

## SEND East Local Area Partnership Meeting - Minutes

**DATE:** Tuesday 11<sup>th</sup> June 2019

**TIME:** 1 – 3pm

**ADDRESS:** Ridgewood High School, Burnley

**Chair:** Carole Kay (CK)

Present: Nighat Parveen (NP), Jackie Poxon (JP), Collette Brierley (CB), Alicia Dixon (AD), Shakoofeh Shah (SS)

Minutes: Helen Barford (HB)

Agenda Item	Topic	Lead
1.	<p><b>Apologies Received from:</b>            Jeanette Pearson            Christine Goodman            Gemma Foster            Alison Hodgson            Melissa            Cathy</p>	<b>Chair</b>
2.	<p><b>Previous Minutes and Matters Arising</b></p> <p>Agreed</p>	<b>Chair</b>
3.	<p><b>Actions from previous minutes:</b></p> <ol style="list-style-type: none"> <li>1. CK/ HB to invite mainstream primary- Cherry Fold contacted</li> <li>2. <i>SM to ask for EP representation once restructures are complete</i></li> <li>3. Action ALL- to bring information of activities locally to meeting</li> <li>4. Hayley to ask Chris to bring a list of additional support available to signpost to. MASH should have this information.</li> </ol>	
4.	<p><b>Membership</b></p> <p>CK attended Special Needs School Nursing Review meeting last week. Queries were raised regarding the purpose of the LAP meetings and what feedback mechanisms to services were in place. They have also produced a questionnaire around SEND- will be sending a copy to CK.</p> <p>Discussion was held around purpose of LAP meetings and whether the SNSN questionnaire was a duplication of work and if we should be completing the same one. The meeting concluded that group is broader as it covers mainstream schools (many children with EHCPs are in mainstream schools). Aim to keep this meeting focus on what is important to the East locally in a multi-agency forum. Our questionnaire also covers a wider remit than SNSN so is valid as a separate questionnaire.</p> <p>Communication pathways are in place and members report back to appropriate forums.</p>	

	<p>CK attends primary heads meeting.</p> <p>Discussion around Children in special schools missing out on healthy child programme.</p> <p>ACTION: NP to take back to Karen Gosling re sharing of commissioning agreement of new 0-19 contract with Virgin Care. What exactly the priorities are. To invite Karen to attend this meeting.</p> <p>Representation from main partners.</p> <p>SS queried need for representation from further education.</p> <p>ACTION: SS to query if further education representatives need to be included and find correct person to include in this meeting.</p>	<p>NP</p> <p>SS</p>
5.	<p><b>Questionnaire for Parents/ Young People</b></p> <p>Concluded it has a wider remit than the SNSN one and will also include the mainstream schools</p> <p>Would be useful to compare the two, CK to bring to next meeting.</p> <p>JP to pilot questionnaire at parent's evening.</p> <p>ACTION: HB to resend to group.</p> <p>Change school to key stage- capture transitions</p>	<p>HB</p>
6.	<p><b>Services available for children with SEN</b></p> <p>Local offer- send partnerships local offer- Shak, Sam and Gareth working on. Content is already there just needs updating/ adding to.</p> <p>NP advised that the webpage will need to have good filters.</p> <p>Will always be cross-border issues.</p> <p>Timeframes- re-inspection due September. Testing with parents planned for July.</p> <p>Services can sign up via send partnership website. IASS can pick up queries as they have a lot of knowledge.</p>	
7.	<p><b>Local Challenges</b></p> <p>Jackie reported that the Joining up of LD and psychology has been really helpful as a panel now assesses which route a child should go.</p> <p>OT and slings- not commissioned for school and if parents don't use one at home can't get for school.</p> <p>Children who aren't in school- CK queried if there was more we could do cross-agency? NP commented that there is work to be done but would be better to link with the Attendance team.</p> <p>NP reported that the Family Wellbeing Service and Social Care are currently undergoing support worker and management reviews and restructure, some changes afoot. Pushes to reduce demand for statutory service and focus on universal services, early help and intervention.</p> <p>Thresholds may increase as they are lower than other local authorities at present.</p> <p>CK highlighted the large number of new EHCP requests in East for children with an ASD diagnosis who will be going to school in September.</p>	

8.	<p><b>Lancashire SEND Partnership Team- Shak</b>  Further Engagement events are being planned in the East</p> <p>Cake, coffee and conversation- with changes to timings of events to be more inclusive. In East planning for Zone locations. Promotional element is key. Plan is tickets via Eventbrite, parent carer forum.</p> <p>Suggestions from the meeting included:</p> <ul style="list-style-type: none"> <li>- Questioning whether this is the right method to engage with hard to reach families.</li> <li>- CFWS have mini-buses which can be used to help families with transport issues</li> <li>- Need to link in with local groups and organisations</li> <li>- Holly House are trying to plan a day for families with professionals, could link in with this.</li> <li>- Need to be smarter with how accessing families</li> <li>- Attending existing groups/ events rather than inviting families to a specifically organized event</li> <li>- Ridgewood and Unity have offered attendance at parents evenings and open events</li> </ul>	
9.	<p><b>Any Other Business:</b></p> <p>New Partnership Officers part of CFWS- Alicia</p> <p>Genetic team- CK to speak with to see if could work with</p>	<p><b>CK</b></p>
10.	<p><b>Next Meeting:</b>  Tuesday 10<sup>th</sup> September 2019  1-3pm  Ridgewood Community High School</p>	