

## Lancashire County Council Fees and Charges Schedule 2025/26

### Adult Services

#### Weekly Residential Care for Adults - Long and Short Stay (including External, all client groups)

Summary	Description	Description	Charged By	Charge 2025/26
	Residents – all age groups – Short Stay and Long Stay - standard care	Cost per week	Charge based on financial assessment	£980.79
	Residents Age over 60 – Short Stay and Long Stay - Dementia Care	Cost per week	Charge based on financial assessment	£1,037.42

#### Care Act - New Charges in accordance with Act - charges per care package

Summary	Description	Description	Charged By	Charge 2025/26
	Brokerage Fee (one off finance admin fee if LCC arranges care for self funders)		Charge based on financial assessment	£355.00
	Brokerage fees (weekly fees of £25 per week if LCC arranges care for self funders- maximum of £312 per session).		Charge based on financial assessment	£7.00
	Deferred Payment Fee (admin fee to secure charges against property)		Charge based on financial assessment	£1,015.00
	Appointeeship annual fee		Charge based on financial assessment	£625.00

#### Day Care for Adults – Charges for Refreshments

Summary	Description	Description	Charged By	Charge 2025/26
	Midday Meal		per item	£6.00

#### Internal Day Care for Adults – Standard Daily Charge (Exclusive of Meals)

Summary	Description	Description	Charged By	Charge 2025/26
	Standard day		Charge based on financial assessment	£52.89
	Standard day with transport		Charge based on financial assessment	£57.69
	Standard day with Dementia care		Charge based on financial assessment	£92.42
	Standard day with dementia care including transport		Charge based on financial assessment	£97.22

#### Shared Lives - Management Fees to other Local authorities

Summary	Description	Description	Charged By	Charge 2025/26
	Shared Lives- long term	Cost per week	Charge based on financial assessment	£350.00
	Shared lives- Short term	Cost per week		£620.00
	Shared lives - day time support per session	Cost per week		£82.00

#### Short Breaks

Summary	Description	Description	Charged By	Charge 2025/26
	Short breaks in LCC provision	Cost per day	Charge based on financial assessment	£105.00

#### Telecare Charges

Summary	Description	Description	Charged By	Charge 2025/26
	Level 1- Monitoring	Cost per week		£4.33
	Level 2- Monitoring & mobile response	Cost per week		£5.96
	Level 3- Monitoring, mobile response and wellbeing check	Cost per week		£9.76

#### Home Care – Hourly rate

Summary	Description	Description	Charged By	Charge 2025/26
	Hourly rate all clients (external provision only)		Charge based on financial assessment	£23.00

#### Miscellaneous Adult Social Care Charges

Summary	Description	Description	Charged By	Charge 2025/26
	Pet Care		Charge based on financial assessment per day	£16.00
	Cleaning		Charge based on financial assessment per hour	£23.00
	Cleaning - specialised		Charge based on financial assessment per hour	£36.00

**Lancashire County Council Fees and Charges Schedule 2025/26**

**Education and Children's Services**

**Libraries Service**

Summary	Description	Description	Charged By	Charge 2025/26
Book Loan	Book Loan	Statutory Service	per item	
	LCC Libraries	Discretionary	per item	£0.90
				per item
	Inter-Library Loan (Other Local Authority Library) or request to purchase a book not already held in Lancashire stock. The +65 years age group makes up 49% of inter-library loan issues.	Discretionary	per item	£5.00
Reservation Fee	British Library Loan	Nationally set	per item	£18.85
	Mobile Library customers: no longer pay reservation charges wef 1/4/24 to borrow books which the Library Service has in stock at other branches around the County			
Fines for Late returns		Discretionary	per item	£0.35 per item per day up to a maximum of
DVD Loans		Discretionary	per item	£8.25 Ordinary DVD £2.05 per week, U classification £0.65 per week
Music CD Loans		Discretionary	per item	£0.65 per week
Charges for craft activities		Discretionary	per item	No charges
Spoken word recordings loans		Discretionary	per item	£2.05 per 3 week loan; fine of £0.25 per day up to a maximum of £9.25 per item for late returns
Drama and Music Performance Sets	Drama	Discretionary	per item	£12.50 per set for 6 months and £6.25 renewal
Drama and Music Performance Sets - 6 months loan period	Music	Discretionary	per item	Vocal scores £37.00 for 40 copies for 6 months and £2.05 per additional copy and £18.50 renewal. Shorter vocal scores £12.50 for up to 40 shorter vocal scores of same title and £6.25 renewal
	Orchestral - Over 40 mins.	Discretionary	per item	Charge by Performance length: Over 40 mins. £48.00 and £24.50 renewal.
	Orchestral - Between 20 and 40 mins.	Discretionary	per item	Charge by Performance length: Between 20 and 40 mins. £37.00 and £18.50 renewal
	Orchestral - Under 20 mins.	Discretionary	per item	Charge by Performance length: Under 20 mins. £22.50 and £11.25 renewal
Printing and Copying - Black and White	A4 per sheet	Discretionary	per item	£0.25
	A3 per sheet	Discretionary	per item	
Printing and Copying - Colour	A4 per sheet	Discretionary	per item	£0.40
	A3 per sheet	Discretionary	per item	£0.65
Printing and Copying - From Microfilm	Per sheet (various)	Discretionary	per item	£1.00
				£0.35
Sales	Workbooks, posters, old stock etc.	Discretionary	per item	£3.00 each (though a percentage of this is paid back to the company) may increase to £4.00 per item but this will be determined by the provider

**Museums Service**

Summary	Description	Description	Charged By	Charge 2025/26
Admission Charge (Clitheroe Castle Museum)		Discretionary	per item	Adults Set By RVBC Children 18 and under Free Family Xplorer £25.00
Admission Charge (Gawthorpe Hall)		Discretionary	per item	Adults £7.00 Children 18 and under Free National Trust Members and Friends Free Family Xplorer £25.00
Admission Charge (Judges' Lodgings)		Discretionary	per item	Adults £5.00 Children 18 and under Free Friends Free Family Xplorer £25.00 Private tours per person £8.00
Admission Charge (Lancaster Castle)		Discretionary	per item	Adults £9.00 Children 18 and under £7.00 Carers Free Families £25.00
Admission Charge (Helmshore Mills Textile Museum)		Discretionary	per item	Adults £5.00 Children 18 and under Free Friends Free Family Xplorer £25.00 Private tours per person £8.00
Admission Charge (Queen Street Textile Museum)		Discretionary	per item	Adults £5.00 Children 18 and under Free Friends Free Family Xplorer £25.00 Private tours per person £8.00
Other fees & charges for events and miscellaneous income (all sites)		Discretionary	per item	Events and items individually priced range from 0.50p to £35

**Archive Service**

Summary	Description	Description	Charged By	Charge 2025/26
Access to Archives in Person		Statutory	per item	Nil
Copying services ordered in person in SR	A4/A3 b&w copies of archives	Discretionary	per item	£2.05 per sheet
	OS sheets	Discretionary	per item	£9.25 per sheet
	Self-service printout of microform	Discretionary	per item	£1.05 per sheet
				£12.25 per record
Copying services ordered remotely	probate records	Discretionary	per item	£9.25 per document
	QSP and ARR11	Discretionary	per item	£15.50 per record
	PLA11 and hospital reception orders	Discretionary	per item	£24.50
	vehicle licensing	Discretionary	per item	£9.25
	other copies	Discretionary	per item	for 1st page and £2.10 per page thereafter
	audio recording	Discretionary	per item	£29.50
				£6.25
Facility fee for Photography	single image	Discretionary	per item	£12.25
1 voucher is valid for unlimited images in a single day	1 voucher	Discretionary	per item	£48.00
	5 vouchers	Discretionary	per item	£85.00
	10 vouchers	Discretionary	per item	£150.00
	20 vouchers	Discretionary	per item	£185.00
Group Permit for Named Project Members	1 year	Discretionary	per item	
Certified Copies				
Certification	of facsimile copy of documents by professional archivist	Discretionary	per item	£24.50 per page/image
	of customer transcription	Discretionary	per item	£24.50 per 100 words
Church of England Baptism Certificate	Entry located by customer	Statutory	per item	£18.00
(*fees set by the Church of England and reviewed annually)	Entry searched for by staff	Statutory	per item	£36.00
Professional fees and charges	Research in closed records	Discretionary	per item	£48.00 + VAT per hour
	Archive conservation work	Discretionary	per item	£48.00 + VAT per hour
	Group visits (daytime)	Discretionary	per item	£48.00 + VAT per hour
	Group visits (evening or weekend)	Discretionary	per item	£73.00 + VAT per hour
	External talks	Discretionary	per item	£73.00 + VAT per hour plus travel expenses
	Training sessions	Discretionary	per item	£240.00 + VAT per half day
	Professional consultation fee for heritage projects, conservation and	Discretionary	per item	£48.00 +VAT per hour

Other services	Inclusion on list of record agents	Discretionary	per item	£66.00 per year
	Archives Card	Discretionary	per item	£6.25
Use of a Lancashire image in Printed Material including, books, postcards, greetings cards, calendars etc.	Half a page or less	Local and non-profit-making		No additional fee
		Local and small-scale publications		£11.50
		UK only or one country, one language		£55.00
		World rights, one language		£77.00
		World rights, any language		£99.00
	Full page	Local and non-profit-making		No additional fee
		Local and small-scale publications		£11.50
		UK only or one country, one language		£77.00
		World rights, one language		£99.00
		World rights, any language		£135.00
	Double page spread	Local and non-profit-making		No additional fee
		Local and small-scale publications		£11.50
		UK only or one country, one language		£99.00
		World rights, one language		£135.00
		World rights, any language		£180.00
	Front Cover	Local and non-profit-making		No additional fee
		Local and small-scale publications		£11.50
		UK only or one country, one language		£170.00
		World rights, one language		£220.00
		World rights, any language		£285.00
	Back Cover	Local and non-profit-making		No additional fee
		Local and small-scale publications		£11.50
		UK only or one country, one language		£115.00
		World rights, one language		£145.00
		World rights, any language		£190.00
	Wraparound	Local and non-profit-making		No additional fee
		Local and small-scale publications		£11.50
		UK only or one country, one language		£180.00
		World rights, one language		£230.00
		World rights, any language		£310.00
Fees for use of a Lancashire image in TV/Film/DVD	Flash (up to 6 seconds)	Regional		£55.00
		National		£77.00
		World		£99.00
	10 year rights	Regional		£115.00
		National		£170.00
		World		£220.00
	Advertising	Regional		£115.00
		National		£220.00
		World		£335.00
	Institutional/Educational use			
				£34.00
		Regional		
		National		£55.00
		World		£77.00
Fees for filming on location	Fees for filming on location			Fees for filming on location at Libraries, Museums, Culture and Archives premises are usually payable. Quotations will be supplied by the premises manager to any interested party and will reflect the specific requirements of the request. If there is a significant reputational or promotional benefit to Lancashire County Council then fees may be waived at the discretion of the head of service.
Fees for displaying a Lancashire image	Exhibitions	Charities, non-charging, non-profit-making		No additional fee
		Commercial UK		£55.00
		Commercial World		£99.00
	Lectures	Charities, non-charging, non-profit-making		No additional fee
		Commercial UK		£55.00
		Commercial World		£99.00
	Interior decoration of premises	Charities, non-charging, non-profit-making		£11.50
		Commercial UK		£55.00
		Commercial World		£99.00
Fees for use of a Lancashire image on the Internet - websites, social media, in online presentations etc.	on own website			No additional fee
	Educational			£28.00
	Commercial			£55.00

Conservation & Collections Team

Summary	Description	Description	Charged By	Charge 2025/26
Deposition of Archaeological Archives		Discretionary	per item	£425.00
Deposition of Archaeological material per box		Discretionary	per item	£120.00
				£36.00
				to
Specialist Professional Services		Discretionary	per item	£54.00
				per hour Dependant on Service Requested
Guided Tour of Lancs. Conservation Studio		Discretionary	per item	Adult £11.00 Concessions £8.00
Training Delivery		Discretionary	per item	1/2 day £460.00 Full day £795.00
Equipment hire Various		Discretionary	per item	£28.00
				to
				£220.00

School Library Service

Summary	Description	Description	Charged By	Charge 2025/26
<b>Annual Subscriptions</b>				
				£1,260.00
				plus
				£3.50
				per pupil
				£1,260.00
				£485.00
<b>Nursery and Childrens' Centres</b>				£1,260.00
				£385.00
				£165.00
<b>Book Awards</b>				
				£127.00
				£145.00
				£215.00
				£95.00
				£110.00
				£145.00
<b>Additional Reading &amp; Learning Resources</b>				
				£59.00
				From
				£185.00
				to
				£480.00
				From
				£185.00
				to
				£365.00

Heritage Learning

Summary	Description	Description	Charged By	Charge 2025/26
				£3.00
				Half day
				£6.00
				Full Day
				per pupil
				£4.00
				Half day
				£8.00
				Full Day
				per pupil
				£120.00
				half day session
				£185.00
				Full day Visit
				Calculation based on geographical location
				£59.00
				one loan
				£180.00
				five loans
				£295.00
				10 loans
				£440.00
				15 loans
				£65.00
				one loan
				£194.00
				five loans
				£323.00
				10 loans
				£484.00
				15 loans
				Free
				£185.00

**Lancashire Music Service\***

\* uplifts will be chargeable from 1 September 2025

Summary	Description	Description	Charged By	Charge 2025/26
<b>Instrumental &amp; Vocal Tuition - All Key Stages</b>				
Small Group - 34 Weeks +	1-3 hours	Discretionary	per item	£40.00 per hour (per teacher, per visit)
	3 hours +	Discretionary	per item	£38.00 per hour (per teacher, per visit)
Small Group - Less Than 34 Weeks	1-3 hours	Discretionary	per item	£43.00 per hour (per teacher, per visit) Secondary School only
	3 hours +	Discretionary	per item	£40.00 per hour (per teacher, per visit) Secondary School only
Ensemble and out of school offers	1 hour +	Discretionary	per item	£42.00
Parent Direct Payment( Including Online)	Group ( max 4 students)	Discretionary	per item	£10.00
	20 min individual	Discretionary	per item	£15.00 (per student per lesson)
	30 min individual	Discretionary	per item	£17.00 (per student per lesson)
Whole Class Instrumental Tuition (WCIT) Key Stages 2 & 3	Per Yr (34 weeks) 60 mins plus 15 mins set up	Discretionary	per item	£1,777.00
	Additional weeks	Discretionary	per item	£52.00
				One Term option available
			per item	£1,422.00
	Additional weeks	Discretionary	per item	£42.00 One Term option available
Curriculum Delivery	All Key Stages	Discretionary	per item	£62.00 per hour (minimum 2 hours)
Lancashire Rocks - Key Stage 3	Per Yr (34 weeks)	Discretionary	per item	£1,422.00
	Additional weeks	Discretionary	per item	£42.00
Singing - All Key Stages	One-off Workshop Up to 2 hours	Discretionary	per item	£152.00
	Large Group (10+ students)	Discretionary	per item	£42.00 per hour
Staff CPD and Support - All Key Stages	Training and Consultancy	Discretionary	per item	£180.00 per session
	SMEP Visits	Discretionary	per item	Free
	GarageBand Project	Discretionary	per item	£628.00 (One Term)
Charanga Licences - All Key Stages	Musical School & Music World	Discretionary	per item	£232.00 per year (Free if purchasing LMS tuition)
	Charanga Secondary	Discretionary	per item	£312.70
Charanga Recorder World Licence - All Key Stages	First Term (including 33 recorders)	Discretionary	per item	£197.00
	Subsequent Terms	Discretionary	per item	£78.00 (also first term without recorders)
Music centre Ensembles Silver Ensemble membership	termly	Discretionary	per item	£30.00 per term
County Ensembles Gold Ensemble membership	termly	Discretionary	per item	£50.00 per term

Lancashire Outdoor Education Centres

2025/26 Charges will apply to new customers from 1st April 2025

Summary	Description	Description	Charged By	Charge 2025/26
<b>Hothersall Lodge</b>				
<b>Residential :</b>				
Residential Per Person Per Night	April	Discretionary	per item	£102.00
Residential Per Person Per Night	May	Discretionary	per item	£115.00
Residential Per Person Per Night	June	Discretionary	per item	£120.00
Residential Per Person Per Night	July	Discretionary	per item	£120.00
Residential Per Person Per Night	August	Discretionary	per item	£93.00
Residential Per Person Per Night	September	Discretionary	per item	£101.00
Residential Per Person Per Night	October	Discretionary	per item	£101.00
Residential Per Person Per Night	November	Discretionary	per item	£85.00
Residential Per Person Per Night	December	Discretionary	per item	£76.00
Residential Per Person Per Night	January	Discretionary	per item	£76.00
Residential Per Person Per Night	February	Discretionary	per item	£82.00
Residential Per Person Per Night	March	Discretionary	per item	£100.00
<b>Day Visits:</b>				
Day Visits - Per Group per day - price to increase from September 2025	9.00am-5.00pm	Discretionary	per item	£411.00
Day Visits - Per Group per half day - price to increase from September 2025	Half day	Discretionary	per item	£235.00
Extended Day Visit - Per Group per day- price to increase from September 2025	9.00am-8.00pm	Discretionary		£646.00
			per item	
<b>Extras</b>				
Extra Instructor - price to increase from September 2025	Full Day	Discretionary	per item	£235.00
Extra Instructor (only when group is already buying into activities) - price to increase from September 2025	Half Day	Discretionary	per item	£117.00
Transport Costs- price to increase from September 2025		Discretionary	per item	£2.35
				per mile for the first 40 miles and
				£1.15
Evening Tutor- price to increase from September 2025		Discretionary	per item	each mile after £91.00
<b>Other Packages</b>				
Self-Catering - price to increase from September 2025	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	per item	£30.00
				(Children 3 yrs and under free of charge)
Bed & Breakfast- price to increase from September 2025		Discretionary	per item	£37.00
Full Board (Breakfast, packed lunch and evening meal)- price to increase from September 2025		Discretionary	per item	£59.00
Camping- price to increase from September 2025		Discretionary	per item	£9.00
<b>Extra Meals</b>				
	Breakfast	Discretionary	per item	£8.00
	Packed Lunch	Discretionary	per item	£7.00
	Conference Lunch	Discretionary	per item	£12.00
	Evening or Cooked Meal	Discretionary	per item	£14.00
	Refreshments (tea, coffee & biscuits)	Discretionary	per item	£3.00
	Bacon or Sausage bap and brew	Discretionary	per item	£3.00
Small Room	Per day			£70.00
Small Room	Half day			£41.00
<b>Tower Wood</b>				
<b>Residential :</b>				
Residential Per Person Per Night	April	Discretionary	per item	£116.00
Residential Per Person Per Night	May	Discretionary	per item	£116.00
Residential Per Person Per Night	June	Discretionary	per item	£133.00
Residential Per Person Per Night	July	Discretionary	per item	£133.00
Residential Per Person Per Night	August	Discretionary	per item	£106.00
Residential Per Person Per Night	September	Discretionary	per item	£106.00
Residential Per Person Per Night	October	Discretionary	per item	£106.00
Residential Per Person Per Night	November	Discretionary	per item	£106.00
Residential Per Person Per Night	December	Discretionary	per item	£88.00
Residential Per Person Per Night	January	Discretionary	per item	£88.00
Residential Per Person Per Night	February	Discretionary	per item	£88.00
Residential Per Person Per Night	March	Discretionary	per item	£116.00
<b>Day Visits:</b>				
Day Visits - Per Group per day- price to increase from September 2025	9.00am-5.00pm	Discretionary	per item	£411.00
Day Visits - Per Group per half day- price to increase from September 2025	Half day	Discretionary	per item	£235.00
Extended Day Visit - Per Group per day- price to increase from September 2025	9.00am-8.00pm	Discretionary	per item	£646.00
<b>Extras</b>				
Extra Instructor (only when group is already buying into activities)- price to increase from September 2025	Full Day	Discretionary	per item	£235.00
Evening Tutor- price to increase from September 2025		Discretionary	per item	£90.00
Transport Costs- price to increase from September 2025		Discretionary	per item	£2.35
				per mile for the first 40 miles and
				£1.15
				each mile after
<b>Other Packages</b>				
Self-Catering- price to increase from September 2025	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	per item	£30.00
				(Children 3 yrs and under free of charge)
Bed & Breakfast		Discretionary	per item	£37.00
Full Board (Breakfast, packed lunch and evening meal)- price to increase from September 2025		Discretionary	per item	£59.00
<b>Extra Meals- price to increase from September 2025</b>	Breakfast	Discretionary	per item	£8.00
	Packed Lunch	Discretionary	per item	£7.00
	Conference Lunch	Discretionary	per item	£12.00
				£14.00
	Evening or Cooked Meal	Discretionary	per item	(minimum of 20 if purchased outside of packages)
	Refreshments (tea, coffee & biscuits)	Discretionary	per item	
				£3.00
<b>Room Hire</b>				
Bowness Suite - Large Room- price to increase from September 2025	Per day	Discretionary	per item	£117.00
Bowness Suite - Large Room- price to increase from September 2025	Half day	Discretionary	per item	£70.00
Bowness Suite - Small Room- price to increase from September 2025	Per day	Discretionary	per item	£70.00
Bowness Suite - Small Room- price to increase from September 2025	Half day	Discretionary	per item	£41.00
<b>Borwick Hall</b>				
<b>Residential :</b>				
Residential Per Person Per Night	April	Discretionary	per item	£102.00
Residential Per Person Per Night	May post SAT's	Discretionary	per item	£115.00
Residential Per Person Per Night	June	Discretionary	per item	£120.00
Residential Per Person Per Night	July	Discretionary	per item	£120.00
Residential Per Person Per Night	August	Discretionary	per item	£101.00
	September	Discretionary	per item	£101.00
Residential Per Person Per Night	October	Discretionary	per item	£101.00
Residential Per Person Per Night	November	Discretionary	per item	£85.00
Residential Per Person Per Night	December	Discretionary	per item	£76.00

Residential Per Person Per Night	January	Discretionary	per item	£76.00
Residential Per Person Per Night	February	Discretionary	per item	£82.00
Residential Per Person Per Night	March	Discretionary	per item	£100.00
<b>Day Visits:</b>				
Day Visits - Per Group per day- price to increase from September 2025	9.30am-4.30pm	Discretionary	per item	£411.00
Day Visits - Per Group per half day- price to increase from September 2025	Half day	Discretionary	per item	£235.00
Extended Day Visit - Per Group per day- price to increase from September 2025	930am-8.00pm	Discretionary	per item	£646.00
			per item	
			per item	
<b>Extras</b>				
Extra Instructor (only when group is already buying into activities)- price to increase from September 2025	Full Day	Discretionary	per item	£235.00
Extra Instructor - price to increase from September 2025	Half day	Discretionary	per item	£117.00
Evening Tutor- price to increase from September 2025		Discretionary	per item	£90.00
				£2.35
				per mile for the first 40 miles and
				£1.15
				each mile after
<b>Transport Costs- price to increase from September 2025</b>				
			per item	
<b>Other Packages</b>				
Self-Catering- price to increase from September 2025	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	per item	£30.00
				(Children 2 yrs and under free of charge)
Bed & Breakfast- price to increase from September 2025		Discretionary	per item	£37.00
Full Board (Breakfast, packed lunch and evening meal)- price to increase from September 2025		Discretionary	per item	£59.00
Full Board (Breakfast, hot lunch and evening meal)- price to increase from September 2025		Discretionary	per item	
Camping- price to increase from September 2025		Discretionary	per item	£10.00
Camping with Equipment- price to increase from September 2025	Will need to include additional clean up charge	Discretionary	per item	£11.00
				(30+ tents)
				£18.00
				(under 30 tents)
				£16.50
				(piece of equipment for D of E)
<b>Extra Meals- price to increase from September 2025</b>				
Breakfast	Discretionary	per item	£8.00	
Packed Lunch	Discretionary	per item	£7.00	
Conference Lunch	Discretionary	per item	£12.00	
Evening or Cooked Meal	Discretionary	per item	£14.00	
Refreshments (tea, coffee & biscuits)	Discretionary	per item	£3.00	
Bacon or Sausage bun and brew	Discretionary			£3.00
<b>Duke of Edinburgh Awards Scheme- price to increase from September 2025</b>				
Bronze	Discretionary	per item		£235.00
Silver - Walking	Discretionary	per item		£322.00
Silver - Canoeing	Discretionary	per item		£469.00
Gold	Discretionary	per item		£411.00
<b>Room Hire- price to increase from September 2025</b>				
Large Room	Per day	Discretionary	per item	£117.00
Large Room	Half day	Discretionary	per item	£70.00
Small Room	Per day	Discretionary	per item	£70.00
Small Room	Half day	Discretionary	per item	£41.00

## Lancashire County Council Fees and Charges Schedule 2025/26

### Growth, Environment, Transport & Health

Highways Service Fees and Charges - Discretionary charges unless stated otherwise

Note: anything permitted under a statutory provision may be charged for but if not stated in the schedule is 'at cost' or 'at agreed fee'.

Local Authorities (Transport Charges) Regulations 1998: Highways Charges.

Summary	Description	Description	Charged By	Charge 2025/26
Skip permit	Consideration by a local highway authority of an application by any person for permission to deposit, or cause to be deposited, a skip on any highway pursuant to section 139(1) and (2) of the 1980 Act	We check that the proposed location is safe to place a skip on the public highway and that a permit is appropriate. If approved we issue a permit for a maximum duration of 28 days.	Per application (max 28 days)	£40.00
Scaffolding, and other structures permits.	Consideration by a local highway authority of an application for a licence in writing to erect or retain on or over a highway any scaffolding or other structure, in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building, which obstructs the highway pursuant to section 169(1) and (2) of the 1980 Act	We check that the proposed location is safe to erect scaffold/access tower or other temporary structure upon the public highway. If approved we issue a permit for a standard duration of 1 week.	Per application (standard duration 1 week)	£40.00
Permit to make an excavation in the highway or deposit materials on the highway	Consent to make a temporary excavation in a street or to temporarily deposit building materials, rubbish or other things in a street that is a highway maintainable at the public expense, and the undertaking of site inspections to monitor compliance with such consent pursuant to section 171(1), (2), (4) and (5) of the 1980 Act	We check that the proposed location is safe and that a permit is appropriate. If approved we then create and issue a permit for a maximum duration 1 month		
		Temporary excavation	Per consent	£290.00
		Building materials	Per consent. Minimum fee: increases depending upon	£225.00
Consent not to erect hoarding	Consideration by a relevant authority of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172(1) of the 1980 Act to be dispensed with pursuant to subsection (2) of that section	Hoarding is a legal requirement for works on or adjoining the highway. In certain circumstances, this requirement may be waived. This fee is for verification that hoarding is not required for works on or adjoining the highway.	Per consent	£39.00
Hoarding inspection	Anything done by a relevant authority in connection with site inspections to monitor compliance with duties imposed by section 172(3) and by section 173(1) of the 1980 Act on a person who has erected a hoarding or fence.	Where, hoarding is erected Lancashire County Council may impose requirements for the hoarding (for example, being securely fixed). This fee is for each inspections to ensure that conditions imposed by Lancashire County Council are complied with.	Per inspection	£42.00
Construction of cellars under street	Consideration by a relevant authority of an application for consent under section 179(1) of the 1980 Act to construct works to which that section applies under any part of any street	Consideration for permission to construct a cellar or vault beneath the structural layers of the highway (adjoining and having access to an adjacent structure or premises). We will check and approve location of the proposed structure subject to adopted status of highway surface and details of subsoil ownership. We will approve construction of structure subject provision of full technical and structural design and proof of full consultation with utility providers. We will provide permission to excavate within the highway and will undertake appropriate inspection in relation to reinstatement of the highway structure.	Per application	At cost
Construction of opening into cellar	Consideration by a relevant authority of an application for consent to make an opening in the footway of a street as an entrance to a cellar or vault there under pursuant to section 180(1) of the 1980 Act	Permission to construct an opening (with suitable cover) within the structural layer of the highway giving access to an existing cellar or other underlying structure. We will undertake appropriate inspection in relation to reinstatement of the highway structure and will approve the make/type of cover used over the new opening.	Per application	At cost
Construction of lights into cellar	Consideration by a relevant authority of an application for consent to carry out any works in a street to provide means for the admission of light to premises situated under, or abutting on, the street pursuant to section 180(2) of the 1980 Act	Consideration for permission to construct within the structural layer of the highway an opening for the purpose of admitting light or air to premises adjoining or beneath the highway. We will provide permission to excavate within the highway, will undertake appropriate inspection in relation to reinstatement of the highway structure and will approve make/type of cover used over the new opening.	Per application	At cost
Vehicle crossings	Vehicular crossings of footways and verges [HA 1980 s184]	Fee for site assessment for approval of vehicular crossing.  Crossing construction to be carried out by contractor on an LCC approved list directly quoted by them	Per application, or costs can be shared by adjacent applicants where the overall width of a joint crossing does not exceed 6m and the combined crossing will be constructed by one approved contractor in a single operation.	Fee for vehicle crossing assessment
				£270
				Fee for unapproved vehicle crossing
				£135
				£135
				£135
				Fee for vehicle crossing delivered by LCC as part of a planned footway scheme standard size (2.7m long x 1.8m wide)
				£115.00
				Fee for vehicle crossing delivered by LCC as part of a planned footway scheme non-standard size - Quotation

Clearance of accident debris	Anything done by a local highway authority in connection with the clearance of accident debris pursuant to sections 41 and 130 of the 1980 Act in respect of accidents occurring on or after 1 <sup>st</sup> April 1999	Clear and removal of debris from footway or carriageway following a road traffic incident or act of vandalism.	Per site	At cost
Permit / exclusion from an existing waiting (or similar) restriction	Consideration by a local traffic authority of an application pursuant to any provision contained in an order under section 1, 6, 9 or 14 of the 1984 Act for an exemption from any prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road	Permission for a vehicle to wait on a waiting restriction, or wait for longer than permitted where waiting time is limited. The vehicle must be essential for the works being undertaken where there is no alternative parking facility.	Per permit / exclusion	At cost
Request to permanently revoke parking place.	Anything done by a local traffic authority in consequence of a request to revoke or amend an order under section 6, 32(1)(b) or 45 of the 1984 Act so that a particular length of road may cease to be a place where vehicles may be parked in accordance with the order	Section 32: Revocation of free parking place on a road (disabled bays, taxi bays etc.).	Per Request	At Cost
		Section 45: Revocation of paid parking place (such as pay and display bays).		
		Consideration resulting in refusal	Per Request	At Cost
Request to permanently vary an order to create an exemption from a waiting (or similar) order	Anything done by a local traffic authority in connection with or in consequence of a request to vary an order under section 1, 6, or 9 of the 1984 Act so as to create an exemption or exclusion from a prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road	Consideration to vary the articles of an order to provide a permanent exemption for a specific use.  For example, allowing a certain class of vehicle to wait or load in an area where waiting is prohibited.	Per request	At Cost
Processing of and Introduction of Traffic Regulation Order, including revocation of existing.	Anything done by a local traffic authority in connection with or in consequence of a request to introduce an order under section 1, 2, 4 or part IV of Schedule 9 of the Road Traffic Regulation Act 1984 so as to prohibit or restrict as imposed by the order on the stopping, parking, waiting, loading or unloading etc. of vehicles on a road.	Consideration to introduction of restrictions, e.g. no waiting at any time, prohibition of driving, time restricted parking bays etc. in connection to third party proposals  Does not include provision or costs of associated lines and signs.	Per Proposal	At Cost
Processing of and Introduction of Speed Limit Order, including revocation of existing.	Anything done by a local traffic authority in connection with or in consequence of a request to introduce an order under section 82(2), 83(2), 84 or part IV of Schedule 9 of the Road Traffic Regulation Act 1984 so as to revoke, introduce or impose a speed limit along a road.	Consideration to altering the existing speed limit or introducing a new speed limit in connection to third party proposals.  Does not include provision or costs of associated lines and signs	Per Proposal	At Cost
Processing and undertaking advertisement of Road Humps	Anything done by a local traffic authority in connection with or in consequence of a request to advertise a proposal under section 90(a) / 90(c) of the Highways Act 1980 so as to introduce road humps along a road as per The Highways (Road Humps) Regulations Act 1999.	Consideration of provision of road hump feature in connection to third party proposals	Per Proposal	At Cost
Processing and undertaking advertisement of pedestrian crossing	Anything done by a local traffic authority in connection with or in consequence of a request to advertise a proposal under section 23, 25 of Road Traffic Regulation Act 1984 so as to introduce a pedestrian crossing across a road.	Consideration to provision of new pedestrian crossing in connection to third party proposals.	Per Crossing	At Cost
Temporary Traffic Regulation order or temporary road closures (including weight restriction orders)	Anything done by a local traffic authority in connection with or in consequence of the making of an order under section 14(1), or the giving of a notice under section 14(2), of the 1984 Act for the reason mentioned in section 14(1)(a)	Road closures, one way traffic or weight restrictions that are needed normally to assist works proposed or being undertaken on or near to the highway. Temporary weight restrictions are needed for bridges or other structures that are found to be weak.		
		S. 14(1) Temporary order	Per order	£815.00 plus advertising costs
		S. 14(1) Extension of temporary order by a further order	Per extension	£795.00 plus advertising costs
		S. 14(1) Extension of temporary order at the direction of the Secretary of State	Per extension	£71.00
		S. 14(2) Notice (emergency only)	Per order	£595.00 plus advertising costs
Road closures for events.	Anything done by a local traffic authority in connection with or in consequence of the making of an order under section 16A	Road closures that are essential to allow sporting, social or	Per order	£815.00 plus advertising costs
Temporary suspension of the use of a parking place	Anything done by a local authority in connection with or in consequence of a request to the authority, the chief officer of police or any other person specified by or under an order made under section 49(4) of the 1984 Act to suspend the use of a parking place or any part of it.	Consideration for suspending a parking place (such as pay and display bay, resident permits bay or similar) so that vehicles can park there to undertake works or to ensure access by preventing other vehicles from parking there.		
		Resulting in suspension of a parking place	Per space	£30.00
		Resulting in refusal	Per space	At Cost

Direction signs	Consideration by a local traffic authority of a request that under Section 65(1) of the 1984 Act, it cause or permit a traffic sign.	Direction signs to premises (excluding tourism signing).		
		• Consideration resulting in refusal on policy or traffic and safety grounds.	Per request	Nil
		• Consideration and provision of cost estimates (including applications that are subsequently not proceeded with).	Per request	£160.00
		Temporary signs to housing sites. We assess the suitability and provide approval for directional signing to be placed on the highway network to aid drivers on a pre-arranged journey and avoid unnecessary congestion or vehicle movements on the highway network.		
		• Fixed fee	Per request	£225.00
		• Per sign	Per sign	£67.00
		• Subsequent request for signs at the same location	Per request	£73.00
		Assess the need for tourism signing based upon Lancashire County Council Policy documents we assess requests to install directional signing to aid drivers on a pre-arranged journey.	Per request. Note – fee is for assessment only. Total cost of manufacture and erection of signing is also charged to applicant.	£160.00
		Provision of H-Bar marking at private drive.	Per request	£220.00
		• Cover existing stop and placement of temporary stop for	Per stop	£115.00
		• Removal of existing pole and flag to store for the duration	Per stop	£215.00
		• Temporary relocation of the existing bus stop at new	Per stop	£400.00
Installation of a traffic sign by Lancashire County Council.	The placing by a local traffic authority of a traffic sign pursuant to section 65(1) of the 1984 Act in accordance with a request of the kind referred to in the preceding paragraph	Request to cause and permit any other traffic signs. We assess the implications of the request with reference to County Policy and National standards and carry out a site visit to consider the impact and most suitable location for the	Per request	£160.00
				£0.00
		Installation of a permanent traffic sign (above) by Lancashire County Council	Per sign	Costs based upon size and number of signs

**Charges Under Highways Act 1980**

Summary	Description	Description	Charged By	Charge 2025/26
Permits to place objects in a highway	S.115E, F and H Charges for permission to place objects and structures on certain parts of the highway.			
	• Advertising kiosks / rotundas / banners	Requests by third parties to permit advertising kiosks/rotundas /banners to be placed on the adopted highway for	Per request (annual fee)	£110.00
	• Ramps	Requests by third parties to construct a ramp on the highway to allow wheelchair users to access their buildings. We first exhaust all possibilities for internal building alterations to take place to allow wheel chair access. We then assess the practicality of providing.	Per request (annual fee)	£480.00
	• Others		Per request	At cost
Stopping up or diversion of the highway	S.116/117 stopping up or diversion of highway by application to court.	In certain circumstances areas of highway are considered no longer necessary for public use. An application is received, usually from an adjacent resident or business asking Lancashire County Council to apply to court to stop up the highway. The quoted charges are those which are payable in advance for a process terminated at the relevant stage, irrespective of the outcome.		
		Complex procedures or multiple orders may attract a higher fee.		
		• After preliminary consultation and investigation by		£560.00
		• After formal consultations and legal work by Head of Legal Services before application to Magistrates Court.		£1,415.00
		• Following Magistrates Court decision		£2,890.00 £0.00
Licence to plant in a highway	Granting of licence is subject to approval of type, size and growth rate of item to be planted and agreement of location. We will prepare and issue licence, including provision of location plan		Per licence	£120.00
		Permission to provide, plant and maintain grass, shrubs, trees, planting boxes or other plants within the highway.		
			Legal Fee Set Fee	£500.00
	S.142 Annual charge for administering a licence for planting	Annual renewal of permission and issue of licence relating to planting within the public highway.	Per licence	£41.00
Licence to construct buildings over the highway	S.177 Licence to construct over highway	Requests by third parties to construct over the public highway, such as projections, balconies or other structures.  We will check the area to ensure it is adopted highway, will consider size and nature of item to be placed / constructed over highway and, assess any associated sight line or obstruction issues.  We will prepare associated legal documentation and issue licence where considered appropriate.	Per licence	At cost

Environmental Information Regulations 2004

Summary	Description	Description	Charged By	Charge 2025/26
Provision of Accident information	Provision of Accident information	Provision of traffic accident information held by Lancashire County Council		
		Personal requests	Per site	Free of charge
		For commercial organisations	Per site	Site specific calculation

Highway Searches And Information

Summary	Description	Description	Charged By	Charge 2025/26
CON29 Official search	Response to a question by district council direct to county council (not inspecting in person)	"QUESTION" means the first of any of Questions 2, 3.1, 3.2, 3.3 3.4, 3.5, 3.6, 3.7,	Per search	£22.00
	Charges for second or subsequent questions are waived.	3.11, 4, 5.1, 5.2, 7, 19, 22.1, or 22.2 from a Form CON29 (2007) or a question in similar terms where the information is required in respect of a specified area of land. The response shall include informatives.		plus VAT
		This involves reviewing geographical information to provide responses to CON29 form questions submitted by a district council.		
CON29 Personal search	Response to a question by district council direct to county council (not inspecting in person)	"QUESTION" means the first of any of Questions 2, 3.1, 3.2, 3.3 3.4, 3.5, 3.6, 3.7, 3.11, 4, 5.1, 5.2, 7, 19, 22.1, or 22.2 from a Form CON29 (2007) or a question in similar terms where the information is required in respect of a specified area of land. The response shall include informatives.	Per search	£22.00
	Charges for second or subsequent questions are waived.	This involves reviewing geographical information to provide responses to CON29 form questions submitted by a district council.		plus VAT
Highway adoption status enquiry - written response	Response to enquiry in respect of highway adoption status with written description (without provision of plan).	Providing written confirmation as to the extent of highway adoption in response to a request from any interested party.	Per request	£42.00
	Providing greater detail than q2 on the CON 29 form			plus VAT
Highway adoption status enquiry - plan	Response to enquiry in respect of highway adoption status with provision of plan.	Providing written confirmation as to the extent of highway adoption in response to a request from any interested party.	Per request	£42.00
	Providing greater detail than q2 on the CON 29 form			plus VAT
Highway adoption status enquiry - written response and plan	Response to enquiry in respect of highway adoption status with provision of plan and written description.	As above, but with written description and plan.	Per request	£64.00
	Providing greater detail than q2 on the con 29 form			plus VAT
	Provision of Environmental Information (applicant not in person) where information can be made available under the Regulations other than a response to "questions" or "enquiries" (as defined or referred to above)	Other Environmental Information		At reasonable cost
	Provision of Environmental Information (Applicant accessing public registers or examining the information at a place made available for the examination)	Applicant would need to assess at his own risk the applicability of the information to a particular area of land.		No Charge

It is the view of the County Council that these Regulations have a very limited application. The estimates and amount of unit charge together with costs incurred in providing information under these Regulations are regarded to be NIL.

Information provided in response to enquiries on form CON29 is considered to be environmental information provided under the Environmental Information Regulations. See below.

Local Authorities (England)(Charges For Property Searches) Regulations 2008( Response To Enquiries About A Property)

Charges Under Highways Act 1980 – Section 38

Summary	Description	Description	Charged By	Charge 2025/26
S38 administration and supervision fee	S38 administration and supervision fee. (Percentage of estimated cost of roadworks, subject to minimum fee)	Requests from developers for the Highway Authority to adopt the roads within a development as highways maintainable at public expense on satisfactory completion and maintenance. Fees include for : - inspection and approval of key stages of completion of the road - support in overcoming unplanned site constraints - liaison with specialist street lighting and structural design teams and advice and support	Per agreement	Minimum fee. Plus approval and inspection for highway retaining structures and property retaining structures, which are charged at cost  7% £2,790
Extension of s38 agreement	Supplementary charge for extension of s38 agreement	Extension of time to that specified in the original agreement. Fees include for: - inspection and approval of key stages of completion of the road - support in overcoming unplanned site constraints - liaison with specialist street lighting and structural design teams and advice and support - assessment and valuing of works completions and bond reductions - advice and support	Per agreement	2% of outstanding default costs for 1st extension of up to one year.  5% of outstanding default costs after the 1st extension + Approval and inspection for highway retaining structures and property retaining structures, which are charged at cost
Rate per linear metre for estimating s38 agreement roadworks costs.		Rate per linear metre for estimating s38 agreement roadworks costs.	Rates use to calculate the Highway Authority's Bond requirements for completing the roadworks specified in the agreement in the event of default by the applicant. This element includes for construction materials and staff time in measuring, calculating and constructing the road as follows: • total areas to be constructed, including verges and planting areas, footways, carriageways • individual items in the highway including street lighting, drainage, gullies and gully connections, signing and road markings and other street furniture Works costs depend on the current costs to LCC of using our in-house contractor to finish any incomplete works to an appropriate standard.	£1,090.00
Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites		Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites.	Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites (percentage of estimated roadworks costs extra over the administration and inspection fee)	2% Plus disbursements e.g. advertising costs Maximum fee £1,010.00
Provision of street lighting design to developer.		Provision of street lighting design service to developer.	Site with 5 columns or less. Per site service  Each additional column	At Cost  £120.00
Legal Fee in pursuant of section 38, Highways Act 1980.	Section 38 agreement and hybrid (section 278 agreement)		Set fee	£2,750.00
Legal Fee in pursuant of section 38, Highways Act 1980. For Deed of variations.	Deed of Variations Fee -Section 38 agreement and hybrid (section 278 agreement)		Set fee	£1,000.00
Legal Fee - short form for Section 278 and Section 38 of the Highway Act 1980.			Set fee	£1,000.00

Commuted Sums For Future Maintenance – Section 38 Agreements

Summary	Description	Description	Charged By	Charge 2025/26
Soakaway	Maintenance of a soakaway	The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Per item	Site specific calculation
Other sustainable drainage systems (including filter drains)	Maintenance of other sustainable drainage systems (including filter drains)	The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Per site	Site specific calculation
Diverted culverted watercourses	Maintenance of a diverted culverted watercourses – road crossing or longitudinal up to 20m length	The commuted sum allows for future maintenance and repairs based upon County Surveyors Society guidance		Site specific calculation
Culvert debris screen	Maintenance of a culvert debris screen	A debris screen (also called a 'trash screen') prevents debris such as branches, leaves and litter entering a culvert (drain pipe) and blocking it so as to reduce capacity for water to drain through it. Screens need to be cleared of debris on a routine basis and after every heavy rainfall event. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Per item	Site specific calculation
Petrol and spillage interceptors	Maintenance of petrol and spillage interceptors	Interceptors prevent water contaminated by oil and/or other harmful substances from entering a watercourse or culvert and then damaging the natural environment. Interceptors need cleaning out on a regular basis to prevent a build-up of harmful substances. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Per item	Site specific calculation
Highways structures	Maintenance of highways structures	Highway structures can include bridges, retaining walls and any other structure in, on, under or adjacent to the highway.  This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 120 years for the facility and renewal of the structure at the end of that period.	Per structure	Site specific calculation
Road lighting (non-standard but acceptable material specifications)	Maintenance of road lighting (non-standard but acceptable material specifications)	Decorative lighting columns and fixtures can add to the aesthetic appeal of a new road scheme. Non-standard installations can overcome difficult design constraints. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 30 years for the facility.		Site specific calculation
Highway verge (excluding service strip)	Maintenance of a highway verge (excluding service strip)	Verges wider than a standard 2.0m strip can be provided to overcome design constraints or to aesthetically enhance a new road layout. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance (usually understood as grass mowing) and any repairs which become necessary over 60 years.	per square metre	£37.00
Highway trees	Maintenance of highway trees	The commuted sum allows for future maintenance (including tending the growing tree to maturity, replacing a diseased or dying specimen) and any pruning, topping etc. which might become necessary over 20 years.		Tree specific calculation
Traffic management measures including street furniture, bollards etc.	Maintenance of traffic management measures including street furniture, bollards etc.	Traffic management measures of this type would normally be discouraged and the developer asked to build safety features into the layout of the new road. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 30 years for the facility.		Site specific calculation
Enhanced paving materials	Maintenance of enhanced paving materials	Decorative paving materials can add to the aesthetic appeal of a new road but are typically more expensive to repair or replace than standard materials used by the County Council. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 60 years for the facility.		Site specific calculation
Other matters not specified in table but necessitated by site circumstances	Maintenance of other matters not specified in table but necessitated by site circumstances	Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for estimated future maintenance and repairs over the life of the asset.		Site specific calculation

# Charges For Works Authorised By Highways Act 1980 – Section 278

Summary	Description	Description	Charged By	Charge 2025/26
Works on existing highway to facilitate implementation of development or agreed to be of benefit to the public	An agreement for the execution by the authority of any works incorporating particular modifications, additions or features, or at a particular time or in a particular manner, on terms that that person pays the whole or such part of the cost of the works as may be specified in or determined in accordance with the agreement.  <b>for the execution by the authority of any works incorporating particular modifications, additions or features, or at a particular time or in a particular manner, on terms</b>	Schemes up to £10,000		Legal fee: £2,250.00 Admin fee: £905.00 Works: At cost
		Schemes £10,000 – £100,000		Legal fee: £2,250.00 Admin fee: £1,495.00 Works: At cost
		Schemes over £100,000		Legal fee: £2,250.00 Admin fee: £2,100.00 Works: At cost
Minor Works	Minor works to facilitate implementation of approved development not requiring an agreement to be drafted by the Lancashire County Council Legal team.			At cost

## Charges Under Local Authorities (Recovery Of Costs For Public Path Orders) Regulations 1993

Summary	Description	Description	Charged By	Charge 2025/26
Creation, stopping up or diversion of footpath or bridleway	S.26/118/118A/118B/119/119A-E creation, stopping up or diversion of footpath or bridleway (and Town And Country Planning Act s257/261)	Changing the route or particulars (such as width) of a public right of way in the interests of the landowners or in the interests of the public (Highways Act 1980) or to allow development (Town and Country Planning Act 1990). Complex procedures or multiple orders may attract a higher fee.		£2,950.00
			Legal Fee Set Fee	£500.00

## Charges under the New Roads and Street Works Act

Summary	Description	Description	Charged By	Charge 2025/26
Street Lighting Column Testing Fee - for columns over 7 years of age	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	All lighting columns over 7 years of age need to be tested so their condition can be assessed prior to the attachment of an approved item by a third party. This fee is applicable where the county council arranges this on behalf of the applicant. Where the applicant arranges their own GN22 approved column test and supplies the test result to the county council, then no charges are applicable. Where a column test indicates that a re-test is not required for 'x' years, no further testing fees will be charged during this period.	1 to 10 columns - per column plus VAT	£53.00
			11 to 25 columns - per column plus VAT	£39.00
			26+ columns - per column plus VAT	£23.00
Attachment of Third Party CCTV equipment (or similar) to Street Lighting Columns	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	Licence fee chargeable for carrying out all necessary tests / checks in order to issue a licence. Licence valid for up to 30 months.	per licence / column	£77.00
Attachment of Third Party 5G equipment (or similar) to Street Lighting Columns	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	Licence fee chargeable for carrying out all necessary tests / checks in order to issue a licence. Licence valid initially for 12 months.	per licence / column	£185.00
Section 50 licence	Considering, processing and inspecting associated with granting a licence under section 50 of NRSWA	Processing the application		£140.00
		For each additional street		£51.00
		Ongoing administration costs		£215.00
		Inspection fees for works taking 10 days or less		£185.00
		Inspection fees for works taking 11 days or more		£365.00

## Charges Under LLFA Planning Advice Service for Surface Water and Sustainable Drainage

### Essentials Package

As standard, you will receive written advice from the Lead Local Flood Authority within 42 days (6 weeks) of payment received. Application fees for the Essentials Package are set out in the table below:

	Development Type			
Residential (units)	Retail (GFA m2)	Employment (GFA m2)	Storage (GFA m2)	25/26 Application Fee + VAT
10-50	up to 200	up to 2,000	up to 4,000	£365
51-200	201-700	2,001-7,000	4,001-14,000	£605
201-400	701-1,500	7,001-15,000	14,001-30,000	£960
401-800	1,501-3,700	15,001-30,000	30,001-75,000	£1,560
801-1,500	3,701-5,500	30,001-44,000	75,001-110,000	£2,275
1,501+	5,501+	44,001+	110,001+	By Agreement

### Premium Package

As standard, you will receive a 1 hour technical meeting and written advice from the Lead Local Flood Authority within 28 days (4 weeks) of payment received. Application fees for the Premium Package are set out in the table below:

	Development Type			
Residential (units)	Retail (GFA m2)	Employment (GFA m2)	Storage (GFA m2)	25/26 Application Fee + VAT
10-50	up to 200	up to 2,000	up to 4,000	£605
51-200	201-700	2,001-7,000	4,001-14,000	£940
201-400	701-1,500	7,001-15,000	14,001-30,000	£1,195
401-800	1,501-3,700	15,001-30,000	30,001-75,000	£1,800
801-1,500	3,701-5,500	30,001-44,000	75,001-110,000	£2,515
1,501+	5,501+	44,001+	110,001+	By Agreement

Optional Extras: For an additional charge, you can add one or more of the following products to your package. These will be charged at the following rates + VAT:

Type	Description		25/26 Additional Charge
Extra Hourly Rates	Flood risk officer hourly rate		£30
	Senior Flood risk officer hourly rate		£34
	Principal Flood risk officer hourly rate		£43

Please note: The above is also to be applied to mixed use developments. If the development does not clearly fall within an above category the Applicant is requested to please contact the Lead Local Flood Authority for further advice.

Highway Development Control Pre-application fees

Development Type				
Residential (units)	Retail (GFA m2)	General Employment (GFA m2)	Storage/Distribution (GFA m2)	25/26 Application Fee + VAT
1-5	0	0	0	£500
6 - 10	1-50	1-500	1-1,000	£800
11-50	51-200	501-2,000	1,001-4,000	£1,400
51-100	201-400	2,001-4,000	4,001-8,000	£1,900
101-200	401-700	4,001-7,000	8,001-14,000	£2,400
201-300	701-1,100	7,001-11,000	14,001-22,000	£2,800
301-400	1101-1,500	11,001-15,000	22,001-30,000	£3,150
401-500	1,501-2,000	15,001-18,000	30,001-40,000	£3,450
501-600	2,001-2,500	18,001-22,000	40,001-50,000	£3,700
601-700	2,501-3,100	22,001-26,000	50,001-60,000	£3,950
701-800	3,101-3,700	26,001-30,000	60,001-75,000	£4,150
801-900	3,701-4,500	30,001-34,000	75,001-90,000	£4,350
901-1,100	4,501-5,500	34,001-40,000	90,001-110,000	£4,600
1,101-1,500	5,501-7,500	40,001-55,000	110,001-150,000	£5,000
1,501+	7,501+	55,001+	150,001+	By application

Other development types by application

Optional Extras: For an additional charge, such as layouts and modelling by agreement

## Scientific Services - Discretionary charges unless stated otherwise

Product	Sub products	Analytical Determinants	Charged by	Charge 2025/26	
Food					
Additives	Colours	Qualitative Identity	per request	£97.00	
		Quantitative analysis (HPLC)	per request	£153.00	
	Preservatives	Qualitative Identity	per request	£97.00	
		Quantitative analysis (HPLC)	per request	£133.00	
	Artificial Sweeteners	Qualitative Identity	per request	£97.00	
		Quantitative analysis (HPLC)	per request	£133.00	
Cereals and Bakery Products	Cereals	Moisture, crude, fibre	per request	£75.00	
		Protein	per request	£15.00	
		Dietary fibre	per request	£133.00	
	Bread	Moisture, crude, fibre	per request	£75.00	
		Protein	per request	£15.00	
	Flour and Flour Products	Moisture, crude, fibre	per request	£75.00	
		Protein	per request	£15.00	
		Dietary fibre	per request	£133.00	
	Beverages	Cocoa and Cocoa Prod.	Calcium, Iron	per request	£77.00
			Fat and Milk Fat	per request	£158.00
Coffee and Tea		Cocoa solids	per request	£265.00	
		Moisture and Caffeine (Coffee)	per request	£148.00	
		Chicory/Fig extract (Coffee)	per request	£67.00	
		Ash AIA Extractives	per request	£123.00	
Cakes and Confectionery	Cakes and Confectionery	Fat and Butter Fat	per request	£160.00	
Milk and other Dairy Products	Liquid milk	Analytical Filth Test	per request	£91.00	
		Alcohol in Chocolate	per request	£158.00	
		Fat (Gerber), TS, FPD, Acidity	per request	£72.00	
		Fat (gravimetric), FPD, Acidity	per request	£72.00	
		Fat (gravimetric), TS, FPD, Acidity	per request	£77.00	
		Antibiotic residues	per request	£57.00	
		Detection of dairy sterilant/detergent	per request	£57.00	
		Moisture, Fat	per request	£57.00	
	Cheese	Detection of cow's milk in goat's cheese	per request	£194.00	
		Moisture, Fat, NFMS, salt	per request	£69.00	
	Other milk products	Moisture/TS fat in yogurt	per request	£44.00	
	Cream	Moisture, Fat	per request	£44.00	
	Drinks	Wine	Total solids, fixed/volatile, acidities	per request	£112.00
			Alcoholic strength	per request	£85.00
Sulphur Dioxide Preservative			per request	£45.00	
Alcoholic Drinks		Alcoholic strength	per request	£86.00	
		Authenticity - Congeners	per request	£143.00	
Fruit Juices		Refractometer solids, Fruit Juice Content	per request	£112.00	
Soft Drinks		Refractometer solids, Fruit Juice Content	per request	£112.00	
		Sulphur Dioxide Preservative	per request	£39.00	
		Fat, Egg Content	per request	£250.00	
Eggs and Egg Products		Species via PCR	per request	£214.00	
Fish and Shellfish	Fish and Shellfish	Extraneous Water-drip Technique	per request	£72.00	
		Cd, Pb, Cu, Zn, Hg	per request	£90.00	
		Fish Content (Stubbs and More)	per request	£85.00	
		Moisture, Fat, Protein, CHO, Energy	per request	£77.00	
Nutritional Foodstuffs	Infant Food	Nitrate/Nitrite Content	per request	£77.00	
		Metals Fe, Cu, Cd, Pb, Zn	per request	£90.00	
Fruit and Vegetables					
Fruit	Fresh and Frozen	Diphenyl, o-Phenylphenol, thiabendazole	per request	£143.00	
		Pesticide Residues Screen	per request	£341.00	
	Processed Fruit Products	Fruit Content (NPK)	per request	£96.00	
		SO2 in dried fruits	per request	£44.00	
		Drained weight of Canned fruit	per request	£44.00	
Vegetables	Fresh and Frozen	Pesticide Residues Screen	per request	£351.00	
		Nitrate Content	per request	£77.00	
		Salt and Drained Weight	per request	£65.00	
	Canned and Processed	Tin and Iron Content	per request	£72.00	
		Nutritional Assessment	per request	£133.00	
		Protein Content	per request	£14.00	
		Metals Fe, Cu, Cd, Pb, Zn	per request	£90.00	
Ice Cream and Desserts	Ice Cream	Fat and Milk Fat	per request	£143.00	
		Fat, NFMS	per request	£112.00	
	Desserts	Fat, Protein, Sugars	per request	£204.00	
Meat, Game and Poultry					
Meat	Fresh and Frozen	Moisture, Fat on minced meats	per request	£44.00	
		Species identity rPCR	per request	£194.00	
		HADH Activity	per request	£123.00	
		Sulphur Dioxide Preservative	per request	£44.00	
		Meat Content (Stubbs and More)	per request	£85.00	
	Meat Products	Meat Content (Hydroxyproline)	per request	£168.00	
		Nitrate and Nitrite in Cured Meats	per request	£73.00	
		Salt and Phosphorus in Cured Meats	per request	£117.00	
		Sulphur Dioxide Preservative	per request	£44.00	
		Total Volatile Bases (N)	per request	£57.00	
		Rancidity Assessment	per request	£65.00	
		Meat Content (Stubbs and More)	per request	£85.00	
		HADH Activity	per request	£123.00	
		Total Volatile Bases (N)	per request	£57.00	
		Rancidity Assessment	per request	£72.00	
	Game	Meat Content (Stubbs and More)	per request	£85.00	
	Poultry	Fresh and Frozen	HADH Activity	per request	£123.00
Total Volatile Bases (N)			per request	£57.00	
Rancidity Assessment			per request	£72.00	
Poultry Meat Products		Meat Content (Stubbs and More)	per request	£85.00	
		Monosodium Glutamate	per request	£107.00	
		Restaurant Take Away Meals	Cooked Meat Species rPCR	per request	£194.00
Other	Soups	Tomato Content	per request	£97.00	
		Fat and Milk Fat proportions	per request	£158.00	
	Condiments	Acidity, AOV, Iodine value	per request	£143.00	
		Howard Mould Count	per request	£97.00	
	Food Supplements	Vitamins (A, B1, B2, B6, C, E)	per request	£499.00	
		Minerals	per request	£57.00	
		Dietary fibre	per request	£117.00	
	Oils and Fats	Protein	per request	£14.00	
		Rancidity Assessment	per request	£65.00	
		Fatty Acid Profile	per request	£138.00	
	Honey and Honey Products	Vitamins (A, B1, B2, B6, C, E)	per request	£499.00	
		Refractometer solids, Diastatic Activity	per request	£163.00	
		Pollen Spectrum and HMF	per request	£184.00	
	Preserves	Sugars Profile by HPLC	per request	£163.00	
		Refractometer Solids and Fruit Content	per request	£138.00	
		Sorbitol	per request	£138.00	
	Allergens	peanut, almond, casein, egg, gluten (all other sprice o	per request	£97.00	
Sugar	Polarimetry and Sulphated Ash	per request	£117.00		
Miscellaneous	Food Bacteriology	TVC's at 22/30/37 deg C	per request	£11.00	
		Total Coliforms and E. coli	per request	£27.00	
		Yeasts and Moulds	per request	£27.00	
		Listeria Monocytogenes	per request	£32.00	
		Salmonella	per request	£32.00	
		Methylene	per request	£39.00	
		Phosphatase Test	per request	£39.00	
		Determination of Plant Specific Origin	per request	£184.00	
	PCR (for Honey)	Quantitative PCR	per request	£184.00	

Imported Food and Feed (Manchester Airport)	EC669/2009	Aflatoxins	per request	£90.00	
		Cadmium and Lead	per request	£72.00	
		Ochratoxin A	per request	£90.00	
		Pesticide residues analysed with Multiresidue methods based on GC-MS and LC-MS	per request	£351.00	
		Pesticides: methomyl and oxamyl	per request	£265.00	
		Pesticides: Amitraz	per request	£163.00	
		Organo-phosphorus Pesticide Residues	per request	£351.00	
	2008/289/EC	Genetically Modified Organism (GMO) 'Bt63' in rice products from China	per request	subcontracted analysis price on request	
	EC 1152/2009	Aflatoxin Contamination	per request	£184.00	
	EC 284/201	Polyamide and Melamine Plastic kitchenware from China	per request	£621.00	
	EC 284/2012	Feed and Food from Japan (Radiation)	per request	£123.00	
	Courier Cost			Included	
	Any extra charges for weekend and public holiday work		per request	Where samples are taken on a Friday, we operate on a Saturday and charge an extra 30%, if the sample needs to be collected on a Sunday, there will be an additional £100 courier charge	
	Agriculture				
	Sample Preparation	NOTE: All samples which are not prepared before testing will be subject to a preparation fee. All affected samples have been marked by an *.	per request	£42.00	
Feedingstuffs	Agriculture Act	Oil*	per request	£65.00	
		Protein*	per request	£13.00	
		Oil and Protein*	per request	£77.00	
		Moisture, Oil, Protein, Fibre, Ash*	per request	£168.00	
		Copper*	per request	£65.00	
		Magnesium*	per request	£65.00	
		Sugars*	per request	£44.00	
		Urea*	per request	£97.00	
		NCD and Energy*	per request	£77.00	
		Aflatoxins*	per request	£184.00	
		Calcium and Phosphorus*	per request	£72.00	
		Water soluble chloride*	per request	£44.00	
		Mould evaluation*	per request	£20.00	
		Vitamin A*	per request	£158.00	
		Vitamin E*	per request	£158.00	
		Speciation by rPCR	per request	£194.00	
		Metal contamination Cd, Cr, Cu, Pb, Ni, Zn*	per request	£97.00	
		FSA Suite 1 Vitamin A, Pb, As*	per request	£229.00	
		FSA Suite 2 Vitamin A and E, Pb, As, Cd, Hg, Aflatoxin*	per request	£331.00	
		FSA Suite 3 dioxins and dioxin-like PCBs*	per request	£779.00	
Fertilisers		Bacteriological examination (Salmonella)*	per request	£32.00	
		Propionic acid*	per request	£107.00	
		Total Nitrogen	per request	£72.00	
		Ammoniacal Nitrogen	per request	£72.00	
		Nitric Nitrogen	per request	£72.00	
		Total P2O5	per request	£85.00	
		P2O5 soluble in NAC/water	per request	£85.00	
		P2O5 soluble in water	per request	£85.00	
		Potassium oxide soluble in water	per request	£77.00	
		Magnesium	per request	£65.00	
Environmental/Forensic					
Air sample analysis	NOX Passive Diffusion Tubes (no2 only)	20% v/v TEA in water method (THIS PRICE IS FOR THE NO2 TEST, FOR THE FULL NOX SUITE, SEE THE PRICE BELOW)	per request	£7.00	
		Dust in air	per request	£19.00	
		Full NOX Passive Diffusion Tubes	per request	£23.00	
		Chemical (dust)	per request	£32.00	
	Gravimetric (dust)	Microscopy (dust)	per request	£16.00	
		Asbestos	per request	£20.00	
		Heavy metals	per request	£31.00	
		Chemical Contamination	*This will be based on an hourly rate	per request	£65.00
Soil and Vegetation	Microbial and Insect infestation	* This will be charged on a per hour basis	per request	£65.00	
Waters	Private Water Regs 2009: Check Monitoring	Ammonia, pH, Conductivity, Colour, Turbidity	per request	£58.00	
		Iron, Manganese, Nitrate, Nitrite, Aluminium	per request	£57.00	
		Total Coliforms, E. coli, Colony Count at 22 and 37 deg C	per request	£32.00	
		Clostridium Perfringens	per request	£26.00	
	Private Water Regs 2009: Audit Monitoring	E. coli and Enterococci	per request	£32.00	
	Additional Parameters: Drinking Water				
	General Water Quality	Lead in water	per request	£10.00	
	Routine/Complaint analysis	pH, Conductivity, Ammonia, Nitrate, Nitrite, Sulphate, Chloride, Fe, Mn, Al, Pb, Cu, Zn, Cd, Ca, Na, Mg, Total Hardness, Alkalinity, Colour, Turbidity, TOC, Taste, Odour, Total Coliforms, E. coli.	per request	£133.00	
	Water Microbiology	Total Coliforms, E. coli	per request	£27.00	
	Swimming Pool Water Micro	Total Coliforms, E. coli, TVC 48 hr at 37 deg C, TVC 72 hr at 22 deg C	per request	£32.00	
	Individual Parameters	5-day BOD	per request	£32.00	
		Oxidisability	per request	£23.00	
		Total Solids	per request	£39.00	
		Suspended Solids	per request	£23.00	
		Dissolved Solids	per request	£23.00	
		Alkalinity	per request	£14.00	
		TOC	per request	£19.00	
		Ammonia (Distilled)	per request	£14.00	
		Ammonia (Colorimetric)	per request	£27.00	
Detergents (Qual)		per request	£14.00		
Dissolved Methane		per request	£57.00		
Toxic Metals		per request	£32.00		
Alkali Metals		per request	£32.00		
Dionex		per request	£23.00		
Turbidity		per request	£10.00		
Colour		per request	£10.00		
Free Chlorine		per request	£20.00		
COD		per request	£27.00		
pH		per request	£9.00		
Conductivity		per request	£9.00		
Effluents		5-day BOD	per request	£32.00	
		COD	per request	£27.00	
		Suspended Solids	per request	£23.00	
		Ammonia	per request	£14.00	
		Oil and Grease	per request	£14.00	
		Chloride/Nitrate	per request	£23.00	
		Metals Pb, Cd, Cr, Cu, Ni, Zn, Fe, Mn	per request	£93.00	
		Tip Leachates (Includes As, Cd, Cr, Cu, Fe, Pb, Mn, Hg, Ni, Zn, Nitrate, Nitrite, Sulphate, pH, Free ammonia, COD, Chloride, Conductivity	per request	£133.00	
		Septic Tank Spillage Parameters	per request	£27.00	
		Nitrate/Chloride	per request	£23.00	

<b>Consumer Protection ( price on request for all subcontracted testing)</b>	Pencils and Graphics	Paint film migration tests for metals Pb, Cd, Cr	per request	£44.00
		Crayons migration tests	per request	£44.00
	Glazed Ceramics	Leachable Pb and Cd	per request	£57.00
	Vitreous Enamel-ware	Leachable Pb and Cd	per request	£57.00
	Cooking Utensils	Lead content	per request	£57.00
	Cosmetics	Soluble metals Cd,Cr, Pb	per request	£44.00
		Sunscreens (SPF)	per request	£972.00
	Nickel Products	Ni release	per request	£77.00
	Materials and Articles in Contact with Food	Plastics for single use - water based simulants	per request	£138.00
		Plastics for single use - Olive oil	per request	£509.00
		Plastics for repeat use - water based simulants	per request	£189.00
		Plastics for repeat use - Olive oil	per request	£575.00
	Toys (Safety) Regulations to BS EN71 (2005)	Full tests	per request	£160.00
		Paint film migration tests for metals Pb, Cd, Cr	per request	£44.00
		Flammability tests	per request	£44.00
<b>Trade Descriptions</b>	Coal	Proximates	per request	£158.00
		Calorific Value	per request	£77.00
	Timber	Preservative Chemicals	per request	£315.00
		Mould Identification	per request	£77.00
	Petroleum	Water - KF	per request	£97.00
		Cold Filter Plug Point of Diesel	per request	£115.00
		Flash point	per request	£90.00
		GC/MS for adulterants	per request	£158.00
		Paraffin	per request	£158.00
	Metallurgical Examinations	For metal type and quality	per request	£97.00
<b>Low Level Gamma Radiation. NB. You may wish to provide this service under an annual charge basis below.</b>				
Low Level Gamma Radiation Monitoring (food or environmental samples)			per request	£112.00
<b>Non-analytical Costs</b>	<b>Fee (£)</b>	<b>Unit</b>		
PA Court Appearances/Consultancy	100	per hour	per request	£200.00
Site Visits	85	per hour	per request	£150.00
<b>Asbestos</b>	Identification (Bulk Sample Analysis)	24 hour turnaround	per request	£39.00
		48 hour turnaround	per request	£32.00
		2-5 day turnaround	per request	£27.00
	Bulk Sample extraction (incl analysis & report)		per request	£194.00 plus £14.00 for each additional sample
				Min Charge £387.00
	Management survey		per request	Min charge £453.00
	Refurbishment/demolition		per request	£77.00 ph
	Risk Monitoring survey		per request	£311.00 (based on 6 air tests)
	Reassurance Monitoring		per request	£529.00 (based on a full day)
	Clearance testing		per request	£107.00
	Personal Monitoring		per request	£758.00
	Odour Monitoring (both sites)		per request	p.m.+ hrly rate of call out officer

#### Trading Standards

##### Weights - Service provided at Trading Standards Calibration Centre

Summary	Description	Description	Charged By	Charge 2025/26
Weights up to 25kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£19.00
Adjustment fee where weights are outside of maximum permissible errors – charged per weight requiring adjustment		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income		£12.00
<b>Calibration of weights against OIML specified limits</b>				
Class M weights		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	£26 each (adjustment +50%) + VAT	£29.00
Class F weights		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	£36 each (adjustment +50%) + VAT	£40.00
Class E weights		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£77.00
Weights over 25kg, with certificate		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£99.00
<b>Measures</b>				
Linear measures "stamping" -first instrument submitted – per scale		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£31.00
Second and subsequent instruments submitted – per scale		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£13.00
Templets - first item submitted, per scale.		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£0.65
Second and subsequent items submitted on the same occasion		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£37.00
<b>Measuring Instruments for Intoxicating Liquor</b>				
First measuring instrument submitted for testing		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£37.00
Second and subsequent measuring instruments submitted on same day		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£22.00
<b>Measuring Instruments for Liquid Fuels and Lubricants (Service provided on site)</b>				
First nozzle tested per site		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£170.00
Second and subsequent nozzles tested (at the same site and the same time)		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£60.00
Testing of peripheral electronic equipment (per site) – no nozzles verified -(minimum charge of 1.5 hours at rate shown) and based on two officers.		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Hour	£115.00
Where only one officer is utilised the reduced hourly rate is applied.		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Hour	£79.00
<b>Road Tanker Liquid Fuel Measuring Equipment</b>				
First meter measuring system tested on site		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£240.00
Second and subsequent meter measuring system tested when submitted at the same site and on the same occasion		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£180.00
Reseal following broken seals or repair		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Hour	£79.00
Where only one officer is utilised the reduced hourly rate is applied.		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Hour	£79.00

Special Weighing and Measuring Equipment & Weights & Weights & Measures Act 1985 Section 74(4)				
Charges for examining, testing, certifying, stamping, authorising or reporting on weighing or measuring equipment not included in the above		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Hour (minimum charge 1.5 hours)	£115.00
Charge for issue of a Certificate of Accuracy when requested following testing in the course of local weights and measures authority duties		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per unit	£39.00
Non-automatic Weighing Instruments/Machines – EC and UK National				
Maximum capacity :-				
Not exceeding 100kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class I £110 + VAT	£125.00
Not exceeding 100kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class II £105 + VAT	£120.00
Not exceeding 100kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class III £84 + VAT	£92.00
Not exceeding 100kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class IIII £84 +VAT	£92.00
Above 100kg, not exceeding 500kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class III and IIII £165 + VAT	£185.00
Above 500kg, not exceeding 1500kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class III and IIII £245 + VAT	£270.00
Above 1500kg, not exceeding 3000kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class III and IIII £330 + VAT	£365.00
Over 3000kg		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Class III and IIII £395 + VAT	£435.00
Weights and Measures Act 1985 (VAT exempt)				
All other weights and measures verification and/or inspection activities not mentioned above		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Hour on Site	£115.00
Hire Of Equipment And Services				
Hire of weighbridge test unit – day rate		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Day	£760.00
Fuel surcharge over 100km		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Km	£3.00
Surcharge per operator hour will be made for time required before 08:00 or after 17:00 Mon-Fri and for all weekend hours		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Hour	£50.00
Overnight accommodation charges, when required due to drivers hours.		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per night	£135.00
Other services & equipment				
Hire of metrology testing van, with measurement equipment + 1 operator		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	£355 + VAT (surcharge of £1/km over 100km daily)	£390.00
Hire of bulk fuel testing unit including 1 operator		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income	Per Day	£390.00
Hire of 10kg hand weights (per tonne or part thereof)		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income		£99.00
Carriage of weights (per hour)		In-year dynamic pricing - rates are adjusted in year to remain competitive and to maximise income		£50.00
Safe Trader Membership				£99.00
Primary Authority First 5 hours free				£79.31
Petroleum Site Search £71.26				£71.26

Applicable from 1<sup>st</sup> April 2025

Statutory Fees	No. of years	Fee	2025/26 No. of years & Fee	
New Explosives Storage Licence (with separation distances)	1	£193	Statutory Fee	To be confirmed when issued
	2	£253	Statutory Fee	To be confirmed when issued
	3	£317	Statutory Fee	To be confirmed when issued
	4	£380	Statutory Fee	To be confirmed when issued
	5	£441	Statutory Fee	To be confirmed when issued
Renew Explosives Storage Licence (with separation distances)	1	£90	Statutory Fee	To be confirmed when issued
	2	£153	Statutory Fee	To be confirmed when issued
	3	£215	Statutory Fee	To be confirmed when issued
	4	£277	Statutory Fee	To be confirmed when issued
	5	£340	Statutory Fee	To be confirmed when issued
New Explosives Storage Licence (no separation distances)	1	£113	Statutory Fee	To be confirmed when issued
	2	£147	Statutory Fee	To be confirmed when issued
	3	£181	Statutory Fee	To be confirmed when issued
	4	£215	Statutory Fee	To be confirmed when issued
	5	£248	Statutory Fee	To be confirmed when issued
Renew Explosives Storage Licence (no separation distances)	1	£56	Statutory Fee	To be confirmed when issued
	2	£90	Statutory Fee	To be confirmed when issued
	3	£125	Statutory Fee	To be confirmed when issued
	4	£158	Statutory Fee	To be confirmed when issued
	5	£193	Statutory Fee	To be confirmed when issued
Vary Explosives Storage Licence - varying name of licensee or address of site			Statutory Fee	To be confirmed when issued
Vary Explosives Storage Licence - any other kind of variation		The reasonable cost to the licensing authority of having the work carried out		The reasonable cost to the licensing authority of having the work carried out
Transfer of Explosives Storage Licence			Statutory Fee	To be confirmed when issued
Replacement of Explosives Storage Licence			Statutory Fee	To be confirmed when issued
Licence type	Quantity of petrol			
Petroleum Storage Certificate or Licence	≤ 2,500 litres		By the litre - Statutory Fee	To be confirmed when issued
	> 2,500 litres, ≤ 50,000 litres		By the litre - Statutory Fee	To be confirmed when issued
	> 50,000 litres		By the litre - Statutory Fee	To be confirmed when issued
Year Round Firework Seller				£500

## Lancashire County Council Fees and Charges Schedule 2025/26

### Resources & Chief Executive Services

#### Registrars Service

##### Statutory Fees(Fees Charged that cannot be increase by LCC)

Summary	Description	Description	Charged By	Charge 2025/26
Notice of Marriage/Civil Partnerships (pre-paid notice fee)	Notice of Marriage/Civil Partnerships (pre-paid notice fee)		By Request	£42
Notice of Marriage/Civil Partnerships (surcharge for couples who are referred to the Home Office Marriage Referral and Assessment Unit)			By Request	£15
Notice of civil partnership for a Certificate of no Impediment to marry in a foreign country			By Request	£38.50
Certificate of Birth, Deaths, Marriages & Civil Partnerships	Certificate of Birth, Deaths, Marriages & Civil Partnerships		By Request	£12.50
Priority Certificate of Birth, Deaths, Marriages & Civil Partnerships - £35	Urgent request - PRIORITY Certificate of Birth, Deaths, Marriages & Civil Partnerships - £36		By Request	£38.50
Correction - LRS			By Request	£83
Correction - GRO			By Request	£99
Foreign Divorce - LRS			By Request	£55
Foreign Divorce - GRO			By Request	£83
Space 17			By Request	£44
Reduction of 28 day notice to marry/CP	Special request.		By Request	£66
RG's Licence - GRO			By Request	£18
Register Office - Marriages/Civil Partnerships			By Request	£56
Marriages - Religious Building			By Request	£104
Attend of CP registrar for signing CP schedule for housebound			By Request	£98
Attend of CP registrar for signing CP schedule for detained			By Request	£106
Marriage - SR fee detained person			By Request	£113
Marriage - SR fee Housebound person			By Request	£101
SR - fee notice of Marriage away from office - housebound person			By Request	£57
SR - fee notice of Marriage away from office - detained person			By Request	£82
Marriage - Registrar fee Housebound person			By Request	£98
Marriage - Registrar fee Detained person			By Request	£106
Certification of a building for religious worship			By Request	£32
Registration of a building for the solemnization of marriages			By Request	£136
Certificate Service - certificates			By Request	£13
Certificate Service - Priority certificates			By Request	£39
Registration of building for same sex marriage			By Request	£71
CP conversion at Register Office			By Request	£50
CP conversion - 2 stage - complete the declaration			By Request	£30
CP conversion - 2 stage - sign the declaration in a religious building reg for SSM			By Request	£101
General Search of Indexes			By Request	£20
CP conversion to marriage SR Fee (Housebound)			By Request	£109
CP conversion to marriage SR Fee (Detained)			By Request	£129
CP conversion to marriage in accordance with special procedure			By Request	£18

##### Statutory Fees (Locally Determined)

Summary	Description	Description	Charged By	Charge 2025/26
Register Office - Marriages/Civil Partnerships Monday morning			By Request	£56
Register Office - Marriages/Civil partnerships Mon PM only and Tues, Weds, Thurs 9am - 4pm			By Request	£170
Register Office - Marriages/Civil Partnerships - Thurs 4.30pm - 5pm			By Request	£220
Register Office - Marriages/Civil Partnerships Fri 9am - 4pm			By Request	£220
Register Office - Marriages/Civil Partnerships Fri 4:30pm - 7pm			By Request	£275
Register Office - Marriages/Civil Partnerships Sat 9am - 4pm			By Request	£275
Register Office - Marriages/Civil Partnerships Sat 4:30pm - 7pm			By Request	£335
Register Office - Marriages/Civil Partnerships Sun/Bank Hol			By Request	£335
Approved Premises - Marriages/Civil Partnerships - Mon - Thurs 9am - 4pm			By Request	£360
Approved Premises - Marriages/Civil Partnerships - Thurs 4.30pm - 5pm			By Request	£385
Approved Premises - Marriages/Civil Partnerships - Fri 9am - 4pm			By Request	£385
Approved Premises - Marriages/Civil Partnerships - Fri 4.30pm - 7pm			By Request	£440
Approved Premises - Marriages/Civil Partnerships - Sat 9am - 4pm			By Request	£440
Approved Premises - Marriages/Civil Partnerships - Sat 4.30pm - 7pm			By Request	£495
Approved Premises - Marriages/Civil Partnerships - Sun/Bank Hol			By Request	£495
Register Office Double Ceremony - Marriages/Civil partnerships Mon PM only and Tues, Weds, Thurs 9am - 4pm			By Request	£250
Register Office Double Ceremony - Marriages/Civil Partnerships - Thurs 4.30pm - 5pm			By Request	£335
Register Office Double Ceremony - Marriages/Civil Partnerships Fri 9am - 4pm			By Request	£335
Register Office Double Ceremony - Marriages/Civil Partnerships Fri 4:30pm - 7pm			By Request	£415
Register Office Double Ceremony - Marriages/Civil Partnerships Sat 9am - 4pm			By Request	£415
Register Office Double Ceremony - Marriages/Civil Partnerships Sat 4:30pm - 7pm			By Request	£495
Register Office Double Ceremony - Marriages/Civil Partnerships Sun/Bank Hol			By Request	£495
Approved Premises Double Ceremony - Marriages/Civil Partnerships - Mon - Thurs 9am - 4pm			By Request	£545
Approved Premises Double Ceremony - Marriages/Civil Partnerships - Thurs 4.30pm - 5pm			By Request	£575
Approved Premises Double Ceremony - Marriages/Civil Partnerships - Fri 9am - 4pm			By Request	£575
Approved Premises Double Ceremony - Marriages/Civil Partnerships - Fri 4.30pm - 7pm			By Request	£660
Approved Premises Double Ceremony - Marriages/Civil Partnerships - Sat 9am - 4pm			By Request	£660
Approved Premises Double Ceremony - Marriages/Civil Partnerships - Sat 4.30pm - 7pm			By Request	£740
Approved Premises Double Ceremony - Marriages/Civil Partnerships - Sun/Bank Hol			By Request	£740
Approved Premise - New Application			By Request	£545
Approved Premise - Annual Declaration Fee			By Request	£220

# Non-Statutory Fees

Summary	Description	Description	Charged By	Charge 2025/26
Interpreter			By Request	£88
Private Citizenship Ceremony	Ceremony		By Request	£55
Commemorative Certificates	Certificates		By Request	£9
Administration fee	Administration fee		By Request	£34
	Administration fee (for changes made within one month and up to 14 days prior to the date of the ceremony)		By Request	£67
Higher administration fee	Certificate Boxes		By Request	£7
Certificate Boxes	Confetti	Confetti - ceremony	By Request	£4
Register Office - Non Stat Ceremony Mon PM only and Tues, Weds, Thurs	Ceremony		By Request	£170
Register Office - Non Stat Ceremony Fri 9am - 4pm	Ceremony		By Request	£220
Register Office - Non Stat Ceremonys Fri 4:30pm - 7pm	Ceremony		By Request	£275
Register Office - Non Stat Ceremony Sat 9am - 4pm	Ceremony		By Request	£275
Register Office - Non Stat Ceremony Sat 4:30pm - 7pm	Ceremony		By Request	£335
Register Office - Non Stat Ceremony Sun/Bank Hol	Ceremony		By Request	£335
Approved Premises - Non Stat Ceremony Mon AM	Ceremony		By Request	£360
Approved Premises - Non Stat Ceremony Mon PM only and Tues, Weds, Thurs	Ceremony		By Request	£360
Approved Premises - Non Stat Ceremony Mon - Thurs 4:30pm - 5pm	Ceremony		By Request	£385
Approved Premises - Non Stat Ceremony Fri 9am - 4pm	Ceremony		By Request	£385
Approved Premises - Non Stat Ceremonys Fri 4:30pm - 7pm	Ceremony		By Request	£440
Approved Premises - Non Stat Ceremony Sat 9am - 4pm	Ceremony		By Request	£440
Approved Premises - Non Stat Ceremony Sat 4:30pm - 7pm	Ceremony		By Request	£495
Approved Premises - Non Stat Ceremony Sun/Bank Hol	Ceremony		By Request	£495
Register Office Double Ceremony - Non Stat Ceremony Mon PM only and Tues, Weds, Thurs 9am - 4pm			By Request	£250
Register Office Double Ceremony - Non Stat Ceremony - Thurs 4:30pm - 5pm			By Request	£335
Register Office Double Ceremony - Non Stat Ceremony Fri 9am - 4pm			By Request	£335
Register Office Double Ceremony - Non Stat Ceremony Fri 4:30pm - 7pm			By Request	£415
Register Office Double Ceremony - Non Stat Ceremony Sat 9am - 4pm			By Request	£415
Register Office Double Ceremony - Non Stat Ceremony Sat 4:30pm - 7pm			By Request	£495
Register Office Double Ceremony - Non Stat Ceremony Sun/Bank Hol			By Request	£495
Approved Premises Double Ceremony - Non Stat Ceremony - Mon - Thurs 9am - 4pm			By Request	£535
Approved Premises Double Ceremony - Non Stat Ceremony - Thurs 4:30pm - 5pm			By Request	£575
Approved Premises Double Ceremony - Non Stat Ceremony - Fri 9am - 4pm			By Request	£575
Approved Premises Double Ceremony - Non Stat Ceremony - Fri 4:30pm - 7pm			By Request	£660
Approved Premises Double Ceremony - Non Stat Ceremony - Sat 9am - 4pm			By Request	£660
Approved Premises Double Ceremony - Non Stat Ceremony - Sat 4:30pm - 7pm			By Request	£740
Approved Premises Double Ceremony - Non Stat Ceremony - Sun/Bank Hol			By Request	£740

## Legal Services

Summary	Description	Description	Charged By	Charge 2025/26
Litigation	Employees Public Liability	Opening fee	Per case	£93.00
Litigation	Employees Public Liability	Fee per hour	Time recorded	£93.00
Legal Fee - Section 106 agreement	Legal Fee - Section 106 agreement		Sat fee	£2,035
Legal Fee - Section 106 agreement	UU Fee		Sat fee	£1,530
Legal Fee - Section 106 agreement	Deed of variations.		Sat fee	£1,000

## Customer Access - Fees and Charges

Summary	Description	Description	Charged By	Charge 2025/26
Blue badges -- (New & Renewal)	Blue Badge	Statutory	invoice	£10.00

## Childrens Services - Fees and Charges

Summary	Description	Description	Charged By	Charge 2025/26
S20 Child Care costs	Based on financial assessment and actual costs	Discretionary	N/A	Based on financial assessment and actual costs

**Facilities Management - Fees and Charges**

The Exchange Conferencing Suite - Room Booking				
Summary	Description	Description	Charged By	Charge 2025/26
Savoy Suite 1 & 2 Combined - Full Day	Discretionary			£805.00
Savoy Suite 1 & 2 Combined - Half Day	Discretionary			£365.00
Savoy Suite 1- Full Day	Discretionary			£365.00
Savoy Suite 1 - Half Day	Discretionary			£240.00
Savoy Suite 2- Full Day	Discretionary			£365.00
Savoy Suite 2 - Half Day	Discretionary			£240.00
Ribble Suite - Full Day	Discretionary			£270.00
Ribble Suite - Half Day	Discretionary			£210.00
Ribble Suite - Hourly Rate	Discretionary			£60.00
Albion Suite - Full Day	Discretionary			£270.00
Albion Suite - Half Day	Discretionary			£210.00
Albion Suite - Hourly Rate	Discretionary			£62.00
Jordan Suite - Full Day	Discretionary			£270.00
Jordan Suite - Half Day	Discretionary			£210.00
Jordan Suite - Hourly Rate	Discretionary			£62.00
Arthur Suite - Full Day	Discretionary			£270.00
Arthur Suite - Half Day	Discretionary			£210.00
Arthur Suite - Hourly Rate	Discretionary			£62.00
Exchange Room 2 - Full Day	Discretionary			£125.00
Exchange Room 2 - Half Day	Discretionary			£88.00
Exchange Room 2 - Hourly Rate	Discretionary			£31.00
Exchange Room 3 - Full Day	Discretionary			£125.00
Exchange Room 3 - Half Day	Discretionary			£88.00
Exchange Room 3 - Hourly Rate	Discretionary			£31.00
Exchange Room 4 - Full Day	Discretionary			£125.00
Exchange Room 4 - Half Day	Discretionary			£88.00
Exchange Room 4 - Hourly Rate	Discretionary			£31.00
Exchange Room 5 - Full Day	Discretionary			£125.00
Exchange Room 5 - Half Day	Discretionary			£88.00
Exchange Room 5 - Hourly Rate	Discretionary			£31.00
Exchange Room 6 - Full Day	Discretionary			£125.00
Exchange Room 6 - Half Day	Discretionary			£88.00
Exchange Room 6 - Hourly Rate	Discretionary			£31.00
Exchange Room 7 - Full Day	Discretionary			£125.00
Exchange Room 7 - Half Day	Discretionary			£88.00
Exchange Room 7 - Hourly Rate	Discretionary			£31.00
Exchange Room 8 - Full Day	Discretionary			£150.00
Exchange Room 8 - Half Day	Discretionary			£110.00
Exchange Room 8 - Hourly Rate	Discretionary			£31.00
Exchange Room 9 - Full Day	Discretionary			£185.00
Exchange Room 9 - Half Day	Discretionary			£125.00
Exchange Room 9 - Hourly Rate	Discretionary			£39.00

**Charging Scheme for Sessional Use Hire 2025/26**

1. New facilities will be added to the table as and when appropriate.
2. A £20 charge is payable for Category B and C and the term "Facilitating Premises Use Outside of Operating Hours" refers where the County Council has to provide an employee to open and close the premises outside of normal operating hours.
3. A £5 admin charge is payable for each individual sessional use/hire and is for arranging the letting. It is only applicable for Category B and C.

Type of Charge*	Category A	Category B	Category C
	Free of Charge	Normal Rate (Per Hour)	Market Rate (Per Hour)
Room up to 20m2	No Charge	£3.10	£6.20
Room 20-30m2	No Charge	£5.10	£10.20
Room 30-50m2	No Charge	£7.65	£15.30
Room 50 -100m2	No Charge	£9.20	£18.40
Room101m2 or more	No Charge	£12.75	£25.50
Sports Hall (adult group)	No Charge	£41.70	£41.70
Sports Hall (junior group)	No Charge	£32.55	£32.60
Kitchen and Coffee Bar	No Charge	£4.60	£9.20
Multi Use Games Area	No Charge	£26.50	£26.50
All Weather Pitch (adult group)	No Charge	£50.00	£50.00
All Weather Pitch (junior group)	No Charge	£40.00	£40.00
Playing Field	No Charge	£5.10	£10.20