

Viewing the outcome of an RFQ

Please note: this is a temporary workaround, our ICT team are working on amending the system to make it clearer and easier to identify the outcome of a RFQ.

To notify you of the outcome of an RFQ, you should receive an email from hrwfmailerprod@lancashire.gov.uk. The subject title of this email will start 'FYI: Award Decision: RFQ' followed by the RFQ number you have submitted a response for. Within the body of this email there should be a hyperlink titled 'Response Details'. Click this link, which should take you to the Oracle login screen.

From: Workflow Mailer [<mailto:hrwfmailerprod@lancashire.gov.uk>]
Sent: 27 September 2018 09:57
To:
Subject: FYI: Award Decision: RFQ 15217874-2 (OOA care nav dom AH / H 2122955 Pendle BB9 ORT) and Event Non-OJEU Call-off under Framework

From	Company	Lancashire County Council
To	Title	OOA care nav dom AH / H 2122955 Pendle BB9 ORT
Sent	Number	15217874-2
ID		239366217

Negotiation Preview **September 25, 2018 02:04 pm GMT**
 Negotiation Open **September 25, 2018 02:04 pm GMT**
 Negotiation Close **September 26, 2018 02:00 pm GMT**
 Event **Non-OJEU Call-off under Framework**
 Supplier
 Supplier Site **LEARNING DISABILITY, PENDLE, HOMEGB**
 Award Date **September 27, 2018 09:55 am GMT**
 Your Quote Number **16384390**

Note to Supplier:

Please go to [Response Details](#) page to view your quote.

Important Note: This award decision may or may not result in the generation of a purchase order.

Enter your username and password which will then take you to a page that looks like the below. Unfortunately from here you cannot tell if you have been successful or unsuccessful in regards to this RFQ response.

Negotiations
Assessments

Negotiations >

Quote: 16309528 (RFQ 15182915-5)

Title [Care Nav LD Dom Care AQ 489678 PR25 2TD](#)
[South Ribble](#)

Time Left **0 seconds**

Style **Blind**

Quote Currency **GBP**

Contact **HI**

Suppliers' Quote Number

Quote Status **Active**

Note to Buyer

Close Date **15-Nov-2017 10:00:00**

Supplier **A**

Supplier Site **F**

Quote Valid Until

Actions Online Discussions

Attachments	Title	Type	Description	Category	Last Updated	Usage	Update	Delete
No results found.								

Requirements

[Show All Details](#) | [Hide All Details](#)

Details Section

- [Show](#) How to find the Care Package Details
- [Show](#) Service Delivery Required
- [Show](#) Needs/Outcomes to be met
- [Show](#) What's Important to the Service User

[Return to Negotiations](#)

Actions Online Discussions

To find out the outcome of the RFQ response click the negotiations option in the top left corner, this will take you to the below page.

The screenshot shows the 'Negotiations' page with the following sections:

- Search Open Negotiations:** A search bar with a dropdown menu for 'Title' and a 'Go' button.
- Welcome, [User Name]**
- Your Active and Draft Responses:** A section with a 'Full List' button and a message: 'Press Full List to view all your company's responses.'
- Table of Active Responses:**

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Monitor	Unread Messages
16309528	Active	PR2 2YP_CH_LD	15182915-5	Care Nav LD Dom Care AQ 489678 PR25 2TD South Ribble	RFQ	0 seconds		0
16309543	Active	PR2 2YP_PR_OP	15183089	Care Nav SCG dom care 10031957 Cottam, Preston PR4 OND	RFQ	0 seconds		0
16309530	Active	PR2 2YP	15182198-2	Care Nav Dom care MZH 10088553 Preston PR3 2BB	RFQ	0 seconds		0
16309531	Active	PR2 2YP_CH_OP	15182950	Care Nav Dom Care AQ 345022 PR6 0TX Chorley	RFQ	0 seconds		0
16309551	Active	PR2 2YP_LA_OP	15183097	Care Nav Dom care JA 436789 Morecambe LA4 5RL RJ	RFQ	0 seconds		0
- Your Company's Open Invitations:** A section with a 'Full List' button and a message: 'No results found.'
- Quick Links:**
 - Manage:** Drafts, Deliverables, Personal Information
 - View Responses:** Active, Disqualified, Awarded, Rejected
- Information:** This container can hold information such as bidding procedures to help vendors.

At the bottom of this page, under the view responses heading, there are options to select awarded and rejected responses.

First select the awarded option which will take you to the page below.

The screenshot shows the 'Awarded Lines' page with the following sections:

- Search:** A section with a message: 'Specify parameters and values to filter the data that is displayed in your table.'
- Filter Options:**
 - Show table data when all conditions are met.
 - Show table data when any condition is met.
 - Negotiation Number: is [dropdown] [input]
 - Category: is [dropdown] [input]
 - Line Description: is [dropdown] [input]
 - Item: is [dropdown] [input]
- Buttons:** Go, Clear, Add Another, Add
- Table:**

Response Number	Reference Number	Supplier Site	Negotiation Number	Type	Description	Promised Date	Award Quantity	Award Purchase Price Order	Reason
No search conducted.									
- Return to Negotiations:** A link at the bottom left.

In the negotiation number field enter the RFQ number, which you will find in the original notification email you have been sent. If the negotiation number appears along with a response number then you have been awarded this RFQ. If this doesn't appear you need to check the rejected responses.

Click the negotiations option again in the top left corner and this time from the view responses menu select the rejected option.

Search in the negotiation field the same way you did for the awarded responses, if the negotiation number appears along with a response number then you have not been awarded this RFQ.


Negotiations >
Rejected Lines

Search


Specify parameters and values to filter the data that is displayed in your table.

Show table data when all conditions are met.
 Show table data when any condition is met.

Negotiation Number

Category 

Line Description

Item 

Add Another

Response Number	Reference Number	Supplier Site	Negotiation Number	Type	Description
16381476		PR2 2YP_PR_OP	15216733	RFQ	

[Return to Negotiations](#)