



# Christ the King RC Primary School

*'Christ at the Heart of All We Do'*

Head Teacher: Mrs C Barnes

Deputy Head Teacher: Mr S Stell

Calderbrook Avenue, Burnley, Lancashire, BB11 4RB

Tel: 01282 429108 Fax: 01282 832880

E-mail: [bursar@king-pri.lancs.uk](mailto:bursar@king-pri.lancs.uk) Website: [www.king-pri.lancs.sch.uk](http://www.king-pri.lancs.sch.uk)

---

## Proposed Admissions Policy 2019 for Consultation November 2017

### Consultation

The Governing Board of Christ the King RC Primary School is consulting on their proposed admission arrangements for admission into school in September 2019. The proposed arrangements are set out below.

If you have any comments to make then these should be made to:

Chair of Governors  
C/O Christ the King RC Primary School  
Calderbrook Avenue  
BURNLEY  
BB11 2JS

All comments must be with school no later than

### Admissions Procedure

#### Allocation of School Places

Christ the King is a Catholic Primary School in the trusteeship of the Diocese of Salford. It is maintained by Lancashire Local Authority and is a voluntary aided school. The Governing Board is the Admissions Authority and is responsible for taking all decisions on applications for admission. The co-ordination of admission arrangements is undertaken by the Local Authority.

The Governing Board has determined that the number of children to be admitted to Reception Class will be 30.

Admission to the school will be determined by the Governing Board. Parents must complete a Local Authority Preference Form or apply online via the website [www.lancashire.gov.uk/schools](http://www.lancashire.gov.uk/schools)

If you wish to have your application considered against the school's religious criteria then you must ALSO provide proof of baptism direct to the school.

If there are fewer than 30 applications, all applicants will be offered places. If there are more applications than the number of places available, the following oversubscription criteria will be applied:

1. Looked After and previously Looked After Children.
2. The School will admit all children with a statement of Special Educational Needs or Education, Health and Care Plan where the school is named and the governors agree that the school is suitable for the needs of the child.
3. Baptised Catholic children living in the parish of Christ the King Burnley who at the time of admission have a sibling \* at the school.
4. Baptised Catholic children living in the parish of Christ the King Burnley

5. Baptised Catholic children resident in another parish who at the time of admission would have a sibling\* at the school.
6. Baptised Catholic children who are resident in another parish.
7. Other children who at the time of admission have a sibling\* at the school.
8. Other children

Where the number of applicants in any category exceeds the number of places remaining available, the highest priority will be given to those living closest to the school, the distance measure is a straight line (radial) measure centre of building to centre of building.

### **Notes for applicants**

- The Governing Board is the Admissions Authority. The Admission Committee is comprised of the following governors: Chair of Governors, a Foundation Governor and the Head Teacher.
- All applications will be considered at the same time and after the closing date for admissions which is in \*January 2019. Applications received after this date will be treated as a late application and will not be considered until after the main allocation of places has taken place.
- A 'Looked after Child' is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989. A previously 'Looked After Child' is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
- For a child to be considered as a Catholic evidence of a Catholic Baptism or reception into the Catholic church is required and should be provided directly to the school.
- Home Address is considered to be the principal and primary address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used.
- Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit.
- A waiting list for children who have not been offered a place will be maintained by the Local Authority. When places become available parents will be contacted to establish how their child meets the admission criteria so that applications can be ranked and places offered accordingly.
- For 'In Year' applications received outside the normal admission round, if places are available they will be offered to those who apply. If there are places available but more applicants than places then the published oversubscription criteria will apply.
- If an application for admission has been turned down by the Governing Body, parents may appeal to an independent appeals panel. This appeal must be sent in writing to the address listed in the Local Authority 'Primary Admissions' Booklet within 14 days of notification of refusal. The date of notification will be two working days after the posting by first class post. The parents must give their reasons for appealing in writing and the decision of the appeals panel is binding

on the governors. The outcome of the appeal is binding on the parents and on the Governing Board.

- The governing body reserve the right to withdraw the offer of a school place where false evidence is received in relation to an application.
  - It is the duty of governors to comply with regulations on class size limits for children aged between rising five and seven. This means that the school cannot operate classes in Key Stage One of more than 30 children. The Governing Board may exceed the regulations for twins and children from multiple births where one of the children is the 30th child admitted. This also applies to in-year applicants who are Looked After/previously Looked After Children of UK service personnel or children who move into the area for whom there is no other school available within a reasonable distance
  - If a child is a 'summer born child', parents may request that the date their child is admitted to school is deferred to later in the school year. However, the child must start school before the end of the school year. If a parent wishes their child to be educated out of their normal school year (kept back a year), they must discuss this with the school before applying. However the final decision on this rests with the head teacher.
  - Parent may request that their child attend school part time until he/she reaches his/her fifth birthday.
- \* For the exact dates please refer to 2019/20 Admission Booklet