**Lancashire Learning Disability Provider Forum**

**Cabinet Room C, County Hall, Preston, PR18XJ**

**13th January 2020 10am until 12:30pm**

**Attendees:** Ellen Smith (Chair), Charlotte Hammond, Laura Baron-Segers, Dawn Astin, Joanne Cook, Tracey Bush, Mark Harris, Vanessa Harris, Michelle Hepper, Paul Bonnell, Albert Timberlake, Irene Atherton, Jo Adsheed, Peter Green, Leanne Harrison, Debbie O'Brien, Martin Layton, Vanessa Wherry, Natalie Dearden, Stuart Williams, Michelle Corrana, Ian Beaver, Andy Bellis, Mark Day, John McBeth, Richard Arbuary, Julie Dockerty, Lisa Kearny, James Cross, Jo Williams, Simon Rudd, Susan Lowde, Christina Anthony

**Apologies:** Paul Daly, Steve Field, Katie Cringle, Nichola Buczynski, Jen Lowe, Martin Henneghan, Leah Wheelen, Katie Ryan

1. **Agreement of the minutes of previous meeting**

The minutes from the previous meeting were reviewed and agreed as accurate.

Providers were reminded of the Health and Social Care -Care Service Provider Engagement Portal which can be accessed via <https://www.lancashire.gov.uk/practitioners/health-and-social-care/care-service-provider-engagement/learning-disability-provider-forum/> . The portal contains Minutes and Agendas for the forum, Dates of future meetings and new opportunities for providers.

If you have anything you would like to add to the portal or any issues with the link then please email [laura.baron-segers@lancashire.gov.uk](mailto:laura.baron-segers@lancashire.gov.uk)

1. **Commissioning Updates**

Approved Provider List Update

Julie Dockerty spoke about the Approved Provider List (APL) briefings that have been arranged for Providers to attend. Providers were encouraged to read the relevant tender documentation (already published) before attending the session. This is to be found on the Procurement Portal.

Providers can apply for the APL now if they wish or wait until they have attended a briefing. Applications will be in a series of cycles. Clarifications regarding the APL tender can be submitted via the Procurement Portal and any clarifcations/questions raised at the briefing sessions will also be addressed and published. In the instances of technical queries, these would need to be directed to an officer with a good understand of the Oracle system.

Fee Uplifts 2020/21

The rates for the Financial Year from 2020/21 will be agreed at Cabinet in February. There has been a slight delay in this decision going to Cabinet due to reforecasting in light of National Living Wage uplifts. The new rates will be implements from 1st April 2020.

* Supported Living – 5.67% uplift to £16.03 per hour
* Direct Payments – 4.88% uplift
* Residential – 4.89% uplift

There was a query in regards to the uplift of Direct Payments within a Supported Living setting. It was clarified that if issues arose regarding the changes in rates then a review could be requested via the Customer Access Centre

Market Position Statement

Ellen Smith updated on Market Position Statement activity. A presentation had been shared at the November LD Provider Network meeting. A consultation questionnaire for Providers was then published on 27th November 2019 and this is live until 21st January. The questionnaire is for both current and prospective providers to capture feedback about the MPS – Are there any gaps in the MPS? Are Commissioning intentions and future service models clearly described etc? Commissioning will analyse the responses and share feedback.

An MPS workshop with Providers will take place on 12th February. An invitation will be circulated as soon as possible. An MPS workshop with health colleagues will also take place in February as the ambition is to work toward a system wide MPS. Commissioning are working with colleagues in business Intelligence to develop a MPS tool which will provide data through support providers business planning. This will be discussed at the workshop.

1. **Adult Social Care Updates**

The Direct Payments Policy is currently being reviewed. The revised Policy will clarify the use of Direct Payments within shared settings ie: that a Direct Payment can be used for 1-1 support but not for core/shared/background support.

If there are issues around the Direct Payment amount being inadequate to deliver support within supported living then a review needs to be requested via Customer Access.

There was an update about the current number of vacancies within Supported Housing settings:

127 shared

45 apartment

47 within LCC in-house shared household

As always, input from Providers regarding ways to tackle vacancies would be well received.

1. **Disturbed Sleep-In Payments**

Prior to the meeting, an update regarding disturbed sleeping payments had been distributed to the Provider Network. This has also been attached to the minutes.

The information explained the process for providers to claim for disturbed sleep-in – backdated to 1st October 2019. An issue was raised around legal advice that a provider had received which contradicted the LCC position regarding rates. Linkability advised they would share the information with James.

This advice said that staff have to be paid a flat rate that can't be topped up, and if they are disturbed during the night, the staff have to be paid for the full hour. Similar to being on call. James advised that he would clarify with LCC Legal as soon as possible and share any updates.

1. **2020 Provider Forum Agenda Items and Discussion Themes**

There was a discussion about agreeing future agenda items and themes for 2020. Ellen encourage Providers to take the floor and the lead items and facilitate discussions alongside LCC and other organisations/guest speakers. Below is a summary of the main points raised:

* Any key development in commissioning is shared in a timely manner
* Safeguarding updates for the agenda items – Mark Day agreed to be a rep for the forum to feedback about the Safeguarding Champions work
* Following from Safeguarding updates, requested for the following issues/themes to be discussed; consistency, investigation training, safeguarding guidance, outcomes of safeguarding/proof of outcomes of safeguarding for providers for CQC.
* Make providers aware of any E-Learning and face to face training opportunities around Safeguarding and other areas beneficial to Providers. Also share any information about opportunities via Skills for Care
* Homecare Framework meetings have not taken place for some time. Joanne Cook from Contracts to clarify what has been arranged.
* Updates from the regulated care forum
* Updates regarding the integrated care system
* Assistive Technology – Any updates/initiatives – Please see attachment for links and information
* Reducing restrictive practice.
* Workforce retention/recruitment and raising the profile of the caring profession. Providers felt there wasn't a wider understanding of the role of LD care and support staff.

1. **Any other business**

Providers have previously been advised that ISF related activity was on hold until after PURDAH. Prior to PURDAH there had been several ISF meetings with providers which may inform a consultation around any policy/practice changes. Further updates will be shared as appropriate.

Maximising Occupancy – A draft survey has been agreed and an easy read is being produced and finalised at the Easy Read Subgroup meeting on 14th January. The publication date has not been confirmed but it will be live for 8 weeks. Providers were asked to share the consultation with families and people they support.

**Next Meeting: Friday 20th March in Committee Room C, County Hall Preston PR1 8XJ at 10am**