

Lancashire Learning Disability Provider Forum

Cabinet Room C, County Hall, Preston, PR18XJ

14th November 2019 10am until 12:30pm

Attendees: Ellen Smith (Chair), Laura Baron-Segers, Julie Dockerty, Kieran Curran, Paul Fairclough, Debbie Redfern, Geraldine Condon, Neil Maguire, Joanne Karstens, Pauline Bartholomew, Flora Mason, Anthony Asbury, Ben Markland, Jo Williams, Harris Kaloudis, Peter Green, Jen Moores, Anabela-Phillips, Jackie McCormack, Leanne Harrison, Dawn Astin, Beverley Parkin, Jamie-Lee Murphy, Debbie O'Brien, Mark Harris, John McBeth, Martin Layton, Barry Price, Irene Atherton, Kevin Coogan, Fiona Barker, Stuart Williams, Angela Charlesworth, Gill Pilkington

Apologies: Dan Brown, Andrew Bellis, Gary Cott, Yvonne Statham, Jon Blackburn, Karen Sillett, Martin Heneghan, Sue Pemberton, Clare Bruce, Kelly Brien, Rebecca Heyes, Susan Lowde

1. Agreement of the minutes of previous meeting

The minutes from the previous meeting were reviewed and agreed as accurate.

Providers were reminded of the Health and Social Care -Care Service Provider Engagement Portal which can be accessed via <https://www.lancashire.gov.uk/practitioners/health-and-social-care/care-service-provider-engagement/learning-disability-provider-forum/> . The portal contains Minutes and Agendas for the forum, Dates of future meetings and new opportunities for providers.

If you have anything you would like to add to the portal or any issues with the link then please email laura.baron-segers@lancashire.gov.uk

2. Update from Safeguarding Team re: Safeguarding Champions Work

Pauline Bartholomew, Team Manager Safeguarding, spoke about the background of the Safeguarding Team. Advising they have 3 teams covering LCC – East, Central and North. Each team has 2 Team Managers and a various number of Social Workers within those areas. The Safeguarding Team leads all safeguarding enquiries under Section 42 of the care Act 2014 and support the Service User to express and aim for the best outcomes The Social Workers on the Enquiry teams work as part of a multi-agency - collaborating with providers, partners, health, police for example, keeping the person at the centre of the enquiry at all times..

Pauline advised that there is a website for the Lancashire Safeguarding Adults board which is very information and includes various resources, reviews, and learning. It also has very clear guidance for when to raise a safeguarding alert-a checklist for providers to consider pre raising an alert.

Providers were advised of the Safeguarding Champions Forum – both Residential and Domiciliary – and it was discussed that it may be beneficial for a provider within the Learning Disability Provider Network to be a Champion who attends the Domiciliary Champions Forum and is able to feedback into the Learning Disability Provider Forum.

Pauline advised that the meetings take place in County Hall and as held 2/3 times a year. If Providers would like to book a place on the Domiciliary Champions Forum then they would need to email Beverley Cartwright Beverley.Cartwright@lancashire.gov.uk

Pauline advised that various things are discussed within the Forum: Mental Health Capacity Act, Liberty Protection, Safer Care Planning, Self-Neglect, Hydration toolkit, Dignity Values and Centred Person Care, Prevent and Slavery.

Providers were interested in LPS training and discussed where this could possibly be undertaken. It was thought that UCLan is currently doing training. LPS Flyer has been obtained and attached to the email in which the minutes are sent.

Contact details have been provided by Pauline Bartholomew in regards to Safeguarding and Mental Capacity Act Champions-domiciliary provider and supported living, Lancashire Safeguarding Champions residential and the Team Managers in the Safeguarding Enquiry Service

Safeguarding and Mental Capacity Act Champions-domiciliary provider and supported living is chaired by Beverley Cartwright; beverley.cartwright@lancashire.gov.uk

Lancashire Safeguarding Champions residential (If registered as a residential home) is chaired by the following;

Central Lancs: Kristy Atkinson Kristy.atkinson@nhs.net

East Lancs: safeguarding.training@nhs.net

North Lancs: Fiona Rowlands or Janette Abbott.

Please see below the contacts for the **Team Managers in the Safeguarding Enquiry Service**

North Lancs: donna.holt@lancashire.gov.uk, Bernadette.booth@lancashire.gov.uk

East Lancs: michelle.howell@lancashire.gov.uk, laura.miller@lancashire.gov.uk

Central Lancs: Pauline.bartholomew@lancashire.gov.uk,
Lisa.lloyd@lancashire.gov.uk, barry.haines@lancashire.gov.uk

MASH Managers: Popinder.bhogal@lancashire.gov.uk,
Briony.martin@lancashire.gov.uk

Providers will be contacted by Ellen/Laura to request interest in who would like to put themselves forward to feedback into the Learning Disability Provider Forum and this will form a Standard Agenda Item. There will be correspondence sent in the New Year to link in with provider reps on the safeguarding groups so that they can feed back on activity at future provider forum meetings.

Providers also expressed their frustration with feedback from the Safeguarding team. They advised that they were taking actions on their side ie: suspending staff, however are not being told if a Safeguarding has been closed down. Pauline did advise that Police enquires do slow a Safeguarding investigation and that if the Providers have any concerns to get in contact with the relevant Social Worker/Manager for updates.

Pauline made a note to feedback the communication issues to Briony Martin and Popinder Bhogal in MASH, and also to the Team managers of each Safeguarding Enquiry Service so they are made aware of the problems Providers are facing. Pauline reiterated that the Champions meetings are the best place to raise any issues, further adding to the need for a representation from the Provider Forum to attend the Champion Forum to raise their concerns and information share with the group

Providers thought it would be helpful if there was a cross reference analysis available to them to be able to see how many safeguarding's were raised and the quantity of referrer type.

Ellen to speak to relevant MASH worker about the possibility of analysis feedback and if MASH keep a record of this information, enquiring that if the information is available then could it be shared with providers

Providers are reminded that the link to the Lancashire Safeguarding Adults Board website is already on the PROVIDER PORTAL

3. Approved Provider List Questionnaire (APL) Engagement Feedback

Julie Dockerty spoke on the APL and the recent Stakeholder Engagement report. A number of changes have been made to the service specification and procurement documents these are being reviewed and signed off internally. Julie asked providers for feedback on prospective dates for provider briefings regarding the APL application process, feedback from those present preferred to hold these after Christmas – possibly the 2nd week of January. This will give Providers time to read the procurement documents which will be published at the end of the month and digest the information before the Provider Briefing Sessions

Provider Briefing Sessions have been arranged. Please see dates below. If you would like to book onto one of these sessions, joining instructions can be found on the Invitation to Participate document which has been already been distributed.

20th January 2020 1:00pm

Committee Room C, County Hall, Preston PR1 8XJ

24th January 2020 10:00am

Committee Room C, County Hall, Preston PR1 8XJ

28th January 2020 1:00pm

Committee Room D, County Hall, Preston PR1 8XJ

30th January 2020 10:00am

Committee Room D, County Hall, Preston PR1 8XJ

Providers were reminded to make sure they are set up on LCC systems. Providers were advised it may be best to have a central email address that anyone can access so there is no risk of missing mini competition details.

Providers were advised that the APL would be valid for up to 10 years however, would still be reviewed throughout the time.

4. Maximising Occupancy in Supporting Housing Consultation Update

Kieran Curran, Senior Commissioning Manager, spoke about the forthcoming Maximising Occupancy consultation and advised that due to the general election, the county council was in purdah and so would not be able to publish anything until after 13th December. Providers were advised that it would be open to response for 8 weeks and it will be an online consultation. An easy read version of the survey will be produced. The details of what was agreed at November Cabinet can be found accessing the following link:

<http://council.lancashire.gov.uk/ielIssueDetails.aspx?IId=86475&PlanId=0&Opt=3#A168628>

Providers were informed that the Council has been proactive on this consultation and that they will consider and analyse all responses given. Providers were encouraged to take part in the consultation and that the Council wanted to hear their views. The aim is to go back to Cabinet in April regarding this proposal.

It was highlighted to providers that there are a large number of vacancies within Shared Houses, some of which have been vacant for several years and that large properties are causing issues with Service Users struggling to pay their bills. There are over 700 properties and 200+ voids, costing the authority several million pounds per year. The authority will be looking at long term vacancies in small settings and at people living on their own in large settings. The approach, and any potential savings, will be looked at as part of annual service development plans linked to the APL.

The Direct Payments policy will be reviewed in the future and there will be greater transparency for Service Users when sharing support within their accommodation.

The Direct Payment information and advice service provided by LILs (Lancashire Independent Living Service) can be found by accessing the following link:

<http://disability-equality.org.uk/services/lils/>

Providers were informed that the local authority wishes to improve on providing/sharing information with the market and involve Providers in informing decision making.

5. Market Position Statement (MPS) Update

Ellen Smith prepared a PowerPoint presentation on the Market Position Statement update and proposed plans to consult on this issues. The local authority has developed a Market Position Statement for Adult Social Care and have published the draft statement available in the public domain. This can be accessed through the following link : <https://www.lancashire.gov.uk/council/strategies-policies-plans/market-position-statement/>

Providers were advised that the MPS describes the authorities' vision for the future direction of adult social care. The PowerPoint presentation will be attached to the same email as the minutes.

The questionnaire is currently with Business Intelligence and is awaiting sign off. There will be a variety of tick box and free text questions. The survey is aimed at both existing and prospective providers. The consultation should be published by the end of November and will be live for 8 weeks. The link has already been circulated and available on the Provider Portal. It can also be accessed by the following link: <https://www.snapsurveys.com/wh/s.asp?k=157443465422>. Providers were advised that Business Intelligence have aspirations of having the Market Position Statement to be as interactive and accessible as possible.

It was highlighted to Providers that there was concerns about gaps in information and what the local authority could better share to support Providers in developing their business plans.

Providers raise concerns that they were not clear on how services are commissioned and they are unable to create business plans if they do not know what the local authority can commission. Providers expressed a need to have a named person in the local authority to speak to in regards to this. Ellen advised that there will be provider workshops after the consultation closes. This will be a further opportunity to discuss such issues. They also felt that the Market Position Statement and Consultation is positive however they feel the need for more LD specific services to be covered. Ellen encouraged providers to provide their feedback through the survey once live.

6. Any other business

- Providers were informed that the ISF Workshop aimed at Service Users was cancelled due to low uptake of attendees and will be rescheduled. It was agreed that an easy-read presentation needs to be created as some terminology needed to be explained more clearly as this is a complicated subject.
- Providers enquired on whether the fixed fee for sleeper payment had been settled on the Oracle system as they are unable to claim sleeper hours and the new fixed fee has been active since October. **Ellen Smith to liaise with relevant department to enquire about Oracle Payment Issues.**

Next Meeting: Monday 13th January in Committee Room C, County Hall Preston PR1 8XJ at 10am