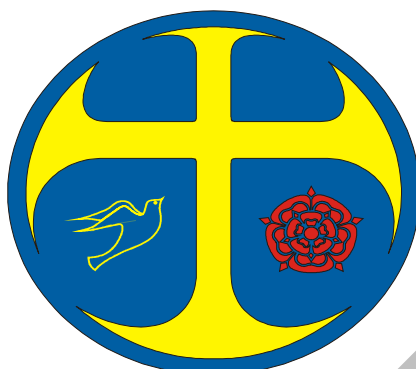


All Saints' Catholic High School



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Determined Admissions Policy 2020/21

Policy Approval:

Signature of Headteacher

Date

Signature of Chair/Vice-Chair

Date

Updated: 2019

Responsibility of: Mr McNally

Mission Statement

All Saints' is a school where the Catholic faith is taught, lived and celebrated.

We will educate the whole person spiritually, morally and intellectually.

We embrace Catholic values in all we do and in all our relationships.

We will identify and cater for the individual student's needs and prepare them for responsible participation in society.

Our aim is to follow Christ's teaching, as found in the Gospels, in everything we do.





Proposed Admission procedure for All Saints' Roman Catholic High
School, Rawtenstall 2020/2021

1. All Saints' Roman Catholic High School serves the contributory parishes and associated primary schools listed and aims to provide a place for every Catholic child from these areas who seeks a Catholic education. Pupils wishing to continue their Catholic education beyond 16 may apply to Blackburn St. Mary's Sixth Form College or Holy Cross Sixth Form College, Bury.
2. The target admission figure for 2020/2021 is 100. Total number on roll on 30th November 2018 is 476.
3. Admissions to the school will be made by the governing body in accordance with stated parental preferences subject to the following set of admissions criteria. Where there are more applications for admission than the school has places available, after admitting all children with an Educational Health Care Plan naming the school, the governing body will allocate places using the criteria below, which is listed in priority order:
 - (a) Looked after children and previously looked after children
 - (b) Roman Catholic children living in a contributory parish and attending an associated primary school.
 - (c) Roman Catholic children living in a contributory parish and attending a Catholic primary school.
 - (d) Other Roman Catholic children living in contributory parishes.
 - (e) Roman Catholic children not living in a contributory parish and attending an associated primary school.
 - (f) Other Roman Catholic children who have a sibling attending the school on the date of application and on the date of admission. (Siblings include step, half, foster, adopted brothers and sisters living at the same address).
 - (g) Other Roman Catholic children.
 - (h) Special cases - children who have *proven and exceptional* medical or social needs, where admission to the school might best help satisfy those exceptional needs e.g. refugees and asylum seekers. The Governors will take into account written medical/social reports and where appropriate will seek external specialist advice.
- (i) Non Roman Catholic children who have a sibling attending the school on the date of application and on the date of admission. (Siblings include step, half, foster, adopted brothers and sisters living at the same address).
- (j) Non-Catholic children attending other associated Catholic primary schools.
- (k) Other Children.
Tie Break - Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where two addresses have the same distance, or the cut-off point is for addresses within the same building, then the Local Authority's system of a random draw will determine which address(es) receive the offer(s).
4. **Nominated Parishes**
The Parishes which form the catchment area of the school are:
 1. St. Marie's, Haslingden and Helmshore
 2. St. James-the-Less, Rawtenstall
 3. St. Peter's, Newchurch
 4. St. Mary's, Bacup
 5. Our Lady & St. Anselm's, Whitworth
5. **Nominated Primary Schools**
The Primary Schools of the nominated Parishes are:
 - a. St. Mary's R.C. Primary School, Haslingden
 - b. St. Veronica's R.C. Primary School, Helmshore
 - c. St. James-the-Less R.C. Primary School, Rawtenstall
 - d. St. Peter's R.C. Primary School, Newchurch
 - e. St. Joseph's R.C. Primary, Stacksteads
 - f. St. Mary's R.C. Primary School, Bacup
 - g. Our Lady & St. Anselm's R.C. Primary School, Whitworth
- 6 **Twins/Triplets etc:** Where there are twins wanting admission and there is only a single place left within the admission number, then the Governing Body will exercise as much flexibility as possible. If places for twins or all triplets, etc cannot be offered, the family will be advised.



Salford Roman Catholic Diocesan Trustees Registered Schools
Commission
Proposed Admission procedure for All Saints' Roman Catholic High
School, Rawtenstall 2020/2021



Footnotes:

Parents of pupils who have not been allocated to their preferred school have recourse to the appeals procedure. Appeals should be addressed to: The Headteacher at the School.

- 1 If any of the categories (a), (b) or (c) is oversubscribed, places will be allocated by reference to subsequent categories in order: For example, if category (a) is oversubscribed, children who satisfy both categories (a) and (b) will have priority over children who satisfy only category (a).
- 2 **Waiting List:** The School Admissions Code makes clear that waiting lists must be maintained by each admissions authority. Pupils will be put on a waiting list in criteria order, until 31st December in the academic year of admission. The waiting list will be kept in the same order as the oversubscribed criteria.
- 3 **Shared responsibility:** Where parents live at different addresses and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parents may be asked to show evidence of the claim that is being made for the address used.
- 4 **Late Applications:** Where there are extenuating circumstances for an application being received after the last date for applications (backed up with evidence), and it is before the governors have established their list of pupils to be admitted, then it may be considered alongside all the others. Otherwise, applications which are received after the last date will be considered after all the others and placed on the waiting list in order according to the criteria.
- 5 **Siblings** include step, half, foster, adopted brothers and sisters living at the same address.

In Year Admission

"It sometimes happens that a child needs to change school other than at the "normal" time; such admissions are known as non-routine or in-year admissions. Parents wishing their child to attend this school should arrange to visit the school. They will be provided with an application form once they have a definite local address. If there is a place in the appropriate class, then the governors will arrange for the admission to take place. If there is no place, then the admissions committee will consider the application and information about how to appeal against the refusal will be provided. Appeals for children moving into the area will not be considered until there is evidence of a permanent address, e.g. exchange of contracts or tenancy agreement with rent book.

Please note that you cannot re-appeal for a place at a school within the same school year unless there has been relevant, significant and material change in the family circumstances.

If you wish to apply to this school on the grounds of your faith commitment then it may be helpful to your application to complete the Diocesan Supplementary Form and return it to the school.

If you wish to visit the school before stating your preferences, please contact us.

Other points to note are:

- The Supplementary Information Form is to be returned to the school; the Local Authority application form (ADM2) is to be returned to the **Area Education Office**.
- Closing date for applications is 31/10/2019 as determined by the Area Education Office
- Apply online at www.lancashire.gov.uk



SUPPLEMENTARY Admissions Form

In order for the Governors to have the fullest information when considering admissions, it is requested that this sheet is returned directly to the school by the closing date stipulated by Lancashire County Council. It will be used in the allocation process, strictly in accordance with our Admission Policy.

Please note: This is a SUPPLEMENTARY Admissions form, and you are still required to complete your Local Authority admission online.

General Information	
Name of Child	
Date of Birth	
Address	
Telephone	
E-mail address	

Faith Application	
Has your child been baptised into the Roman Catholic Church?	Yes / No
Please attach evidence of your child's Catholicism e.g. Baptism Certificate	
Name of Church where child was baptised	

Primary School Attended	
Name of School	
Address of School	

Looked after children	
Is the child looked after by the Local Authority	Yes / No
Please state the Local Authority	

Sibling at school	
Do you already have a child attending All Saints'	Yes / No
If yes, please complete below	
Name of sibling	Year group

Signed: _____ **Parent/Carer** **Date:** _____

Name: _____ **Parent/Carer**

Please return to All Saints' Catholic High School, Haslingden Road, Rawtenstall, Rossendale, Lancashire, BB4 6SJ.