

Supported Accommodation for Young People - Procurement Guidance - Lot 2 & Lot 6

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Context

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Introduction

The purpose of this briefing is to support you through the tender process, implement fairness and transparency and create an open networking opportunity for all.

The Council reserves the right to amend what is set out today and the procurement process will be conducted only in accordance with the procurement documents that are published.

Evaluation Criteria

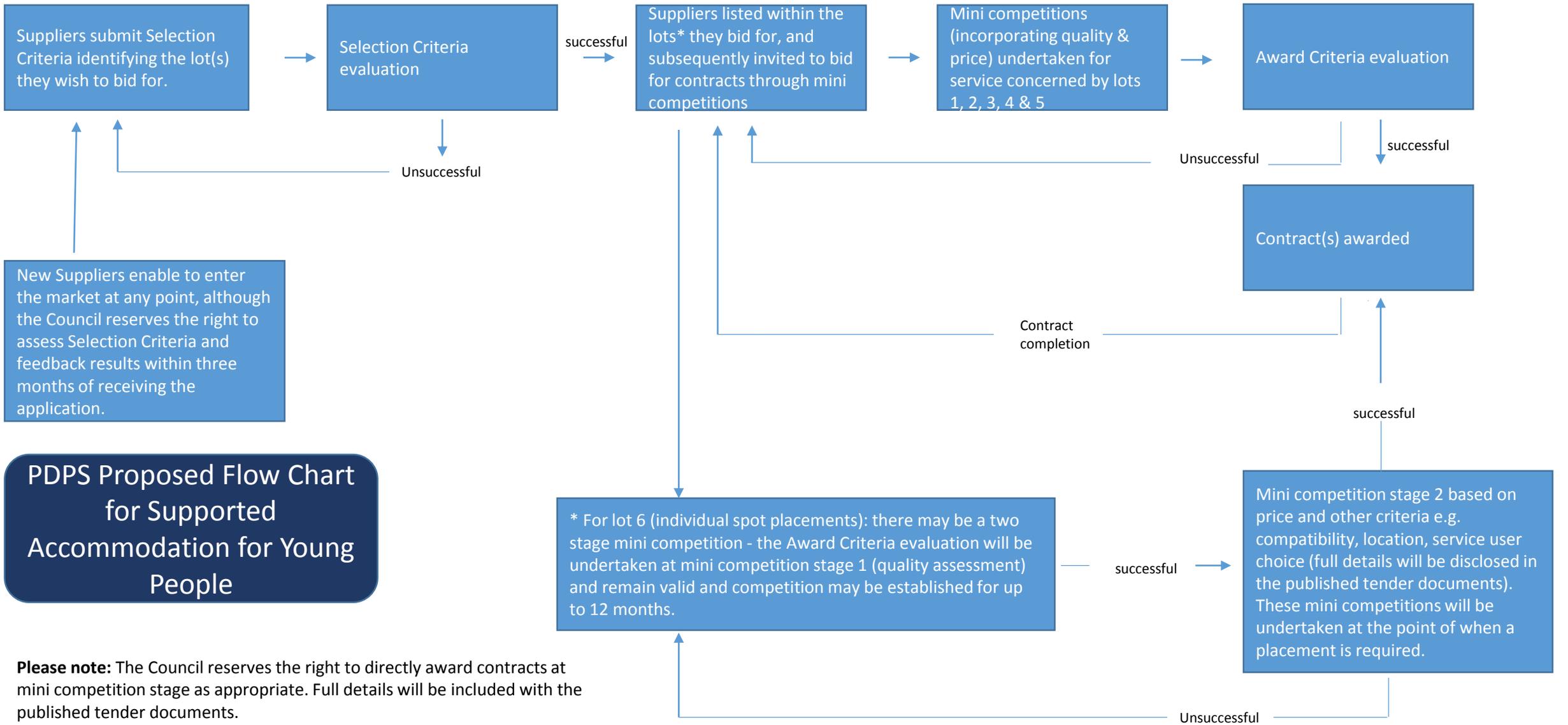
Evaluation Criteria (Selection and Award)

Selection criteria (formerly referred to as PQQ)

- ***Pass/Fail***
- Selection – Business Standing, Financial Standing, Technical and Professional ability
 - Demonstrate you meet minimum requirements

Award Criteria

- ***Most Economically Advantageous Tender*** – Based on a Quality and Price Ratio
- Award Stage Questions
 - Demonstrate how you will deliver the requirements.
- A cross-cutting panel of experts assess responses and give scores.
- A scoring matrix will be used to assess answers.



PDPS Proposed Flow Chart for Supported Accommodation for Young People

Please note: The Council reserves the right to directly award contracts at mini competition stage as appropriate. Full details will be included with the published tender documents. The procurement process will be conducted only in accordance with the procurement documents that are published and therefore all information shared as part of market engagement activity is subject to change without notice.

Bidding Process - Lot 2

1. Complete 'Selection Criteria' and select which Lot(s) you would like to bid towards.
2. If successful you will be invited to tender (mini-competition stage) for delivering services.
3. Complete 'Award Criteria'; which will include questions and pricing.
4. Winning bidder(s) is/are awarded contract(s).

Bidding Process - Lot 6

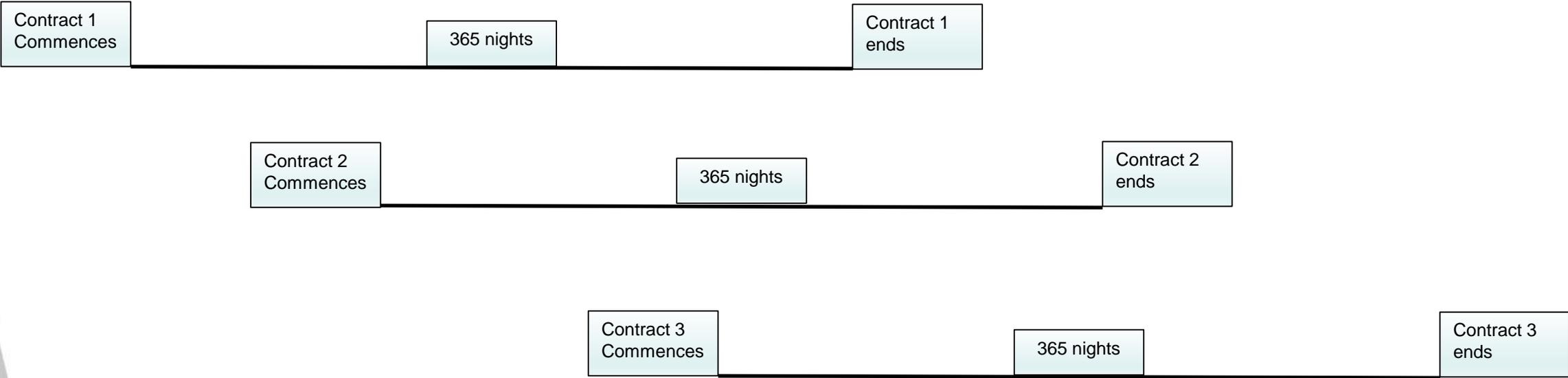
1. Complete 'Selection Criteria' and select which Lot(s) you would like to bid towards.
2. If successful you will proceed to 'Award Criteria' stage 1 (quality)
 - a. Competition may be locked at stage 1 for up to 12 months - Successful suppliers at stage 1 will be eligible to enter stage 2.
3. 'Award Criteria' stage 2 (price)
 - a. Mini-competitions held when placements are required; Competitions based on price and other criteria i.e. compatibility, location etc.

Setup & Pricing Options Lot 2

Lot 2 – Bed-night Spaces (block contracts):

- Bed-night spaces will be commissioned in blocks of 365 nights.
- Successful providers will be awarded up to three contracts (one contract per bed) and paid monthly in arrears basis for each contract they hold. This arrangement could be one block contract with three triggers for volumes (one for each bed).
- Each call-off would be restricted to three contracts per call-off.
- Payments will not commence for each contract until the first young person is placed.
- Placements exceeding the final contract end date could be either: transferred to another (existing) block contract the providers holds; directly awarded to the same provider at the providers standard rate; or transferred to another provider, to allow them to run their course.
- Would be commissioned on a gradual basis to avoid void issues and contracts ending at the same time.
- Contracts may be terminated, on a notice period, if under utilised.

Set up - Lot 2



Setup & Pricing Options Lot 6

Option:	Proposal:	Additional Detail:	Consult on:
1	The market dictates prices	LCC specifies requirements; and subject to matching requirements lowest priced bid wins.	Your views?
2	Providers tender prices based on the specification service type	A predetermined price list is submitted at 'Award Stage 1' which tiers providers in order of lowest price first. At 'Award Stage 2', referrals are offered to providers in accordance to need and in order of lowest price and subject to matching requirements.	
3	Prices will be set by LCC in accordance with a Resource Allocation System tool, an indicative budget linked to the needs of the young person would be determined for the support element of the fee	LCC may use permeable ceiling rates: social workers would be shown bids which are below the indicative fee first. If other factors (matching requirements) contribute to the bid not being suitable, social workers would be able to select from the higher priced bids.	
4	Providers bid a life cycle cost to meet specified requirements (outcome based)	A static price is paid in instalments over the duration of the placement.	

Adding New Properties

For both Lot 2 & 6:

- Winning bidders can add new properties to deliver services from, providing minimum requirements are met.

Indicative Dates

Invitation to tender (selection criteria) issue date	Late February 2019
Selection Criteria Return Deadline	Late March 2019
Selection criteria evaluation	Early April 2019
Outcome of selection criteria notification	Mid April 2019
Call-off / Mini Competitions commence	From May 2019 – The Council may prioritise the commissioning of Lots 1, 3, 4 & 5 before Lots 2 & 6.
New services to commence	Between July – Dec 2019

[These dates are an approximate guide only and are subject to change](#) at the Authority's sole discretion. Any significant changes to the procurement timetable during the tender process shall be notified to all Tenderers as soon as practicable. Changes to these dates will be notified to Tenderers via the means of the **online discussions function** within the e-Tendering system when the tender is live. Dates communicated to Tenderers via these means take precedent over the dates listed in the above table.

Discussion

No.	Applicable Lot:	Discussion Topic / Question:
1	2 & 6	What are your thoughts on restricting accommodation services to 5 miles within the Lancashire County boundary?
2	2 & 6	Do the Council's proposals create barriers which restrict properties from being made available for use? a) If not, how much notice would you require to make properties available?
3	2	What are your views of the proposed block contract arrangement? a) Does this setup create any restrictions?
4	6	What are your views on the three stage (Selection, Award (1), Award (2)) bidding process for lot 6?
5	6	Which pricing structure would work best for your organisation and why?
6	2 & 6	Any comments specific to appendix 1 of the specification re: core cost?
7	2 & 6	LCC plans for introducing accommodation suitability self-certification for properties which are to be used on the DPS. A follow up visit prior to placement / within 3 months will be undertaken by a Local Government Officer – Do you have any concerns envisaged?
8	2	Any general comments/concerns regarding the overall specification?
9	2	Early contract termination due to under utilisation: what is a reasonable notice period for providers?