

## SEND East Local Area Partnership Meeting - Minutes

**DATE:** Tuesday 12<sup>th</sup> March 2019

**TIME:** 1 – 3pm

**ADDRESS:** Coal Clough Academy, Burnley

**Chair:** Carole Kay

**Present:** Jackie Poxon (JP), Gemma Foster (GF), Gareth Jenkins (GJ), Phil Shatliffe (PS), Kathy Ashworth (KA), Lauren Jackson (LJ), Alison Hodgson (AH), Shakoofeh Shah (SS), Sam Parker (SP)

**Minutes:** Helen Barford

Agenda Item	Topic	Lead
1.	<b>Apologies Received from:</b> Stephen Martin (SM) Nighat Parveen (NP) Chris Coyle (CC)	<b>Chair</b>
2.	<b>Previous Minutes and Matters Arising</b>  Agreed Circulate TOR again	<b>Chair</b>
3.	<b>Actions from previous minutes:</b> <ol style="list-style-type: none"> <li>1. Jackie to ask for mainstream rep at Burnley Learning Partnership meeting this week. Completed Alison from Unity attending</li> <li>2. Chris Coyle to attend as Social Care rep- attending next meeting</li> <li>3. Gareth offered to work with Sam to identify local parents via Parent Carer forum.- still ongoing, will work on for next time</li> <li>4. GJ to query funding for health and HWBS for the audits as schools have been offered classroom funding. Gareth advised members to seek funding from within their own organisations. LJ asked for clarity as consistency is required, it has been raised at partnership board. Jackie raised concerns re schools attending the training as staff aren't signing up as they don't feel they need it. Also how can audit if not contributing to reviews. CK has been given permission to approach LCFT staff re audit training. Jackie offered for health staff to attend reviews at Ridgewood with parental permission. CK to share audit handbook with meeting. Capacity of CFWS- Debbie has raised re involvement</li> <li>5. Stephen suggested inviting Mel Ormersher (head of property review and assets) to discuss the new build for respite. CK to speak with Stephen.</li> </ol>	

	<p>6. Stephen to let Gemma know who cluster link for EP is- HB to remind</p> <p>7. JP to ask parents at Ridgewood how they would like to engage with this group. Happy to share annual reviews, but not wanting to attend meetings yet.</p>	
4.	<p><b>Membership</b>  Hosting of meeting- look at next meeting, to remain in schools.  Ridgewood next meeting- invite parents/ young people</p> <p>What do we want to know from young people/ parents? There needs to be consistency in the questions we are asking. Proposed questions:</p> <ul style="list-style-type: none"> <li>- What is important to children young people and their families?</li> <li>- Where are the gaps?</li> <li>- What difference do they feel the process has made to them?</li> <li>- How do access information?</li> <li>- What services do use outside of school?</li> <li>- Transition from primary onwards</li> <li>- <i>What do you think EHCP provides that you aren't already getting?</i></li> </ul> <p>Jackie could ask parents to complete a questionnaire and bring to next meeting  Phil could share with parents of his group.  Gareth could share with East parents he has contact with.  DCO service can provide online survey if required  Any parent who has a child with SEND could answer the questions.</p> <p>Invite people as and when particular issue.  Membership complete other than mainstream primary- CK/ HB to approach.</p>	CK/HB
5.	<p><b>EHM update</b>  New electronic system implemented in January by Inclusion Service, DCO service are using to receive new EHCP requests.</p>	
6.	<p><b>Services available for children with SEN</b>  FIND newsletter (only 2,500 people registered to receive)  A lot of services are charity funded, short term.  Local Offer should contain this information- being reviewed at present.  Both professionals and parents are unaware of local offer.  This is key</p> <p>Jackie to share list Ridgewood have of local services.</p>	JP
5.	<p><b>Local Challenges</b></p> <p>Short-term breaks/ respite / Lancashire Break Time consultation. Invite Mel to a meeting, CK to discuss with SM  Especially important for children with complex medical needs</p> <p>Post 16 and post 19- children who will need ongoing support but don't have a social worker</p> <p>EP provision</p> <ul style="list-style-type: none"> <li>- Extremely costly, timeframe</li> <li>- Moving children round not meeting their needs</li> <li>- To be fed back to SEND Partnership Board</li> </ul>	SM

	<p>Schools need to be confident that they can get the support for students irrespective of whether they have an EHCP</p> <p>Positive- LA approached Ridgewood re a group of children with ASD to see if needs could be met within setting year 6 group working really well. Gareth to ask Jeanette Hastings if this is ok to share.</p> <p>Jackie queried re commissioning of OT for toileting and sling assessments. OT contract is being discussed at present CK to follow up</p> <p>Jackie- It would be really beneficial to hold community paediatric clinics in schools. LJ mentioned that a review of Community Paediatrics is taking place so this will be looked at through this group.</p> <p>Access to CAMHS/ waiting lists. BFC in the community have funding to provide mental health workers to high schools.</p>	<p>GJ</p> <p>CK</p>
12.	<p><b>Any Other Business:</b></p> <p>Gareth Jenkins highlighted some upcoming events: Coffee, cake and conversation engagement events for parents of children with SEND Parents come along and speak to local professionals</p> <ul style="list-style-type: none"> <li>- Parents evening</li> <li>- Gemma suggested Coalclough parent review evening</li> <li>- Phil offered down syndrome support group meeting</li> </ul> <p>Gareth to update via email</p> <p>Local offer consultation/ redevelopment 2 x workshops on Weds 20<sup>th</sup> March at County Hall What would like to see on local offer, navigation etc</p>	<p><b>GJ</b></p>
13.	<p><b>Next Meeting:</b> Tuesday 23<sup>rd</sup> April 2019 1-3pm Ridgewood</p>	