Applicants are advised to read ‘Part 1 of the Commons Act 2006: Guidance to applicants’ and to note:

- All applicants should complete boxes 1–9.
- There is a restriction on the persons who can apply pursuant to section 14 of the Commons Act 2006; see column 4 of the table in paragraph 8 of Schedule 4 to the Commons Registration (England) Regulations 2014.
- If your application relates to only part of a right then you must also submit an application under section 8 to apportion the right.
- You will be required to pay a fee for your application. Ask the registration authority for details. You would have to pay a separate fee should your application be referred to the Planning Inspectorate.

**Note 1**

Insert name of commons registration authority.

1. Commons Registration Authority

To the:

Tick the box to confirm that you have enclosed the appropriate fee for this application:
2. Name and address of the applicant

Name: 

Postal address: 

Postcode

Telephone number: 

Fax number: 

E-mail address: 

Note 2
If there is more than one applicant, list all their names and addresses in full. Use a separate sheet if necessary. State the full title of the organisation if the applicant is a body corporate or an unincorporated association. If you supply an email address in the box provided, you may receive communications from the registration authority or other persons (e.g. objectors) via email. If box 3 is not completed all correspondence and notices will be sent to the first named applicant.

3. Name and address of representative, if any

Name: 

Firm: 

Postal address: 

Postcode

Telephone number: 

Fax number: 

E-mail address: 

Note 3
This box should be completed if a representative, e.g. a solicitor, is instructed for the purposes of the application. If so all correspondence and notices will be sent to the person or firm named here. If you supply an email address in the box provided, the representative may receive communications from the registration authority or other persons (e.g. objectors) via email.
4. Basis of application for registration and qualifying criteria

Describe the amendment required in the register:

Describe the relevant instrument which has given effect to the disposition:

Describe why you qualify as the applicant:

5. Identification of the right affected

Specify the registered unit number to which this application relates:

(If relevant) specify the registered rights entry number to which this application relates:

Tick this box if you have submitted an application to apportion the right: □
Note 6
Describe, if applicable, the land given in exchange which must be shown on an Ordnance map. The accompanying map must be at a scale of at least 1:2,500, or 1:10,560 if the land is wholly or predominantly moorland, and show the land by means of distinctive colouring within an accurately defined boundary.

6. Is any land given in exchange in connection with the statutory disposition?

Tick one of the following boxes. Must an exchange of land be registered as a consequence of this application:

Yes: ☐

or

No (if so, go straight to box 7 and omit the questions immediately below): ☐

Specify the rights to be vested in the exchange land:

☐

Tick the box to confirm that you have attached an Ordnance map of the land: ☐

Note 7
List all supporting consents, documents and maps accompanying the application, including: a copy of the relevant instrument effecting the disposition, and any consent, authorisation, approval or certificate given for the purposes of that relevant instrument and evidence that you are the person who acquired land or rights or both under the relevant instrument. There is no need to submit copies of documents issued by the registration authority or to which it was a party but they should still be listed. Use a separate sheet if necessary.

7. Supporting documentation

☐
Note 8
List any other matters which should be brought to the attention of the registration authority (in particular if a person interested in the land is expected to challenge the application for registration). Full details should be given here or on a separate sheet if necessary.

8. Any other information relating to the application

Note 9
The application must be signed by each individual applicant, or by the authorised officer of an applicant which is a body corporate or an unincorporated association.

9. Signature
Date:

Signatures:

REMEMBER TO APPLICANT
You are responsible for telling the truth in presenting the application and accompanying evidence. You may commit a criminal offence if you deliberately provide misleading or untrue evidence and if you do so you may be prosecuted.

You are advised to keep a copy of the application and all associated documentation.

Data Protection Act 1998
The application and any representations made cannot be treated as confidential. To determine the application it will be necessary for the commons registration authority to disclose information received from you to others, which may include other local authorities, Government Departments, public bodies, other organisations and members of the public.

A copy of this form and any accompanying documents may be disclosed upon receipt of a request for information under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000.