



Lancaster Royal Grammar School ADMISSION OF PUPILS – September 2019 entry

1. GENERAL

- (i) Lancaster Royal Grammar School is a grammar school for boys with a coeducational Sixth Form.
- (ii) The published admissions number for each year group is as follows:
Year 7: 150 day places and 24 boarding places for boys
Lower Sixth: 60 day places for external students (boys and girls) and 24 boarding places for external students (boys) who have fulfilled the entry requirements

2. YEAR 7 ENTRY

The following paragraphs outline the Governors' admissions procedures.

- (i) **Size of School**
150 day boys and 24 boarders will be admitted at 11+. Pupils will continue to be admitted to other age groups if they fulfil the criteria listed below and provided their admission does not prejudice the provision of efficient education and use of resources.
- (ii) **Character of School**
To maintain the long tradition and high academic reputation of the School the aim shall be to provide places for boys selected according to ability and aptitude. The Governors will allocate places to boys of high academic ability selected by means of entrance tests.
- (iii) **Catchment Area**
The School draws its day pupils not only from Lancaster but also from places further afield within travelling distance. As a state boarding school, we also accept boarding applications from any area beyond or within our day catchment area.
 - a) Ordinary day places
Boys who reside within the boundaries of the City of Lancaster (see map) at the time of application will be given priority of entry. The highest priority will be given to looked after children or previously looked after children.*

* 'Looked after children' are children who are in the care of the local authority or are being provided with accommodation by a local authority in the exercise of its social services functions at the time of making an application to the School. 'Previously looked after children' are children, who were looked after but ceased to be because they were adopted (or became subject of a child arrangements order or special guardian order) immediately following being looked after.

The second priority will be given to applicants who are eligible for the Pupil Premium.

b) Residual day places

Places may also be offered to those residing outside the City of Lancaster after the needs of those residing within the City have been met. The highest priority will be given to looked after children or previously looked after children. The second priority will be given to applicants who are eligible for the Pupil Premium.

Limits of the residual area are determined by feasibility of daily travel to Lancaster. Day places are not offered to those living beyond: Arnside to the northwest, Milnthorpe to the north, Leck to the northeast, to Grimsargh to the southeast, the River Ribble through Preston to the south, and the River Wyre to the southwest. See text below the map below for full details of the residual area.

In both of these categories, boys must achieve a minimum level in the three papers consistent with their ability to access a grammar school curriculum. Pupils are ranked in order based on their aggregate score across the three tests. Places are offered in accordance with this ranking.

Pupils who achieve the minimum level in the tests and who have statements of special educational needs or education, health and care plans which name the school will be admitted prior to the application of the admission rules.

In considering requests for places in respect of pupils with otherwise equal claims, the final determining factor in the decision of the Governors will be the ability to benefit from the educational provision of the School as judged from all the information relating to the assessment procedure.

(iv) **Admission outside the normal age group**

If a child is of outstanding academic ability and maturity, and has been working well with pupils in Year 6 for a number of years, it may be possible for him to take the admissions test before the school year in which he is 11. Similarly, it is occasionally appropriate to test a child who is over the age of 11 (for example for a pupil who has missed a long period of time at school through illness or living abroad). The school will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking into account the parents' views; any available information about the child's academic and social development; medical evidence where relevant; whether they have previously been educated out of their normal year group; and the views of the child's current headteacher.

(v) **Shared responsibility**

In the case of shared care arrangements, the Governors will normally require one of the following as evidence of where the boy resides for the majority of the school week:

- a copy of a court order

- a letter from a solicitor setting out the arrangements
- a joint statutory declaration (prepared by a Commissioner for Oaths).

The relevant address is that at which the boy resides and will travel to/from school.

(vi) **Boarding places at 11+**

The Governors will also make available boarding places, up to the limits of the accommodation, for boys who, in the considered opinion of the Governors, can benefit from residential education and whose suitability on grounds of academic ability is established. Interviews will normally be arranged to assess the boy's suitability for boarding. Priority will be given firstly to looked after boys and previously looked after boys, and secondly to boys with a demonstrable boarding need. This will include boys at risk or with an unstable home environment, sons of members of the British forces overseas and sons of other key workers and Crown servants working abroad.

(vii) **Waiting lists**

A waiting list will be kept by the school and will be maintained until the end of December 2019. If a place becomes available, it will be offered to the next boy in the priority order established by these admissions criteria.

(viii) **Boarding and day places for boys aged 12 – 15**

Similar consideration to the above will apply to requests for places for boys of other ages, provided their admission does not prejudice the provision of efficient education and use of resources.

(ix) **Transfer**

The offer of an ordinary day place, or of a residual day place, or of a boarding place is made in the light of the particular circumstances of the pupil appertaining at the time of application and there is no right of transfer between these three categories if those circumstances change.

(x) **Late applications**

The School will accept applications which are received late for a good reason (for example when a family has just moved into the area). Tests will be organised on a convenient date, and boys who fulfil the criteria listed above will be admitted subject to (i) above.

(xi) **Appeals**

A parent or guardian may appeal against the decision of the Governors to an independent appeal panel appointed under the prevailing Government legislation. The decision of the independent appeal panel shall be binding on the Governors and on the parents.

(xii) **Entrance tests**

Reasonable adjustments will be made on request to ensure that the entrance tests are accessible for disabled applicants.

3. ARRANGEMENTS FOR ADMISSIONS AND ENTRANCE TESTING IN 2018

- 1. Parents applying to Lancaster Royal Grammar School will need to complete a separate LRGS Application Form to enter for the 11+ Entrance Examination in addition to the Lancashire County Council “Common Application” Form. Parents must apply on both forms, either on-line or on the paper forms.**
- 2. The LRGS On-line Application Form is available on the school web-site. The form should be completed and sent to the School by Monday 10th September 2018.**
- 3. The Entrance Examination for LRGS takes place on Saturday 29th September 2018.**
- 4. The results of the Entrance Examination will be sent electronically to parents on Wednesday 10th October 2018.**
- 5. Parents who wish to apply to LRGS once the examination results have been published must list LRGS as one of their preferences on the County Form. Parents need to consider the order of preferences carefully, and to note that it will be impossible for LRGS to guarantee a place for a boy who qualifies based on the 11+ examination unless LRGS is entered as the first priority on the County Form.**
- 6. The County Form should be completed online at the website www.lancashire.gov.uk. Alternatively the paper County Form can be returned to your son’s primary school (or directly to the County if your son is not in a maintained school).**

4. SIXTH FORM ENTRY

- (i) Lancaster Royal Grammar School has a coeducational Sixth Form (from September 2019) and welcomes both male and female applicants.
- (ii) There is no catchment area for Sixth Form day places.
- (iii) The published admissions number for external students joining the Lower Sixth is 60 day students (male or female) and 24 boarders (boys).
- (iv) Entry to the Sixth Form is on the basis of academic ability demonstrated by achievement at GCSE.
- (v) If applicants for the Sixth Form are holding qualifications other than GCSEs (for example, if they have been educated outside the UK) their qualifications will be assessed against GCSE point scores by following the UCAS guidance on international qualifications.
- (vi) To obtain a place in the Lower Sixth, students require a minimum of 6 GCSE passes at grade 6, with a minimum of grade 5 in both English Language and Mathematics.
- (vii) All students in Year 11 at LRGS who meet the entry requirements will automatically obtain a place.
- (viii) **Oversubscription criteria**
In the event of oversubscription, the following criteria will be applied to allocate places to external applicants who meet the minimum entry criteria:
 - (a) Firstly, looked after children or previously looked after children.
 - (b) Secondly, applicants who are eligible for the Pupil Premium at the time of application.
 - (c) Then to other external applicants who meet the entry criteria: Offers will be made on the extent to which predicted GCSE grade outcomes (taking into account all academic information at the point of application) exceed the minimum entry requirement. This will be calculated by using the predicted GCSE aggregate score for each student's best eight subjects.
 - (d) The following tie break will be used if necessary: Where the predicted GCSE points criterion does not produce a clear outcome (i.e. two students are predicted to achieve precisely the same score), the place will be determined by random allocation supervised by a person independent of the school.
- (ix) **Sixth Form boarding places (boys only)**
The school welcomes boarding applications from the UK and abroad. Overseas applicants must hold a full British or EU passport or have residency rights in the UK. In addition to the academic requirements (see above) we will normally arrange an interview to assess suitability for boarding. In the case of oversubscription, boarding need will be taken into account.