

## SEND Local Area Partnership meeting - North

**DATE:** Wednesday 6<sup>th</sup> February 2019

**TIME:** 1-3:30pm

**ADDRESS:** Great Arley School, Thornton-Cleveleys

**Present:** David Middleton – SEND Senior Manager North, LCC Inclusion Service

Diane Booth - SEND Senior Manager Lancashire

Kathleen Freear – Designated Clinical Officer North

Louise Jefferson Area Manager North, Health and Wellbeing Service

Peter Higham – Head teacher, Great Arley School

Marion Moore – Team Manager, SEND Children with Disabilities Team, North Lancashire

Sam Jones – Chair, Lancashire Parent Carer Forum

Clare Carsley – Parent Carer Forum Steering Group member

Gareth Jenkins – Communications & Engagement Lead, Lancashire SEND Partnership Team

Sharon Lee-John – Children and Families Wellbeing Service, LCC

Michelle McCabe – P.A. to DCO (minute taker)

Agenda Item	Topic	Action
1.	<b>Apologies Received:</b>	
2.	<b>Introduction to LAP</b> <ul style="list-style-type: none"> <li>• Discussion re timings – GJ/PH/SJ propose 12-2 or 10-12.</li> <li>• Minutes on SEND Partnership webpage – GJ suggested these meeting minutes were put directly onto the webpage so all can access updates re service</li> </ul>	<p>(ALL) MM and PH to liaise</p> <p><b>KF and GJ</b></p>
3.	<b>General discussion and issues discussed:</b> <ul style="list-style-type: none"> <li>• SJ and CC stated there is a general mistrust between parents and the services. Parents feel 'let down' by the Local Authority, more transparency is required. Parent/Carer Association meetings– to offer training to parents interested in joining them to cover meetings and how to maximise the parent/carers voices at meetings. . KF asked what the best way of solving this is – it was agreed that the PCF would visit locations and meet local parent groups.</li> <li>• DM asked how best to collect the information is a key issue – SJ and GJ suggested Facebook page would be a good idea. Minutes should be concise and not broad ranging with updates on progress. CC stated there are autism roadshow surgeries each with 5 minute slot pop-ins. SJ and GJ suggested that David Graham is taken around area roadshows and regional events and at these surgeries within there are 5 min slots at the pop-ins.</li> <li>• KF discussed re neurodevelopmental pathway and the clarification and communication within it. GJ suggested Facebook links to updates within for families to access.</li> </ul>	<p><b>KF/SJ/CC</b></p> <p><b>KF</b></p> <p><b>KF/DM/SJ</b></p> <p><b>SJ/GJ/KF</b></p>

	<ul style="list-style-type: none"> <li>• DB informed all of a process meeting with Barnardo’s which is to be arranged in near future. SJ stated there was POWER (Young people under 16). Schools young people’s councils could be invited to take part to provide the young persons voice. DM stated interviews for DG’s position as Head of Inclusion Service are arranged for the near future. Parents will be on the panel for these interviews.</li> <li>• PH stated CAF quite intrusive – needs to be user friendly and looked at how they are handled. DB and SLJ suggested leaflet to explain re CAF process and thought that one had been developed by the Local Authority. KF: co production of CAF should be with family. DM stated there are different ways of seeing the CAF – support is needed for parents as parents feel it is too intrusive regarding their home life/whole home situation. SLJ stated the CAF should be tailored to the child. MM stated CAF wasn’t necessary as the assessment by the social worker is duplication. MM is doing a lot of ongoing work via MASSH to relieve this happening. Doesn’t feel it is being communicated in team meetings. KF discussed re resisting calling training “Parent Programmes”.</li> <li>• MM made all aware of trend in area for children subject to safeguarding. Influx of parents asking for children under section 20 over the last two months due to the level of behavioural management required. Parents felt vulnerable. DB asked to collate trends etc. Increase of referral of young children for respite has also been observed. All discussed balancing parental responsibilities teamed with the demands of disability and parental expectations. MM stated a matrix tool for social is available where the assessment is generated via a website log in and the tool generates a package of support. MM stated this has been found to be helpful and good to go from as a model. MM asked to set up fortnightly panels with OT managers and multi-agency working is then created and this has been seen by all organisations as a positive step forward.</li> <li>• PH stated 15% autistic in schools. PH attends LASHTA on high needs and school forums. PH stated block funding/budget LASHTA is met with resistance at school forums. It is commissioned on number of children actually at school for this school and there has been an increase of 80-100 in 2 ½ years.</li> </ul>	<p>DB/SJ/KF</p> <p>DM/DB/SJ</p> <p>DM/KF/SLJ/MM /PH</p> <p>MM/KF/DB</p> <p>MM</p> <p>PH</p>
4.	<b>Explanation of services from DM, DB, SLJ, Marion Moore and the DCO Service</b>	<b>ALL</b>
5.	<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>• KF and DB informed all of DCO conference taking place in Birmingham on 20.3.19</li> <li>• Agenda via DB to look at themes and dialogue with Parent Carer Forum ahead of meetings, to ascertain the topics coming to the next meeting</li> <li>• PH: involve mainstream SENCo. (Now done 7/2/19)</li> <li>• Amanda Barber and Moira McKinney to be asked to attend future meetings as well as Gurbaksh Dhillon.</li> <li>• Andrea Sandiford, Team Manager for Children’s and Families Wellbeing Service to be included in invites for future.</li> </ul> <p>Agenda for next meeting agreed as:  Welcome &amp; Introductions  Apologies  Previous minutes and actions</p>	<p>DB/ALL PH/MMc</p> <p>MMc</p>

	<p>CYP Voices Parent Carer Voices Updates from the Local Authority &amp; Health</p> <p>It was agreed that these would be reviewed after a few meetings</p>	
6.	<p><b>Next Meeting:</b> Tuesday 19<sup>th</sup> March 2019</p>	