- **Health and safety**

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

- **Customer Focused**

We put our customers' needs and expectations at the heart of all that we do. We expect our employees to have a full understanding of those needs and expectations so that we can provide high quality, appropriate services at all times.

Our Values

We expect all our employees to demonstrate and promote our values:

- **Supportive**

We are supportive of our customers and colleagues, recognising their contributions and making the best of their strengths to enable our communities to flourish.

- **Innovative**

We deliver the best services we possibly can, always looking for creative ways to do things better, putting the customer at the heart of our thinking, and being ambitious and focused on how we can deliver the best services now and in the future.

- **Respectful**

We treat colleagues, customers and partners with respect, listening to their views, empathising and valuing their diverse needs and perspectives, to be fair, open and honest in all that we do.

- **Collaborative**

We listen to, engage with, learn from and work with colleagues, partners and customers to help achieve the best outcomes for everyone.

Person Specification ***Technician***

All the following requirements are essential unless otherwise indicated by *

Your ability to meet the job requirements will initially be assessed by the information provided on your application but further assessment will be undertaken at interview and, in some cases, by using other types of assessment(s).

Qualifications
<ul style="list-style-type: none"> • Design and or Joinery Qualification*
Experience
<ul style="list-style-type: none"> • Experience of working with various materials including wood, plastics and metal • Experience of building and installing two and three dimensional structures • Experience in museum work including the movement and installation of exhibitions and collections.* • Experience of restoration, polishing techniques & repair of wooden objects* • Experience of working with customers and the public* • Experience of undertaking estimating and quoting for project work*
Essential knowledge, skills & abilities
<ul style="list-style-type: none"> • Ability to work with drawing and design specifications and to develop and implement creative ideas. • Ability to move & carry objects and heavy loads • Good team working and communication skills • Hold a full Driving Licence • Manual Dexterity to undertake delicate and fine work • Ability to use advanced software – Adobe CS (Illustrator, InDesign, Photoshop), Revit, Sketchup or other CAD software* • Flexible attitude to work as occasional evening and weekend working is required
Other essential requirements
<ul style="list-style-type: none"> • Commitment to equality and diversity. • Commitment to health and safety.

- Display the LCC values and behaviours at all times and actively promote them in others.

[To be included if the post is an essential car user post – delete if this requirement does not apply]

- This is an essential car user post
You will be required to provide a car for use in connection with the duties of this post and must be insured for business use. In certain circumstances consideration may be given to applicants who, as a consequence of a disability, are unable to drive