Hand hygiene Audit tool

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|  | * The purpose of the audit tool is to ensure staff are observed undertaking the correct hand hygiene technique, and that all staff are compliant with the BBE (bare below the elbow) policy.   **Key Points**   * All columns should be completed. * In the event of non-compliance, action plans should be produced and reviewed regularly. * Completed audit tools should be kept locally for good practice assurance and as evidence for CQC inspections. * During clinical situations, where possible, staff should be observed undertaking ‘Key Moments’ |

**Staff should be ‘Bare Below the Elbows’ (BBE) when delivering direct care to residents. BBE is being free from long sleeved clothing, wrist, and hand jewellery (other than one plain band ring). Long sleeves, if worn, should be rolled, or pushed up to the elbows. Fingernails should be short and clean, no nail varnish, false or acrylic nails, nail extensions or nail jewellery**

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| **Auditor: Unit/Location: Date:** | | | | | | |
| **Observation** | **Staff member being observed** | **Key Moments** | **Staff BBE including no nail varnish, acrylic nails, or Jewellery** | **Any opens wounds covered with a dressing** | **The correct hand hygiene technique was used** | **Paper towels are disposed of without touching lidded bin** |
| No. 1 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 2 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 3 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 4 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 5 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 6 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 7 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 8 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 9 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
| No. 10 |  | Yes  No | Yes  No | Yes  No | Yes  No | Yes  No |
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