

## **Lancashire Learning Disability Provider Forum**

### **Cabinet Room D, County Hall, Preston, PR18XJ**

**26<sup>th</sup> March 2019 10am until 12:30pm**

Attendees: Maxine Prout, Gareth Edwards, Andy Bellis. Martin Heneghan, Peter Green, Charlotte Hammond, Andrea Hardyman, Joanne Karstens, Joanne Cook, Marie Bennion, Jane Mastin, Stuart Williams, Flora Mason, Diana Cooper, Sarah Beatwell, Ashley Macey – Johnson, Beau Reece, Ian Scothern, Rebecca Rose- Hewitt, Simon Creasey, Phil Padgett, Mark Day, Rachel McGarry, John McBeth, Beverley Parkin, Jen Lowe, Clare Sargent, Ellen Smith, Jen Moores, Debbie O'Brien, Harpreet Najran, Husmukh Najran, Sue Pemberton, Victoria Wilson.

Apologies: Dan Brown, Steve Field, Kelly Brien, Ian Crabtree, Katie Cringle, Denise Ujarvi, Katie Ryan, Martin Layton.

#### **1. Agreement of the minutes of previous meeting**

The minutes from the previous meeting were reviewed and agreed as accurate.

Providers were reminded that all the minutes and the agendas for the forum are uploaded to the Health and Social Care - Provider Engagement Portal which can be accessed via the link; <http://www3.lancashire.gov.uk/corporate/web/?siteid=6977&pageid=45442&e=e>

\* This link is due to change shortly as the page is moving sites, this is in an effort to make it more accessible. The new link will be circulated as soon as the new page is live. Providers are encouraged to use the portal to keep up to date.

#### **2. Homecare Transfers**

Jen Lowe provided an update regarding the contract management aspect of the homecare mobilisation and clearly explained what is meant by out of area and off framework commissioning. So if no providers from the specific Lot and Zone can provide the specific support then it will be offered, Off framework. This meaning that the package is offered to providers via Care Navigation in the Zone eg Lancaster but not in the lot eg Older adults mental Health. If that still does not allocate a provider who can provide the specific support then it is offered Out of area. This meaning the package is offered to providers who are on the framework but are commissioned to provide a service outside of the specific Zone.

Jen reported that the home care mobilisation is coming to an end, only 7 packages remain to be transferred, 4 with LD support needs, 3 with OP/PD support needs. Sourcing for these will take place on Oracle with 'Transfer' in the title. Any other home care packages will be sourced as business as usual on Oracle.

There has been a direct payment uptake of 51% for LD care packages, with a 31% direct payment uptake across all lots. 18% of LD packages were transferred to home care framework providers. 29% of LD packages are no longer receiving home care, commissioned as supported living or awarded as exceptional circumstances.

A total so far of 788 packages have been transferred on the home care framework, 88 of which were LD care packages.

One Provider reported that they had found issues with the amount of information providers transfer over to the new provider as they didn't feel there was enough information on the service user to be able to determine whether they would be able to meet their needs.

Jen explained that sometimes this information isn't able to be transferred for several reasons, sometimes due the sensitivity of the information. However she did explain that the wider Home Care Project team have arranged a 'Lessons Learned' Session and she will report this issue back to them. Any other issues providers have in-between meetings then please let Jen know via her email address [Jennifer.Lowe@lancashire.gov.uk](mailto:Jennifer.Lowe@lancashire.gov.uk)

### 3. Screening and Immunisations

Diana Cooper and Sarah Beatwell from Lancashire and South Cumbria Screening and Immunisation Team, NHEngland presented a PowerPoint on "Improving uptake in screening and immunisations for people with a Learning Disability". The Presentation is below;



*(Double click link to view)*

For morning information please contact -Lancashire and South Cumbria Screening and Immunisation Team – [england.lancshiresit@nhs.net](mailto:england.lancshiresit@nhs.net)

### 4. Infection Prevention Control (Patient Safety and Safeguarding Team): Early detection and management of sepsis for people with Learning Disabilities

Jane Mastin (Infection Prevention Control Nurse, LCC) led a discussion regarding the work that she is involved with in improving the detection and management of sepsis for people with Learning Disabilities. With the backing of NHS England, this work has been accredited to be some of the best in the country; part of this includes the training for providers; making them aware of the how to detect Sepsis as early as possible and then how to help the service user then manage it to avoid the condition escalating. None of the providers present at the meeting hadn't had a service user who has developed Sepsis but all providers do need to be aware of it as it is a threatening condition and each year in the UK, there are over 250,000 cases of Sepsis.

Below is the Flyer for the Sepsis training and the booking form. The training is currently only available to residential providers but it is hoped that it can be rolled out to other settings. E.g. supported living in the future.



Sepsis Booking Form 19-20 Updatec



Sepsis training flyer 19 -20.docx

When providers sign up for the course, they need to be aware they will need to:

- Attend a session 1 and session 2 Sepsis training session
- Cascade the training other members of their staff
- Purchase a blood pressure machine, pulse oximeter and tympanic thermometer in order to take the measurements for NEWS2.

- Complete a spreadsheet of monthly NEWS2 baseline measurements of residents.
- Attend a quarterly update meeting (to be held after the provider forum meetings (this is to monitor progress; what's working well/not working well as we will be contributing to and benefitting from other national leaders in this field)).

To secure places on the training & development sessions, please complete the attached booking form and return to [PHadmin@lancashire.gov.uk](mailto:PHadmin@lancashire.gov.uk) as soon as possible as the places are allocated on a first come first serve basis. Requests for training will only be processed on receipt of a completed form.

## 5. Adult Social Care Update

Charlotte Hammond informed providers of recent updates in Adult Social Care services. She explained that a new structure has been designed and is awaiting Approval.

Work is still underway re: developing the Approved Provider List procurement.

There is ongoing work to seek to fill voids in supported living schemes.

Charlotte again acknowledged the gaps in employment for people with LDA and stressed to providers the importance of getting providers supporting individuals to achieve any training/employment goals.

Charlotte updated the forum on the SEND Board Transitions group and some of the work they are doing to get understand provision locally and work on using local resources rather than having to commission further away/out of area placements, this would help the young person have a decision whether they are able to stay at home.

She asked if providers were aware of anything being planned for LD week which starts on the 17th June; this is so that information re: events can be shared in a timely manner

## 6. Lancashire Autism Partnership Board: request for information from providers

Ellen advised that the Autism Partnership Board is trying to gain a better understanding of how Learning Disability Providers develop and sustain support services for people with Autism. They have drafted a questionnaire and a cover letter which are found below.



APB Provider  
Letter.pdf



APB Provider  
Questionnaire.docx

## Any Other Business

1. **Change to Supported Living Sleep-in Fees:** the consultation with affected providers ran between 29<sup>th</sup> Jan and closed on 25<sup>th</sup> March and has now closed.
2. **Supported Housing Approved Provider List:** the proposal is going to Cabinet on 11<sup>th</sup> April for approval. Following on from this, a briefing session will be arranged for providers.
3. **Standing agenda items:** Providers felt it would be beneficial to ensure all meetings go ahead to have standing agenda items, to avoid meeting cancellations. The forum suggested a few to be considered;

- Preferred Provider APL
- Adult Social Care Update
- Commissioning and Procurement
- Sleep-ins update
- Safeguarding
- Health/GP/CCG - Guest Speakers
- CQC Update
- 

**Next Meeting: Wednesday 22nd May 10am in Cabinet Room D, County Hall,  
Preston PR1 8XJ**