APPLICATION FORM
Complete in BLOCK CAPITALS and return to:

Ribble Valley Open Exhibition 2019 Application,
Clitheroe Castle Museum, Castle Hill, Clitheroe BB7 1BA

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<th>No.</th>
<th>Artwork Title</th>
<th>Medium</th>
<th>Size in cm w x h x d</th>
<th>Retail price including commission</th>
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Images (please tick): on disc [ ] photographs [ ] email [ ] (maximum of 6)

Submission checklist:
- Deadline Sunday 30 June
- This page completed in full
- disk/photos of all submissions
- artist’s statement
- £10 fee

I agree to abide by the guidelines & conditions set by Ribble Valley Borough Council/Museum Service as stated.

Signed:

Date:

We suggest you retain a copy of this form for your records.
Questions and Answers.
Ribble Valley Open Exhibition 2019, Steward’s Gallery, Clitheroe

Who can enter?
The Ribble Valley Open 2019 is open to amateur, professional and student fine artists who live or work in the Ribble Valley or live in a neighbouring borough of Ribble Valley, this includes Blackburn with Darwen, Hyndburn, Pendle, Burnley, Craven, Wyre, and Preston.

Entrants must be 16 years old or over.

What can be entered?
Any type of fine art can be submitted within this theme, work can be 2D up to a max. of 180cm (H) or 3D pieces up to a max. of 80cm (H) x 80cm (W) x 30cm (D).

Each applicant may submit up to a total of THREE works, all of which may or may not be selected, as display space is limited.

Work submitted must be available from 19 July 2019 to 5 October 2019.

Work that cannot be mirror plated or placed in a display case is displayed at your own risk, as the gallery is an un-staffed public space.

Work does have to be for sale.

Pieces cannot be substituted after being selected.

The Steward’s Gallery reserves the right not to display work, which has been damaged in transit, is not professionally mounted/presented or does not meet expectations of quality on arrival.

How do I enter?
Return your completed entry form and the non-returnable submission fee of £10 to Clitheroe Castle Museum, Castle Hill, Clitheroe, Lancashire BB7 1BA. PLEASE NOTE: This is a single fee, whether you submit 1, 2 or 3 artworks, and not a fee per item submitted. We will accept cheque payment for postal submissions, made payable to Lancashire County Council. Cash/cheque/card payments may be made in person at the Clitheroe Castle Museum daily 11am – 4pm until deadline. Card payments can also be made over the telephone.

Entries will be selected from images supplied to illustrate the pieces of work you are submitting, not the actual pieces. Up to a total of 6 high quality images (2 per item) may be submitted. Images can be submitted in JPEG format by email to clitheroecastle@lancashire.gov.uk or on a CD which is clearly labelled with your name - memory sticks are not acceptable. Please ensure that each image file is given the title of "your name and artwork name". If unable to send images in via email or CD, up to 6 good quality photographs may be submitted instead. Each should be labelled with your name and the artwork name. The top of the photograph should be marked to ensure it is viewed the right way up! CDs and printouts will not be returned.

Include an artist’s statement (up to 150 words) which includes a description of the work(s) you are submitting. If submitting by email or disk, please supply as a Word document.
By signing the submission form, you agree that images of your work may be used for promotional purposes. Any photographer’s credits should be clearly labelled on photos/image files.

All works sold will be subject to a commission of 35% + VAT of the retail price. All sales will be handled by the Museum team and artists will receive payment for sold works at the end of the exhibition. Lancashire County Council only sends payment directly to bank accounts. If your work sells, you will be asked for your bank account details.

Please give clear instructions of how you intend your work to be displayed. All wall-based work will be mirror plated by the exhibition technicians.

**Dates for your diary 2019**

**Sunday 30 June**
Deadline for submissions to Clitheroe Castle Museum 3pm
Week beginning 1 July
Selection Panel meet
Week beginning 8 July
All entrants will be notified by email of the panel’s decisions (post only used if there is no email available)

**Saturday 19 and Sunday 20 July**
Drop off selected artworks at Steward’s Gallery 12 – 3.30pm
Artists must book a drop off appointment in advance. Please call the museum to arrange.

**Saturday 27 July**
Private View (open to all entrants) 11.00am – 12.30pm
**Saturday 27 July**
Artists must book a drop off appointment in advance. Please call the museum to arrange.

Exhibition Opens to the public 12.30pm – 4.00pm
**Monday 30 September**
4pm Exhibition closes.

**Friday 4 or Sunday 6 October**
12 – 3.30pm Pick up dates for unsold artworks.
Artists must book a drop off appointment in advance. Please call the museum to arrange.

**Monday 7 October onwards**
Collection of sold works

**For application forms and enquiries contact:**
Clitheroe Castle Museum, Castle Hill Clitheroe, Lancashire, BB7 1BA
Tel. 01200 424568 Email: clitheroecastle@lancashire.gov.uk

Supported by: Ribble Valley Borough Council, Lancashire County Council and Clitheroe Castle Museum

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*Cut along the fold to keep this page for your reference*
The Ribble Valley Open Exhibition 2019

This year’s Ribble Valley Open Exhibition is inspired by the Pendle Hill Landscape Partnership. Works that focus on the heritage, landscape and folk of Pendle will be considered for inclusion within the exhibition theme of Pendle Life.

Prizes to be won
Win the chance to have your own exhibition in the Steward’s Gallery in 2020
Cash prize for the Selector’s Prize

Steward’s Gallery
Clitheroe Castle Museum
27 July – 30 September 2019