**Older People Services – Individual Training Record**

|  |  |
| --- | --- |
| Name :  | Date commenced role: |
| Job role deployed to: |  |
| Service deployed to: |  |

**Prior to starting your role:**

Please ensure you have completed the **essential training** listed below. Please initial and date each course when you have completed the learning.

|  |  |  |
| --- | --- | --- |
| **Course – Essential Training** | **Date completed** | **Signed** |
| Safeguarding Level 1 Adults  |  |  |
| Infection Control |  |  |
| A day in the Life – '24 hours in residential care' |  |  |
| Covid 19 - 7 minute briefing – safeguarding for volunteers |  |  |
| Fire Prevention and safety power point |  |  |
| Mental Capacity Act video |  |  |
| Personal Protective Equipment – a guide for care homes video |  |  |
|  |
| Additional Training resources (optional) **as advised by your allocated manager / supervisor** |  |  |
| COVID 19 Infection Control Guidance |  |  |
| Care Act – Introduction and Overview |  |  |
| Diet and Nutrition E Cert |  |  |
| Health and Safety E Cert  |  |  |
| Promoting Dignity and Compassion in Care  |  |  |
| Dementia awareness training  |  |  |
| 10 top tips for people who live with dementia |  |  |
| Basic Food Hygiene |  |  |
| Mental Capacity Act – e-learning |  |  |
| Record Keeping Manual |  |  |
| One Page Profile  |  |  |
| Person Centred Approaches  |  |  |
| Basic First Aid online |  |  |
| Moving and Assisting Individuals |  |  |
| Safety with Medication  |  |  |
| Safeguarding Adults (additional reading resource) |  |  |
| Safe Eating and Drinking  |  |  |
| Children's Safeguarding Level 1 |  |  |
| Complete guide to DYSPHAGIA |  |  |
| End of Life care overview |  |  |

I ………………………………..…………(insert name) have completed all the essential training as requested to support me in my deployed role.

Signed: Date: