

SEND East Local Area Partnership Meeting - Minutes

DATE: Tuesday 23rd April 2019

TIME: 1 – 3pm

ADDRESS: Ridgewood High School, Burnley

Chair: Carole Kay

Present: Jackie Poxon (JP), Alison Hodgson (AH), Shakoofeh Shah (SS), Sam Parker (SP), Jayne Rostron (JR), Hayley Kinowski (HK), Stephen Martin (SM), Pam Binder, Hattie West

Minutes: Helen Barford

Agenda Item	Topic	Lead
1.	Apologies Received from: Gareth Jenkins Lauren Jackson Gemma Foster (GF) Phil Shatliffe (PS)	Chair
2.	Previous Minutes and Matters Arising Minutes agreed	Chair
3.	Actions from previous minutes: <ol style="list-style-type: none"> 1. Jackie to invite parents/ young people to next meeting at Ridgewood 2. CK/ HB to invite mainstream primary- carry forward 3. Jackie to share list of local services for SEND support- brought list 4. OT contract- CK/ SM update- still under discussion and not finalised. Dave Carr to be invited to LAP meeting SM 5. Gareth to check with Jeanette Hastings re sharing info about the y6 class at Ridgewood- treat as story of good practice 	
4.	Membership HB/ CK to contact Cherry Fold to invite. SM to ask for EP representation once restructures are complete	CK/HB SM
5.	Questionnaire for Parents/ Young People Review of one page profile example provided by Jackie. Views of parents on questionnaire Support network provided at educational setting is very important especially 16 plus Further discussion/ amendment of the questions:	

	<p>What are your hopes/ hopes for your child for the next 5 years? (primary, secondary, adult) What would help you as a family? Where do you get information from? What services do you use outside of school? What would make it better? What is your biggest unmet need?</p> <p>Paper questionnaire- for young people and parents. HB/CK to send out.</p>	
6.	<p>Services available for children with SEN Jackie provided list of activities FIND directory should contain information on local activities/ services. There is currently a work in progress to link with local offer.</p> <p>What's on is produced quarterly</p> <p>Action ALL- to bring information of activities locally to meeting</p> <p>Hayley to ask Chris to bring a list of additional support available to signpost to. MASH should have this information.</p> <p>Update on commissioned services.</p>	<p>All</p> <p>CC</p>
7.	<p>Local Challenges</p> <ul style="list-style-type: none"> • <i>EP support</i> • <i>Balance between what is education and what is health.</i> • <i>Medical needs of children in school and complexity. Special needs school nursing is commissioned, Carole to start attending meeting re this.</i> • <i>School places</i> 	
8.	<p>Meetings</p> <ul style="list-style-type: none"> - Frequency- move to half termly - location 	
9.	<p>Any Other Business: Parent carer engagement (Gareth Jenkins) Sam- improve communication and engagement of events Proposed events mid-June and September Suggestions from group to Sam LCC communications team to lead on this as clinicians and inclusion service can't commit staff.</p>	
10.	<p>Next Meeting: Tuesday 11th June 2019 Ridgewood Community High 1-3pm</p>	