



**St Peter's RC Primary School**  
St Peter's Road, Newchurch, Rossendale.  
01706 229972

**Headteacher- Mrs H. Sullivan**

## **St Peter's RC Primary Admission Policy - 2021/2022**

**St. Peter's RC Primary School** is a Catholic Primary School under the trusteeship of the Diocese of Salford. It is maintained by Lancashire Authority. As a Voluntary Aided School, the Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. The co-ordination of admissions arrangements is undertaken by the Local Authority.

For the school year commencing September 2021, the Governing Body has set its admissions number at **20**.

ADMISSIONS TO THE SCHOOL will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of **ADMISSIONS CRITERIA** forming a priority order where there are more applications for admissions than the school has places available.

St Peter's RC School is committed to the families in our school and to the development of the Christian faith as a whole and these factors have been taken into consideration when outlining out criteria.

Children will be placed in one of the following categories:

1. Looked After Children and previously Looked After Children.
2. Baptised Catholics with a sibling in the school at the time of application. (Proof of Baptism must be provided at the time of application).
3. Child with a sibling in the school at the time of application.
4. Baptised Catholics living in the parish of St Joseph and St Peter. (Proof of Baptism must be provided at the time of application).
5. Baptised Catholics living out of the parish. (Proof of Baptism must be provided at the time of application).
6. Baptised or Dedicated in the Christian faith (Proof of this must be provided at the time of application).
7. Other children.

## NOTES

- a) All applicants will be considered at the same time and after the closing date for admissions which is 15th January 2021. Parents will be informed by letter or email by the Local Authority on 16<sup>th</sup> April 2021 regarding the allocation of a school place for their child.
- b) All Catholic applicants will be required to produce baptismal certificates at the time of submitting the Supplementary Information Form. This is the sole responsibility of the parent or carer.
- c) All Christian applicants must provide evidence of their Baptism or Dedication at the time of submitting the Supplementary Information Form. This is the sole responsibility of the parent or carer.
- c) It is the duty of governors to comply with class size limits at Key Stage One.
- d) Tie break:  
Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).
- e) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- f) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- g) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- h) For any in year applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. In year and late applications will be treated as per the co-ordinated arrangements published by the Local Authority.
- i) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least ten school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.
- j) If your child is due to start school during the next academic year, it is important that you apply for a place for September. If your child's fifth birthday is between the months of September and December, then, if you wish it, admission may be deferred until January; if it is between January and April, then admission may be deferred until the start of the summer term though it is likely to be in your child's interest to start no later than January. You may also request that your child attend school part time until he/she reaches his/her fifth birthday.
- k) Late applications for admission: Where there are extenuating circumstances for an application being received after the last date for applications, and it is before the governors

have established their list of pupils to be admitted, then it will be considered alongside all the others. Otherwise, applications which are received after the last date will be considered after all the others, and placed on the waiting list in order according to the criteria.

L) Multiple birth.

Where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits.

**Diocese of Salford**

**Supplementary Faith Request Form – Proof of Baptism/Dedication into the Catholic Faith or Christian Faith**

School Name: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant:

\_\_\_\_\_

\_\_\_\_\_

Parish Community in which you live/worship:

\_\_\_\_\_

Please confirm if the applicant to the school is a baptised Catholic

\_\_\_\_\_  
Please confirm if the applicant to the school is a baptised Christian or has been dedicated into the Christian faith:

\_\_\_\_\_  
The baptismal certificate or date of baptism/dedication must be presented to the school.

Date: \_\_\_\_\_

Signed (Parent/Guardian) \_\_\_\_\_