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| **Job title:** Social Worker  | **Grade:** Grade 8/9 |
| **Directorate:** Adult and Community Services | **Post number:**       |
| **Establishment or team: Adult Social Care** |
| **Requirements****(based on the job description)** | **Essential (E)****or****desirable (D)** | **To be identified by: application form (AF),****interview (I),****test (T), or****other (give details)** |
| **Qualifications** |  |  |
| CQSW, CSS, DipSW, Degree in SW | E | AF/I |
| Current HCPC registration | E | AF/I |
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| **Experience** |  | AF/I |
| Assessing the needs of individuals and their families | E | AF/I |
| Gathering information. | E | AF/I |
| Preparing and reviewing support plans | E | AF/I |
| Worked in a Social Services Directorate or other Statutory or Voluntary Agency. | D | AF/I |
| Commissioning services to meet needs within a personal budget | E | AF/I |
| Managing a caseload | E | AF/I |
| Determining priorities | E | AF/I |
| Working as a member of a team | E | AF/I |
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| **Knowledge, skills and abilities** |  |  |
| Knowledge of legislation that could be used within the the Learning disability and Autism service. | E | AF/I |
| Experience in assessing and analyising need and risk and planning care with individuals. | E | AF/I |
| Experience in working effectively with other agencies and professionals. | E | AF/I |
| Working understanding of relevant legislation and its application and ability to work within legal framework and accountability. | E | AF/I |
| IT literate, experience in using manual and computer systems for record keeping. | E | AF/I |
|  Good negotiating skills with profesionals and families.Numerate and able to contribute to management of budgets and resources, good knowledge of a range of services models of support care pathways including assistive technology. | E | AF/I |
| Organisational skills, able to prioritise and manage a case load and work independently under pressure, be able to work to deadlines. | E | AF/I |
| A demonstrable understanding and acceptance of the principles underlying equal opportunities and diversification and a commitment to achieving these. | E | AF/I |
| Effective written and oral communication skills appropriate to the situation. | E | AF/I |
| A commitment to improving practice standards and personal competencies through continuous professional development, and use of supervision and appraisal to improve personal performance. | E | AF/I |
| To have the ability to value diversity and work across cultures. | E | AF/I |
| Ability to work independently and utilise mobile working practices. | E |  |
| **Other** (including special requirements) |  |  |
| 1. Commitment to equality and diversity
 | E | I |
| 1. Commitment to health and safety
 | E | I |
| 3. The County Council operates a general no smoking policy. |  |  |
| 1. Occasional out of hours work for which time off in lieu will be given.
 | D | I |
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|  This is an essential car user post and the post holder is expected  to be able to drive and have a car at their disposal. However in  certain circumstances consideration may be given to applicants  who as a consequence of disability are unable to drive |  |  |
| **Prepared by:** |   | **Date:**  |  |
| **Note: We will always consider your references before confirming a job offer in writing**. |