**Lancashire Learning Disability Provider Forum**

**Cabinet Room D, County Hall, Preston, PR18XJ**

**22nd May 2019 10am until 12:30pm**

**Attendees:** Maxine Prout, Denise Ujvari, Richard Arbuary, Joanne Karstens, Tracey Rowbotham, Debbie O'Brien, Kurt Roberts, Katie Ryan, Paula Nash, Rebecca Rose Hewitt, Leanne Harrison, Martin Layton, Jo Adshead, Mark Day, Peter Green, Jol Williams, Daniel Brown, Tracey Bush, Julie Dockerty, Ellen Smith, John Mcbeth, Beverley Parkin, Rebecca hayes, Dan Brown, Victoria Wilson, Charlotte Hammond, Martin Layton,

**Apologies:** Marie Bennion, Martin Henegan, Andy Bellis, Steve Field.

1. **Agreement of the minutes of previous meeting**

The minutes from the previous meeting were reviewed and agreed as accurate.

Providers were informed that the Health and Social Care - Provider Engagement Portal has been changed to Health and Social Care - Care Service Provider Engagement which can be accessed via <https://www.lancashire.gov.uk/practitioners/health-and-social-care/care-service-provider-engagement/learning-disability-provider-forum/>

The change is intended to make the portal more accessible and easier to navigate. The same material will be uploaded to the new portal such as minutes and the agendas for the forum, dates of future meetings and new opportunities for providers.

If you have anything you would like to add to the portal or any issues with the link then please email [victoria.wilson@lancashire.gov.uk](mailto:victoria.wilson@lancashire.gov.uk)

1. **Update on Care Services in Supported Housing: Approved Provider List**

Julie Dockerty (Commissioning Manager) attended the meeting and reminded providers of the currently underway regarding Care Services in Supported Housing and the Approved Provider List (APL). She presented an updated presentation to the one that had been shared with providers at the forum meeting in November 2018. The presentation can be found below:



Julie explained that the APL will be an open list (as opposed to a framework) which will be opened periodically and will be open to both new and existing providers. With an open list, service contracts can last for a longer duration than with a framework e.g. 7- 10 years with break clauses. It is envisaged that the selection process will involve providers self-certifying against set criteria and there will be a quality element. Any new commissions will be awarded via a mini completion process. There will be an agreed process for the transition of existing business between providers.

Julie explained that the current timeline was to commence the procurement in summer 2019 with the new APL planned to start in Autumn 2019. It is envisaged that a phased business transition process will commence in Autumn 2019 for a period of 18 months. Julie reiterated that the emphasis of the service offer should focus on enablement and maximising independence.

It is planned that there will be specific briefing sessions for providers in July after the formal APL documents have been published.

1. **Sleep Ins: Reminder of most recent correspondence from LCC**

Ellen reminded providers of the formal correspondence which had been circulated to providers on 23rd April 2019, stating that LCC is currently collating and considering the responses received from the consultation relating to the proposed changes to sleep-in fees. In order to give senior officers sufficient time to fully consider the responses before making a recommendation to elected members, it has been proposed to defer the intended Cabinet Member decision from 16 May 2019 to 13 June 2019.

Providers are asked to please note that there will be no changes to existing rates paid for sleep-in services until after a final decision is made. In the event that the rate is to change and in order to give organisations adequate time to make any required operational adjustments, any subsequent changes to sleep-in fees will be implemented no earlier than three months following a final decision from Cabinet Members.

If providers have any questions in relation to the consultation questionnaire, please email [Feechanges2019@lancashire.gov.uk](mailto:Feechanges2019@lancashire.gov.uk)

Providers mentioned in relation to the MENCAP ruling that there is a court case is scheduled for February 2020 with a decision in July 2020 at the earliest and queried whether LCC should wait until after then to make a decision. Providers advised that other local authorities had already made their decisions and so the uncertainty re: Lancashire was making it difficult for providers to set their budgets.

1. **Clarification of future update request from Contract Management Team and Care Navigation**

There was a discussion re: the ADAM monitoring tool that has been rolled out in residential settings by the LCC Contract Management Team; initial feedback is that providers felt that the tool required a lot of detailed input and a duplication of information already available/shared elsewhere. Providers also shared that they felt the tool was very much focused on older adult residential settings as opposed to LD&A and that not all domains felt relevant. There was a query re: whether ADAM would be rolled out in other settings. It was agreed that an update from Contract Management would be requested for a future meeting.

Some concerns were raised that Care Navigation appeared to be prioritising looking at business going to providers who had not picked up packages in the last 4 week period instead of looking at which providers maybe the best match for individuals. This links to previous discussions re out of area commissioning on Oracle. It was agreed that Care Navigation would be invited to a future meeting to discuss further.

1. **Central Lancashire Provider Forum Update**

Martin Layton (Caritas Care) updated providers on the progress made at the restarted Central Lancashire forum. During their last meeting, a variety of topics were discussed, including;

* CQC
* CPOC
* CHC direct payments
* Sleep in rates
* Transition
* APL
* DOLS
* Adam
* EU Exit
* Lancashire Health and Social Care Partnership

Martin welcomed all providers to the next meeting on the 23rd July 2019. For more information, please contact Martin on [MartinLayton@caritascare.org.uk](mailto:MartinLayton@caritascare.org.uk)

1. **Learning Disability Week 2019 17th - 23rd May**

Martin Layton and Caritas Care have produced a timetable, which details the different events going on during LD week. Please see below which has been circulated previously;



Providers asked if the board has ever thought about using a Facebook page to share information amongst providers and providers mentioned the previous success of locality newsletters. An action was recorded for Kiran to look into how the admin work would be managed to share information.

Providers were asked to send any information about planned events to Martin or Victoria Wilson, so that it could be circulated in a timely manner and ensure maximum publicity.

1. **Autism Partnership Board: Diagnosis Assessment Support Planning : Provider Survey**

Providers were reminded that the Autism Partnership Board are trying to gain a better understanding of how Learning Disability Providers develop and sustain support services for people with Autism. They have drafted a questionnaire and a cover letter which are found below and providers were asked to please complete the survey, although this would be purely voluntary.

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1. **Adult Social Care Update**

Charlotte Hammond informed providers of recent updates in Adult Social Care services. She explained that a new structure has been designed and approved. There will be an additional social care team, which will focus on Central Lancashire to address the backlog in this area. Including the new team, there will now be seven social work teams for LD&A.

There are plans for additional resource to support the APL activity including moves/transitions from providers/settings. The plan is for two additional senior manager posts to deliver this; these posts will require knowledge and experience of housing, planning, legal requirements around housing regulations, etc.

Charlotte advised that she was speaking with her teams to understand what would help social work and provider relationships at a local level. One potential idea could be to have local level meetings with teams and providers and this was received warmly by providers.

**Any Other Business**

The issue of the Department for Transport removing organisational blue badges was raised; individuals need to have their own blue badge. It was agreed to raise this with LCC transport, as this was problematic for organisations using minibuses for group travel.

Providers fed back they wanted to have more direct and personal contact with named leads within Care Navigation and social work teams to enable them to have direct contact and discussions instead of this being done through the hub and the portal. Charlotte agreed to share team admin phone numbers and mailbox email address for all of her teams and the duty team number. Ellen agreed to request some locality/provision specific information for care navigation.

**Next Meeting: Wednesday 3rd July 10am 12.30pm in Cabinet Room C, County Hall, Preston, PR1 8XJ**