

SEND East Local Area Partnership Meeting - Minutes

DATE: Tuesday 12th February 2019

TIME: 1 – 3.30pm

ADDRESS: Ridgewood Community High School
Eastern Avenue, Burnley, BB10 2AT

Chair: Carole Kay (CK)

Present: Jackie Poxon (JP), Stephen Martin (SM), Nighat Parveen (NP), Gemma Foster (GF), Gareth Jenkins (GJ)

Minutes: Helen Barford

Agenda Item	Topic	Lead
1.	<p>Apologies Received from:</p> <p>Phil Shatliff Sam Jones</p>	Chair
2.	<p>Previous Minutes and Matters Arising</p> <p>Agreed</p>	Chair
4.	<p>Actions from previous minutes:</p> <ol style="list-style-type: none"> 1. Carole to take back to SEND Partnership Board for further clarification. 2. Helen to follow up Parent Carer Forum rep- had confirmed attendance 3. Ian to invite secondary and primary reps 4. Ian to arrange rotation of meetings within schools in the East 5. Phil to provide examples of EHCS- not sent yet 	
4.	<p>Membership</p> <p>Welcome to Gemma from Coal Clough Academy.</p> <p>Ian has extended an invitation to attend this meeting to local primary and secondary schools. Jackie to ask for mainstream rep at Burnley Learning Partnership meeting this week.</p> <p>SM reported that Chris Coyle has been nominated as the social care rep for this meeting. CK to follow up.</p> <p>Sam Jones from the Parent Carer Forum was meant to be attending from parent carer forum however has sent apologies Gareth offered to work with Sam to identify local parents via Parent Carer forum.</p> <p>CK would like parents from local schools to attend meeting.</p>	<p>JP</p> <p>CK</p> <p>GJ/SJ</p>

	<p>Nighat highlighted that there is lots on offer for families who have children with SEND, which can be accessed via the local offer. It would be beneficial as a group to familiarise ourselves with what is available locally from the statutory and voluntary sector- for discussion at future meeting as to how to do this.</p> <p>The LCC Local offer is under review at present.</p>	<p>All</p>
<p>5.</p>	<p>Audit update</p> <p>Put on hold by SEND partnership board at present due to concerns raised by health professionals over capacity to do audits, effects on clinical commitments and the fact that it isn't included in commissioning agreements.</p> <p>In light of this these meetings will be limited to 2 hours. Group agreed the timing of the meeting 1-3pm is agreeable to all.</p> <p>Stephen brought to the groups attention that Veronica Mellor has organised a number of training sessions for audit and moderators. Stephen is writing and preparing training material currently. The DCOs are aware of these plans, and have raised concerns about the tight timescales. Only recently had access to the audit tool.</p> <p>Discussion around the issue. Health and CYPWS would need to identify auditors before anyone was in a position to attend training. Gareth clarified with Veronica that sessions are going ahead, however don't have sign up from 18 needed- only 5. Classroom funding has been agreed for schools- Nighat queried if this will be extended to health and CFW services. GJ to take back.</p>	<p>GJ</p>
<p>12.</p>	<p>Review of new EHCP process at local level</p> <p>LCC went live with EHM, a new online system for EHCP management, in January and the DCO service started using the system on 21st January. All health advice is tasked to the DCO service who then request health advice from the different health services involved with a child/ young person. These advices are then collated by the DCO service and one health advice is submitted to the Inclusion Service.</p> <p>Stephen reported that social care are looking into their system for providing advice. Where a child isn't known to early help or social care someone will review the information and decide whether the child meets the threshold for assessment.</p> <p>Discussion around CLA- this will be part of the improvement plan in the future.</p> <p>Discussion around inclusion of a one page profile in new requests. Stephen clarified that EHC requests still have to proceed if a one page profile is missing. It is up to the setting to provide this.</p>	
<p>13.</p>	<p>Local Challenges</p> <p>Inconsistency in commissioning arrangements Lancashire wide. No current commissioning framework, however there is a new OT/ Physio contract coming into place on 1st April.</p>	

	<p>New Lancashire wide SLT arrangement coming into play soon.</p> <p>Case studies to feed back to Commissioners would be helpful.</p> <p>Consultation of Lancashire Break Time. This would affect Ridgewood if funding is removed as they wouldn't be able to offer after school and holiday clubs. This impacts with OFSTED and also what the school has to offer parents and children. Mechanism for feeding this consultation to parents- school have mechanisms and parent forum.</p> <p>Parents have voiced concerns re overnight provision with quality care in addition to after school and holidays. Stephen suggested inviting Mel Ormersher to discuss the new build for respite.</p> <p>Speech and Language Therapy waiting list- CK highlighted that if a child has communication difficulties then requests for SLT assessment should be put in earlier rather than at the time of an EHC application. Improved communication around referral pathway to SLT could help- anyone can make a referral to the service. JP suggested referral to SLT can also be linked to ASD diagnosis. SM reported that he has analysed available data and the East has a high rate of children with SLT and communication need on SEN at school, when actually it is an EAL issue.</p> <p>GF reported that as Coalclough is an academy pupils can't access EP support. Stephen confirmed that as pupils are Lancashire children school can access the Lancashire cluster meeting with EP, which occur every half term. Stephen to find out who cluster link is. No capacity above this so would need to commission.</p> <p>Coffee and cake consultation events- how to work smarter and improve engagement with parents. CK discussed methods of engagement- from experience consultation is more effective if you go to the parents not expect them to come to you.</p> <p>JP to ask parents at Ridgewood how they would like to engage with this group.</p>	<p>CK/SM</p> <p>SM</p> <p>JP</p>
	<p>Any Other Business:</p> <p>Publishing of these meetings- Diane Booth has informed the group that these minutes will be published online by the SEND Partnership Team.</p>	
	<p>Next Meeting:</p> <p>Tuesday 12th March 2019 1-3pm Coal Clough Academy Burnley</p>	