

Attendance Reporting in SIMS:

Monitor attendance data using the many pre-defined attendance reports:

- Displays details of the use of individual absence and attendance codes for different groups of Students in table form.

Group Analysis by Code

Period : 01/09/2014 to 19/07/2015

Year Group R+ 1+ 2+ 3+ 4+ 5+ 6

Number of Sessions

Group	/	\	B	C	D	E	F	G	H	I	J	L	M	N	O	P	R	S	T	U	V	W	X	-	Poss
R	11056	11153		2		2				13		149	7	362	2		56		86	28	122			142	23180
1	10912	11019				2						228	3	376	2		56		82		120				22800
2	5385	5485		2				4	4	2		154	2	101	6		29		166		60			11400	22800
3	10646	10749								2		98	3	649	2	13	54		86		118				22420
4	10833	10929										356	2	873			55			10	122				23180
5	10184	10304										354	4	780			55			13	348				22042
6	10152	10281								10		439	28	782	2	14	55			8	649				22420
Totals	69168	69920		4		4		4	4	27		1778	49	3923	14	27	360		420	59	1539			11542	158842

Key to codes

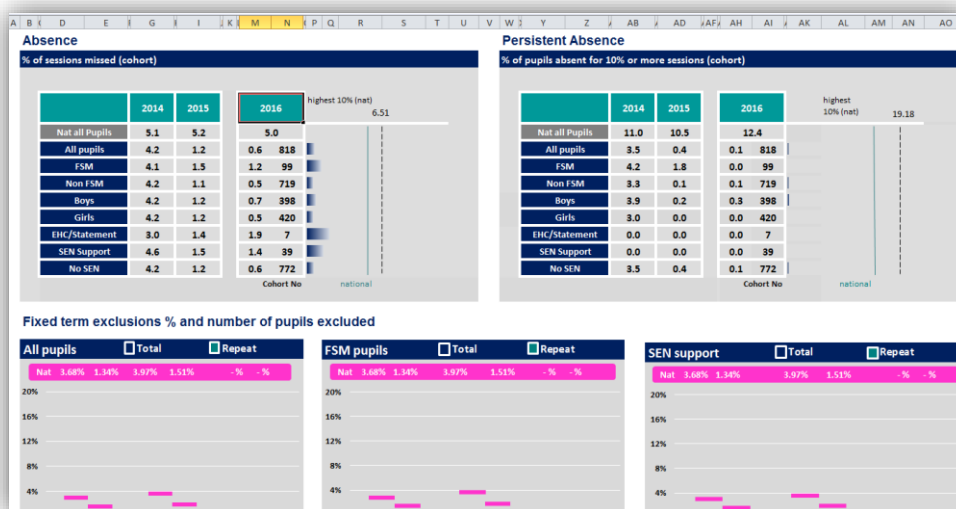
/ Present (AM)	J Interview	U Late (after registers closed)
\ Present (PM)	L Late (before registers closed)	V Educational visit or trip
B Educated off site (not Dual reg.)	M Medical/Dental appointments	W Work experience
C Other authorised circumstances	N No reason yet provided for absence	X Planned whole or partial school closure
D Dual registration	O Unauthorised Abs	Y Unable to attend due to exceptional circumstances
E Excluded	P Approved sporting activity	X DFES X: Non-compulsory school age abs
G Family Holiday (not agreed)	R Religious observance	Z Pupil not on roll
H Family holiday (agreed)	S Study leave	- All should attend / No mark recorded
I Illness	T Traveller absence	

Utilised the customised reports created by colleagues in BT Education Services that can be imported into the SIMS Attendance module, to analyse your attendance data:

Absence				Persistent Absence		
% of sessions missed				% of pupils absent for 10% or more sessions		
	Pupils	% attendance	% sessions missed		Pupils	% of cohort
School	835	98.7	1.3	School	2	0.2
Boys	400	98.7	1.3	Boys	0	0.0
Girls	435	98.6	1.4	Girls	2	0.5
Non PA	833	98.7	1.3			
PA	2	85.5	14.5			
Non PP	717	98.8	1.2	Non PP	0	0.0
PP	118	98.3	1.7	PP	2	1.7
Male PP	60	98.4	1.6	Male PP	0	0.0
Female PP	58	98.1	1.9	Female PP	2	3.4
Non FSM	721	98.7	1.3	Non FSM	0	0.0
FSM	114	98.4	1.6	FSM	2	1.8
No SEN	799	98.7	1.3	No SEN	2	0.3
EHC/stat	8	98.6	1.4	EHC/stat	0	0.0
No EHC/stat	27	98.5	1.5	No EHC/stat	0	0.0

Absence by Year Group				Persistent Absence by Year Group		
% of sessions missed				% of pupils absent for 10% or more sessions		
	Pupils	% attendance	% sessions missed		Pupils	% of cohort
Year Group	177	99.1	0.9	Year Group	1	0.6
Boys	87	99.3	0.7	Boys	0	0.0
Girls	90	98.9	1.1	Girls	1	1.1

Exclusions Data - % of Repeat Exclusions									
Academic Years	2014/15			2015/16			2016/17		
	2014/15 Cohort Nos	No of Pupils with more than 1 Fixed Term Exclusion	% of Pupils with more than 1 Fixed Term Exclusion	2015/16 Cohort Nos	No of Pupils with more than 1 Fixed Term Exclusion	% of Pupils with more than 1 Fixed Term Exclusion	2016/17 Cohort Nos	No of Pupils with more than 1 Fixed Term Exclusion	% of Pupils with more than 1 Fixed Term Exclusion
School	497	0	0.00%	658	0	0.00%	818	0	0.00%
Boys	233	0	0.00%	313	0	0.00%	398	0	0.00%
Girls	264	0	0.00%	345	0	0.00%	420	0	0.00%
Non PP	418	0	0.00%	575	0	0.00%	730	0	0.00%
PP	79	0	0.00%	83	0	0.00%	88	0	0.00%
Male PP	41	0	0.00%	44	0	0.00%	48	0	0.00%



Create your own reports from within the reporting catalogue of SIMS, e.g. number of lates for pupils who have a medical condition:

	A	B	C	D	E	F	G
1	Legal Surname	Forename	Year	Reg	Lates	Description	
2	Ackton	Stan	Year 10	10A	12	Asthma	
3	Aldridge	Courtney	Year 11	11E	7	Myalgic Encephalopathy	
4	Anderson	Fred	Year 9	9D	1	Asthma	
5	Anderson	Ian	Year 11	11D	0	Diabetes	
6	Angler	Harry	Year 9	9A	9	Diabetes	
7	Apple	Gavin	Year 9	9E	5	Eczema	
8	Appleton	Nicholas	Year 9	9F	0	A.D.H.D.	
9	Arkwright	David	Year 9	9E	5	Asthma	