

WORKSHEET 2 - KNOWLEDGE TEST TO PREVENT UNDERAGE SALES OF ALCOHOL AND TOBACCO.

Full Name					
Employer					
Date		Signature			
1	If alcohol or tobacco is sold to a person under the age of 18, who can be held responsible? 2 points	A	THE DOOR STAFF <input type="checkbox"/>	B	THE BUSINESS <input type="checkbox"/>
		C	THE COUNCIL <input type="checkbox"/>	D	THE SELLER <input type="checkbox"/>
2	If alcohol or tobacco is sold to a person under the age of 18, what is the name of the defence you could use in court? 1 point	A	SELF-DEFENCE <input type="checkbox"/>	B	NO COMMENT <input type="checkbox"/>
		C	DUE DILIGENCE <input type="checkbox"/>	D	DUE PROCESS <input type="checkbox"/>
3	Name five measures you could have in place at work to prevent under age sales of alcohol or tobacco? 5 points	A	STAFF TRAINING <input type="checkbox"/>	B	REGULAR BRIEFINGS <input type="checkbox"/>
		C	STAFF LOOKING OUT FOR EACH OTHER <input type="checkbox"/>	D	AGE VERIFICATION POLICY <input type="checkbox"/>
		E	DRESS CODE <input type="checkbox"/>	F	POSTERS <input type="checkbox"/>
4	As a minimum, how many times per year should you receive training on preventing under age sales taking place? 1 point	A	10 <input type="checkbox"/>	B	1 <input type="checkbox"/>
		C	2 <input type="checkbox"/>	D	5 <input type="checkbox"/>
5	If somebody was born on 14th November 1979 how old are they today? 1 point				
6	If an adult buys alcohol or tobacco for an under 18 and gives it to them, do they break the law? 1 point	YES		NO	
7	If somebody was born on 27th April 1989 how old are they today? 1 point				
8	If you ask for ID and a customer becomes aggressive, what could you do to try and defuse the situation? 3 points	A	MAINTAIN EYE CONTACT AND SPEAK CALMLY <input type="checkbox"/>	B	POINT TO CCTV CAMERA AND EXPLAIN EVERYTHING IS RECORDED AND CAN BE VIEWED BY POLICE <input type="checkbox"/>
		C	POINT TO POSTER AND EXPLAIN IT'S SOMETHING YOU HAVE TO DO <input type="checkbox"/>	D	STEP FORWARD, SHOULDERS BACK, CHEST OUT AND RAISE YOUR VOICE BACK AT THEM <input type="checkbox"/>
9	If somebody was born on 9th May 2003 how old are they today? 1 point				
10	What are the signs that somebody <i>may</i> be drunk? 3 points	A	UNTIDY HAIR <input type="checkbox"/>	B	UNSTEADY ON THEIR FEET <input type="checkbox"/>
		C	GLAZED EYES <input type="checkbox"/>	D	COMMUNICATING BY GESTURES <input type="checkbox"/>
		Pass rate is 15/19 (80%)			

PASS: YES | NO (Please tick)

PLACE A COPY OF THIS WORKSHEET WITH THE EMPLOYEE'S TRAINING RECORDS